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Lock down is one of many procedures that we use at the school to keep our children safe. Below is a list of procedures that we practice throughout the year and the reasons for them.

School Safety Procedures

Emergency Evacuation

Used when it is safer to be outside than inside. Normally follows prearranged routes and exits.

Students, staff and visitors move to a muster point located on our south field. If dismissal of students is required, our dismissal procedure is to have parents sign students out from our command center.

Emergency exist are usually longer and require a dismissal as the school often is not clear for re-entry for some time.

Shelter in Place

Used when it is safer to be inside than outside and there is no threat of violence. Usually weather and animal related.

Exterior doors are kept unlocked and all students, staff and volunteers are asked to stay in the building. Regular movement is permitted in the school.

The most common use of Shelter in Place is during cold weather.

Hold and Secure

Used when there is a security threat outside or criminal activity unrelated to the school.

Exterior doors are locked, and no one is permitted to leave or enter the building. Regular movement inside the school is permitted and sometimes staff are placed at exterior doors to monitor movement and to ensure they remain closed.

Hold and secures can be longer in length depending on their complexity and impact to the community.



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Lock Down

Used when threat or violence exists in the school and the active aggressor poses a risk to the safety of school staff, students or volunteers.

During a lock down staff, students and volunteers retreat to a lockable room/space. School personnel remain in lock down until the RCMP call an all clear and open all unlocked doors.

Lockdowns are usually shorter in length.