

Parent Guide:

École Montrose First Day Procedures



FINDING YOUR STUDENT'S CLASS

Morning procedures :

1. In order to help facilitate our first morning of school this year, all classes will meet in the field starting at 8:05..
2. Signs will be placed throughout the field indicating each grade level and teacher name.
3. **Additional School staff** will be in the field and in front of the school. They will be available to help guide families to their respective teachers.
4. Students in grades 4 to 8 will be required to have their masks on as they make their way in the field to find their homeroom teacher. Should they not have a mask, one will be provided for them.
5. At 8:15, classes will begin to make their way into the school through their designated doors.
6. Should your child arrive at school after 8:20, please send them through the main front doors of the school and a staff member will help them find their class. A reminder that parents are welcomed into the school **by appointment only** at this time.

** If your child is part of the afternoon kindergarten program, please proceed directly to the kindergarten door (see map). Your teacher will meet you there at 12:15.

Afternoon procedures :

1. Kindergarten to grade 3 students who are taking the bus will put their masks on in the classroom, before heading outside.
2. Classes will be dismissed through their designated classroom doors.
3. Bus students : Teachers will help students find their bus or wait in the appropriate line until their bus arrives.
4. Parent pick up : If you are picking up your child after school, please provide enough space to allow for physical distancing as students make their way out of the school. For families with older students, it is recommended to have a meeting spot that is away from their designated exit door, such as the field, to allow for physical distancing.

BUSSING

1. Bus passes are required for every student and are needed the first day of school. If you have not already picked up your bus pass, it will be given to your child on the first day of school.
2. Masks are required on buses for all students (K-12).
3. This year, bus passes include route numbers and seat numbers.
4. If you need to register for a bus pass, please do so here. Once your pass is ready, it will be given to your child at school. <https://www.gppsd.ab.ca/transportation/Pages/default.aspx#/=>

PAYING AGENDA FEES

1. Every student in the school will be provided with an agenda. The agenda fee is \$6.00. .
2. Payment can be made over the phone with a credit card or through your PowerSchool Parent Portal account.

SCHOOL SCHEDULE

1. Bell times for the year are as follows:

Class schedule Grades 1-6	
First Bell	8:13 am
Classes begin	8:20 am
Recess	10:45-11:14
Recess/Lunch	11:14-11:45
Lunch/Recess	11:45-12:16

Afternoon recess	1:31-1:46 1:46-2:01
Dismissal	3:02 pm
Class schedule Grades 7-8	
First Bell	8:13 am
Classes Begin	8:20 am
Recess/Lunch Lunch/Recess	11:14-11:45 11:45-12:16
Dismissal	3:02 pm

PARKING

1. Parents are reminded that there is **NO PARKING OR DROPPING OFF PERMITTED IN THE BUS ZONE** in front of the school.
2. Parents are asked to park in one of the parking lots available or along the street in order to drop off children.

***Please be mindful of indicated crosswalks in order to not obstruct them.*

Map

