

# Grande Prairie Firefighters Charitable Foundation Leadership Award Guidelines & Application Information

## BACKGROUND

The Leadership award is designed to empower local grade 12 students to be active leaders in their community. It is a chance for them to see what they are capable of and how they can enhance the lives of others. This award is \$1,500 and given to the student that can come up with the most concise, creative and effective way to use an additional \$1,500 charitable budget to better their community with the theme being "charity".

Obtaining the award requires that a student develop and submit a 2-3 page written proposal outlining their plan for using the budget accompanying their application package.

The charity proposal should consist of as a minimum: **Executive Summary, Mission Statement, Goals & Objectives, Description, Finances, Resources, & Personal Statement.**

NOTE: The proposal should consist of a unique idea that the student designs and not just a "redirect of funds". What this means is that the \$1,500 budget does not simply go to another charity through the student. The intent is for the student to strive for something sustainable that benefits their community and not just funding another organization. The GPFFCF is already dedicated to assisting such organizations through their own fundraising efforts and want the student to in fact develop their own method of accomplish this task.

## MINIMUM ELIGIBILITY

1. Eligible to earn their high school diploma or equivalent in the year of application.
2. Enrollment in a full-time program commencing in the same year of application. Institutions may include but are not limited to: university, college, technical institutes, and vocational trade schools. Eligibility is based on these institutions providing a recognized certificate, diploma, or academic degree.
3. Maintains a minimum 65% cumulative average and is in good attendance standing with their school.
4. Be a current resident of the Grande Prairie region.

## APPLICATION PACKET INSTRUCTIONS

1. Completed application package
2. A 2-3 page typed (double-spaced, using 11 or 12-point type font) written proposal detailing the charitable plan
3. Recommendation form: from an instructor or other school administrator.
4. Applications can be e-mailed, scanned, dropped off in person or mailed to: (crenyk@cityofgp.com)

**GPFFCF Leadership Award  
8111 Resources Road  
Grande Prairie, Alberta  
T8V 7Y2**

## SELECTION CRITERIA

*The Scholarship Committee will consider the following when selecting recipients in level of importance:*

1. Charitable plan proposal.
2. Financial need.
3. Volunteer, co-curricular involvement, community service, references and employment history.
4. Academic standing, awards and accolades.

## LEADERSHIP AWARD FUNDING

Successful student is awarded \$1,500 provided he/she enrolls in fulltime studies in the same calendar year.

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**GUIDELINES**

Applicants are advised to thoroughly review the guidelines for specific criteria relating to the award for which they are applying. Awards are given at the discretion of the committee recommendations. Awards are designated for tuition, required fees, books and supplies only and are awarded for one year only. The leadership awarded is given without regard to race, color, ethnicity, national origin, religion, gender or sexual orientation.

**APPLICATION AND INFORMATION RELEASE STATEMENT**

The information provided in my application is, to the best of my knowledge, complete and accurate. I understand that false statements on this application may disqualify me from receiving an award.

**PERSONAL INFORMATION**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Gender: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_  
Permanent Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ Province: \_\_\_\_\_ Postal: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
Personal Email: \_\_\_\_\_

Parent/Guardian Name(s) and Address

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

**HIGH SCHOOL INFORMATION**

High School (HS): \_\_\_\_\_  
HS current cumulative average: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

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**COLLEGE/ UNIVERSITY/ TECHNICAL INSTITUTE INFORMATION**

Please list in order of preference the colleges and/or vocational schools to which you have applied:

School Name	Location (City, Province)

Desired area of study: \_\_\_\_\_

**FINANCIAL INFORMATION**

**Program Enrollment**

Name	Annual Tuition Cost
1. _____	\$ _____

**Scholarships / Awards You Have Received or Have Applied and Waiting a Response**

Name	Amount	Received (Y/N)
1. _____	\$ _____	
2. _____	\$ _____	
3. _____	\$ _____	

# Grande Prairie Firefighters Charitable Foundation

## Leadership Award

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**SCHOOL INVOLVEMENT:** Please list extracurricular activities, including athletics, in which you have participated. *Please do not abbreviate the names of organizations*

Activity	Year(s)	Leadership Position(s)
<i>Ex. Student Government</i>	<i>Ex.: Fr, So, Jr, Sr</i>	<i>Ex. Senior Class President, Parliamentarian</i>

**COMMUNITY INVOLVEMENT:** Please list community activities in which you have participated in for the past four years.

Activity	Year(s)	Leadership Position(s)
<i>Ex. Church</i>	<i>Ex.: Fr, So, Jr, Sr</i>	<i>Ex. Treasurer, Youth Leader</i>

**HONORS AND AWARDS:** Please list all honors and awards you have received in for the past four years.


**EMPLOYMENT HISTORY:** Please list your employment history for the past two years.

Place of Employment	Length of Employment	Position

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**RECOMMENDATION FORM #1**

**TO THE APPLICANT:**

1. Applicant, please provide a copy of this form to the person providing a letter of recommendation for you.
2. The recommendations you receive back from your references must be submitted with your completed application packet by the application deadline.
3. **School instructor and/or administrator must serve as a reference.**

**TO THE REFERENCE:**

The student named above is applying for the Grande Prairie Firefighters Charitable Foundation Leadership Award. Your recommendation is needed as part of the application process. After completing the information below, on a separate sheet, please provide your recommendation for this applicant.

Your recommendation should express why you think this student should be considered for the award. Criteria for selection include the applicant's written community charity proposal, prior academic performance, personal achievements and the applicant's record of involvement in school and community activities.

**Please return this form and your single-sided typewritten recommendation to the applicant so he or she may submit it as part of a total application package. The committee will not review incomplete applications.**

Your Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Institution / Company: \_\_\_\_\_

Mailing Street Address: \_\_\_\_\_

City, Province, Postal: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Has the student met the 65% minimum GPA and attendance in good standing:  Yes  No

How well do you know the applicant?  Very well  Somewhat well  Not well

How long have you known the applicant?  
\_\_\_\_\_

Reference's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

