

Administrative Procedures Manual	Administrative Procedure 262
	Extra-Curricular Programs
	APPROVED: September 2025
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LEGAL REFERENCE:	Section 1, 11, 31, 52, 53, 196, 197, 222 Education Act Guide to Education ECS to Grade 12 Access to Information Act (ATIA) Protection of Privacy Act (POPA) School physical activity, health & education resource for safety

Background

The Grande Prairie Public School Division recognizes the valuable contribution to student development that extra curricular opportunities provide. Sport activities provide students with opportunities to improve their physical health and promote lifelong participation in sport, they offer opportunities to build social connections, build communication and collaboration skills and support students' sense of belonging.

The provision of extra-curricular programs for students from E.C.S. to grade 12 is supported.

Definition

Extra-curricular programs refer to organized events or activities sponsored by or through the schools on a non-credit basis. Examples include both competitive events such as team and individual sports and music competitions, and non-competitive activities such as drama productions, school yearbook productions, science clubs, etc.

Procedures

1. School facilities and Division owned equipment (excluding transportation) shall be available, free of charge, to students participating in extra-curricular activities. Students may be required to provide their own equipment.
2. A fee may be charged to students to defray the costs of participation in extra-curricular activities.
 - 2.1. If fees are charged, a statement of accounts shall be kept in accordance with [Administrative Procedure 512 – Administration of School Collected Funds](#) and is subject to periodic review and audit.
 - 2.2. No profit or benefit shall be realized by the school or Division as result of extra-curricular fees being charged.
3. All extra-curricular programs are subject to the approval of the Principal.
4. Extra-Curricular Field Trip Parameters must follow Field trip procedures as outlined in [AP 260 Appendix C – Extra Curricular Field Trips](#).

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5. Financial support shall be shared by the students through their contribution to student fees, student levies and the public through its support of student fundraising projects.
6. Principals will ensure that extra-curricular sports teams are coached by individuals who meet the requirements of the division. [AP 491– Volunteer Coaches](#) outlines coach requirements, team list and staffing list to be completed for all teams. [Form 262-1 Extra Curricular Program Rosters Template.](#)
7. Extra-Curricular sports teams in grades 7-12 that compete in female-only leagues, class, or division of a relevant sport will adhere to guidelines outlined in [AP 262 Appendix A Fairness and Safety in Sport.](#)