



AGENDA
Regular Meeting of the Board of Trustees of the
Grande Prairie Public School Division
Tuesday, June, 10, 2025 6:00PM

| 1. CALL TO ORDER and INTRODUCTIONS | | |
|--|---|--|
| a. | National Anthem, Territorial Land Recognition, and Board Universal Guiding Principles | Board Chair Nellis |
| b. | Adoption of the Agenda | Board Chair Nellis |
| c. | Trustee Self-Declaration of Conflict of Interest | Trustees |
| d. | Approval of the Minutes <ul style="list-style-type: none"> Committee of the Whole 2025 05 27 Regular Board Meeting Minutes 2025 05 27 | Board Chair Nellis |
| e. | Business Arising from Previous Minutes | |
| 2. DELEGATIONS, PRESENTATIONS and SYSTEM LEADERSHIP REPORTS | | |
| a. | No Presentations or Reports | |
| 3. COMMITTEES AND REPORTS | | |
| a. | Board Chair Report <ul style="list-style-type: none"> 2025 05 28 ASBA Lunch and Learn session 2025 06 01-03 ASBA Spring General Meeting | Board Chair Nellis |
| b. | Non-Instructional Employees Association Committee <ul style="list-style-type: none"> 2025 05 29 Non-Instructional Liaison Meeting | Trustee Koch Trustee Buziak |
| c. | Advocacy and Engagement Committee <ul style="list-style-type: none"> 2025 06 10 Advocacy and Engagement Committee | Trustee Martin |
| d. | Trustee Student Advisory Committee <ul style="list-style-type: none"> 2025 06 06 Student Advisory Meeting | Vice Chair Koch Trustee Martin Trustee Ouellette |
| e. | GPPSD Education Foundation Committee <ul style="list-style-type: none"> 2025 05 06 Minutes for Information only | Trustee Martin |
| f. | Superintendent Evaluation Committee <ul style="list-style-type: none"> 2025 05 29 Superintendent Evaluation Meeting | Board Chair Nellis |
| g. | Board Policy Committee <ul style="list-style-type: none"> Board Policy 3 – Role of the Trustee – Proposed Updates Board Policy 8 – Committees of the Board – Appendix F Proposed Update | Vice Chair Koch |
| h. | Governance Minute | Vice-Chair Koch |

| | | |
|------------------------|---|----------------------------------|
| i. | Individual Trustee Reports (round table) | Trustees |
| j. | Superintendent's Report <ul style="list-style-type: none"> • New Curriculum Development Update • Indigenous Cultural Celebration 2025 06 04 • All Admin and Principals Meeting 2025 06 04 • Alberta Education Assurance Measures – May Report • What We Heard – 2025 Division Assurance Survey Report • Alberta School Councils Association Meeting Management Workshop • Protection of Privacy Act and Access to Information Act • Draft Board Orientation Planning | Superintendent McDonald |
| k. | Associate Superintendent of Business Services Report <ul style="list-style-type: none"> • Investment Update • Real Property Governance – School Ownership Changes • Review Quarter 3 Budget Update • Review Annual Summer Operations and Maintenance Report • Request for Proposal for External Auditor | Associate Superintendent Oladele |
| 4. NEW BUSINESS | | |
| a. | Trustee Professional Learning and Sharing | Trustees |
| b. | Upcoming Dates and Events <ul style="list-style-type: none"> • Board Workplan | Trustees |
| c. | Correspondence <ul style="list-style-type: none"> • 2025 05 23 Evergreen Catholic Separate School Division Correspondence to Minister re: Jordans Principle | Board Chair Nellis |
| d. | In-Camera | Board Chair Nellis |
| e. | Actions Arising from In-Camera Discussion | Board Chair Nellis |
| f. | Actions Arising from Presentations or Delegations | Board Chair Nellis |
| g. | Next Meeting and Adjournment | Board Chair Nellis |

COMMITTEE OF THE WHOLE - MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL
DIVISION HELD AT CENTRAL OFFICE ON **May 27, 2025**

Board Chair Nellis called the Committee of the Whole meeting to order at 5:07 p.m. with the following present:

PRESENT

Trustees Buziak, Johnston, Koch, Nellis, Ouellette (arrived at 5:47pm), Superintendent McDonald, Deputy Superintendent Robinson, Associate Superintendent Business Services Oladele, Executive Assistant, Business Services Crichton and Secretary to the Board Westwater (minutes), Director of Inclusive Learning, Nancy Gorgichuk

Regrets: Trustee Martin

Letter of Support for Students with Complex Needs

Superintendent McDonald discussed the letter from the Alberta Medical Association (AMA) Section of Pediatrics. There was discussion on:

Funding shortfalls and their impact including:

- Removal of federal Jordan's Principle (JP) funding has significantly impacted support capacity.
- PUF increases are offset by reductions in SLS grants in the 2025–2026 funding profile (net increase of \$1200).
- Current grant funding is inadequate to meet the growing complexity and volume of student needs.
- The division is spending \$1.893 million beyond received grant funding to meet student needs.
- Per pupil funding has only increased by approximately \$66, despite enrollment growth of 1,000+ students.

**BOARD
GOVERNANCE**

Evolving complexity and resource gaps including:

- Student needs have grown in both number and intensity, including a sharp increase in EAL (English as an Additional Language) students (from ~300 to 832) over the last 5 years.
- Challenge is not solely the number of students with complex needs, but the individual complexity of each student's needs is different.
- Many students require multiple Educational Assistants (EAs) or individualized support plans, but funding hasn't kept pace.
- The majority of EAs in the system funded by grants are for student safety and personal care.
- There is always a waitlist to access the PUF program.

Need for Systemic Review

- Advocate for a comprehensive review of per pupil funding formulas and allocations.
- Emphasize how lack of flexibility and the current second count system disadvantages the division.

COMMITTEE OF THE WHOLE - MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL
DIVISION HELD AT CENTRAL OFFICE ON **May 27, 2025**

- Note the disappearance of former supports from Alberta Health, now requiring school funds to provide additional supports for any students requiring medical intervention.

ACTION: Administration will develop a draft advocacy letter for the Board's consideration, emphasizing the need for increased per pupil funding and outlining the adverse impacts of current funding and resource gaps on the Division's capacity to deliver appropriate programming for students with complex needs.

ADJOURNMENT

Chair Nellis called the Committee of the Whole Meeting closed at 5:48 p.m.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION
HELD AT CENTRAL OFFICE ON **May 27, 2025**

Board Chair Nellis called the Regular Meeting to order at 6:00 p.m., acknowledged that the Board is on Treaty 8 Land, and reviewed the Division's Universal Guiding Principles, with the following present:

PRESENT

Trustees Buziak, Johnston, Koch, Nellis, Ouellette, Superintendent McDonald, Deputy Superintendent Robinson, Associate Superintendent Business Services Oladele, Executive Assistant Business Services SheraLea Crichton, (recorder), and Secretary to the Board Amanda Westwater (minutes).

Regrets: Trustee Martin

**ADOPTION OF
AGENDA**

Adoption of Board Agenda

The Board reviewed the Regular Meeting agenda. The Board agreed to the following additions to the agenda:

- Addition of "Public Survey to Inform the Selection and Availability of School Library Materials" under Board Chair Report.

MOTION: Trustee Koch moved that the Board adopt the Regular Meeting agenda as amended.

UNANIMOUSLY CARRIED 15752

**TRUSTEE SELF-
DECLARATION
OF CONFLICT OF
INTEREST**

No conflicts.

MINUTES

Committee of the Whole Meeting of May 13, 2025

The Board reviewed the Committee of the Whole Meeting minutes of May 13, 2025.

MOTION: Trustee Johnston moved to adopt the minutes of the Committee of the Whole Meeting of May 13, 2025, as circulated.

UNANIMOUSLY CARRIED 15753

Regular Board Meeting of May 13, 2025

The Board reviewed the Regular Board Meeting minutes of May 13, 2025.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION
HELD AT CENTRAL OFFICE ON **May 27, 2025**

MOTION: Trustee Ouellette moved to adopt the minutes of the Regular Board Meeting of May 13, 2025, as circulated.

UNANIMOUSLY CARRIED 15754

**BUSINESS ARISING
FROM THE MINUTES**

None to report.

**DELEGATIONS,
PRESENTATIONS
and SYSTEM
LEADERSHIP
REPORTS**

No Delegations or Presentations.

**COMMITTEES AND
REPORTS**

Board Chair Report

- **SCORES Meeting 2025 05 12**
Chair Nellis and Superintendent McDonald commented on the SCORES Leadership Meeting held on May 12 and provided highlights from the meeting including an updated agreement, an update on the new dome facility approved in Trader Ridge, Legion Field updates, and information about the pending land swap with the City related to construction of the new Grande Prairie Composite High School.
- **Composite High School Graduation 2025 05 16**
Chair Nellis, Trustees Martin, Buziak, and Ouellette, Superintendent McDonald, and Deputy Superintendent Robinson commented the Composite High School Graduation Ceremony. They noted many graduates (over 330), their families, and GPPSD staff in attendance. The Board extended congratulations to the graduating class and thanks to the organizing committee.
- **Special Board Meeting 2025 06 26**
The Board is in the process of hiring a new Superintendent of Schools and required a special meeting to review potential candidates.

MOTION: Trustee Koch moved that a Special Board Meeting be called for June 26, 2025 at 9:30 am, in the Grande Prairie Public Central Office Board Room to discuss short-listed candidates and to vote on the successful candidate for Superintendent of Schools.

UNANIMOUSLY CARRIED 15755

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION
HELD AT CENTRAL OFFICE ON **May 27, 2025**

- **Public Survey to Inform the Selection and Availability of School Library Materials**
Chair Nellis commented on the survey from the Minister of Education and Childcare that was made available to the public on May 26, 2025 regarding new standards that would provide consistent requirements for school boards in selecting and managing school library collections. Deputy Superintendent Robinson confirmed that none of the books listed as exemplars in the survey are, or ever were, in GPPSD school library collections. Furthermore, the Division has an Administrative Procedure, [AP 250 – School Libraries \(Learning Commons\)](#) that describes the responsibility of principals and library technicians (and students and teachers) to establish library collections that are responsibly and ethically curated.
- **Alberta School Boards' Association Update**
Trustee Buziak and Vice-Chair Koch reported to the Board regarding the ASBA Zone 1 meeting held May 14, 2025, hosted by the Northland School Division. Zone 1 Director Henkel commented on bus fly-bys; President Dennis commented on meetings with external organizations and Ministers, Charter Schools, upcoming professional development and professional learning sessions, and a reduction in ASBA membership fees.
- **Teacher Trustee Liaison Committee**
The May 6, 2025 minutes were included for information.
- **Board Policy Committee**
Vice-Chair Koch provided highlights on the Board Policy Committee Meeting held on May 27, 2025. The Committee presented proposed amendments to Board Policy 2 – Appendix A Board Self Evaluation.
 - Superintendent McDonald provided additional context and information on the updated Appendix A.

MOTION: Trustee Ouellette moved to adopt Board Policy 2 Appendix A: Board Self Evaluation as presented.

There was discussion on the motion. Chair Nellis proposed additional grammatical amendments to Policy 2 – Appendix A.

Trustee Ouellette accepted the amendment as friendly. The Board voted on the amended motion:

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION
HELD AT CENTRAL OFFICE ON **May 27, 2025**

MOTION: Trustee Ouellette moved to adopt Board Policy 2 Appendix A:
Board Self Evaluation as amended.

UNANIMOUSLY CARRIED 15756

- Advocacy and Engagement Committee
The May 13, 2025 minutes were included for information.
- Council of School Councils Update and Reports
The May 8, 2025 minutes were included for information.

Individual Trustee Reports

No Trustee reports.

Superintendent's Report

Items for Information

Superintendent McDonald shared the Superintendent's Report to the Board as information, which included the following information:

- **2024 Terry Fox Run**
Recently the Terry Fox Foundation shared a summary of the collective efforts of Canadian schools who participated in this year's run to support cancer research and honour Terry Fox's personal legacy. Over 10,000 schools across Canada participated and raised close to \$14 million dollars. We are grateful to the staff and students of the nine Grande Prairie Public Schools who participated this year. Among the participating schools, Ecole Montrose and Isabel Campbell Public School were noted as being in the top 5 Alberta schools, for their grade configuration. Ecole Montrose was celebrated as the top fundraising school in the province, raising over \$20,000. Appreciation is extended to Principals Matt Pepper, Teresa Rawlyk, and others and their staff for creating the opportunity for their students to participate.
- **All Administrators Monthly Virtual Meeting**
The focus of the May 21 virtual administrators meeting was to provide school administrator teams with a review of the budget development process. Administrators were provided with a review of the process and a detailed review of the division's revenues in the 2025-2026 funding profile from Alberta Education and the expenditures planned for next year. The challenges of building a deficit budget and responding to funding changes from the federal government were discussed as well to build our leaders' understanding of the budget development process.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION
HELD AT CENTRAL OFFICE ON **May 27, 2025**

- **May Leadership Academy**
The focus of the May 22 Leadership Academy session, supporting teachers aspiring to become school-based administrators, was on recognizing and developing the skills school leaders use to engage staff in collaborative planning and to work with individual and small groups of staff to solve problems and support their planning. The session also focused on helping teacher participants to understand the process used to staff schools and to build master timetables/schedules in school.
- **Community Food Security Leadership Table Meeting**
The Community Food Security Leadership Table met on Monday, May 26. The primary topic of the meeting was to review the food security and nutrition goals of all the participating organizations at the leadership table. Superintendent McDonald provided a verbal update and highlights from the meeting including data collection being done by all partner organizations so Helping Hands can apply for grant funding from Food Banks Canada for the “After the Bell” program. [After the Bell](#) provides nutritious, child-friendly food packs throughout the summer when school-centred supports are not available.
- **Governance Minutes Planning**
A report supporting the concept of governance minutes was reviewed by the Board to inform future board planning for the June 10 Regular Board Meeting. The report described the intent of adding a governance minute to future board meetings and provides suggestions for content to inform trustees planning. There was additional discussion on the G-TEC (Governing Through Engagement and Collaboration) Policy model.
- **Trustee Election Video Planning**
To support trustee planning for producing individual election videos prior to the election in October, the videos prepared by the board during the 2020-2021 school year are available for review on the division’s YouTube channel. A recording schedule will be developed at the June 10th Advocacy and Engagement Committee Meeting.

Items for Discussion or Action

- **2025 Honouring Spirit Student Award – Honourable Mention**
Congratulations are extended to Charles Spencer High School student Meilea Lafontaine, who received an honourable mention for the Alberta School Board’s Association 2025 Honouring Spirit Student Award. The Honouring Spirit: Indigenous Student Award recognizes 12 First Nations, Métis or Inuit students (Kindergarten – Grade 12) who attend a school in Alberta, operated by an ASBA member school board,

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION
HELD AT CENTRAL OFFICE ON **May 27, 2025**

who model strength and commitment in the pursuit of their personal education paths. Meilea was nominated by Dani Gillis, Indigenous Liaison for Charles Spencer, who noted Meilea is an exceptional student who consistently demonstrates strong leadership skills and compassion for others. Meilea has a visible desire to make a positive impact on those around her, and she loves and respects her Indigenous culture and is determined to excel and make meaningful contributions to society.

The Board congratulated Ms. Lafontaine on her achievement and thanked her for her contributions. The Board extended gratitude to Ms. Gillis and the two classroom teachers for submitting the nomination. The Board will send a letter of congratulations to Ms. Lafontaine.

- **2025 Lieutenant Governor of Alberta Student Award**
Congratulations are also extended to grade 6 student Tarena Khalsa, from Hillside Community School, who has been awarded one of the Alberta School Boards Association's Lieutenant Governor of Alberta's student awards. The Lieutenant Governor of Alberta Student Award recognizes nine students (Grade 6, 9 and 11) who attend a school in Alberta, operated by an ASBA member school, who have shown tremendous growth in developing skills to better themselves through determination, initiative and independence, leading to their improvement and success both academically and personally. Tarena is a leader in the student body, who leads by example working with her peers and with younger students in the school. Tarena's deep commitment to her family and her future is noteworthy and is a testament to her character and her potential.

Tarena and her family have been invited to attend ASBA's provincial award celebration on June 9th at Government House. She will also be recognized at a school assembly prior to the end of June.

The Board congratulated Ms. Khalsa on her achievement and thanked her for her contributions. The Board extended gratitude to Principal Mike Humbke and Vice Principal Gillian Rutberg for submitting the nomination. The Board will send a congratulatory letter to Ms. Khalsa.

- **2025-2027 – Year 2 Update of 3-Year Education Plan**
The Board reviewed the year 2 update to the Division's 2025-2027 3-Year Education Plan. The 3 priority areas (Teaching & Learning, Belonging, and Leading) and the specific outcomes and strategies identified in the plan are based on the efforts and engagement of school-based staff to develop each school's 3-Year Plan. Evidence of student growth and achievement and stakeholder satisfaction from a

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION
HELD AT CENTRAL OFFICE ON **May 27, 2025**

variety of different sources are used at the school and division level to support identification of priorities. The current 3-year education plan represents a refinement of the previous plan and is presented to guide the continuous improvement of the school division.

The Board thanked the District Education Team for all their efforts in developing the updated 3-Year Education Plan.

MOTION: Trustee Koch moves the board accept and adopt the update to the 2025-2027 3-Year Education Plan and submit it to Alberta Education as required in the Education Act, subject to the approval of the 2025-2026 Division Budget later in the agenda.

UNANIMOUSLY CARRIED 15757

- Locally Developed Course Approval
High School Courses developed by Alberta Education are made available to all Alberta school divisions. A report identifying the courses our high school principals would like to renew, or acquire for first time use, was reviewed by the Board. Superintendent McDonald provided additional information on Locally Developed Course approval by Alberta Education.

MOTION: Trustee Buziak moves the Board approve administration's request to acquire and renew the Locally Developed Courses, levels, and credits as presented, for the term identified, from Alberta Education.

UNANIMOUSLY CARRIED 15758

Associate Superintendent of Business Services

Associate Superintendent Oladele shared the Associate Superintendent of Business Services' Report to the Board as information, which included the following information:

- 2025-2026 Annual Budget Report
The Board reviewed the 2025/2026 Budget, which reflects a strategic, student-focused approach aligned with the Board's guiding principles. The budget maintains all existing allocations to schools, addresses a 1.4% enrolment increase with additional staffing, and continues to prioritize mental health, inclusive education, early intervention, and curriculum implementation. The board approved submitting a \$950,767 deficit for 2025-2026, to be covered using reserves. The board also reviewed a 3-year budget forecast based on projected enrolments that will be more balanced and sustainable in future years. The Board

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION
HELD AT CENTRAL OFFICE ON **May 27, 2025**

expressed appreciation to Associate Superintendent Oladele, Division leadership, and finance staff for their work on the budget.

MOTION: Trustee Buziak move that the Board of Trustees approve 2025/2026 Budget for Grande Prairie Public School Division.

UNANIMOUSLY CARRIED 15759

NEW BUSINESS

Trustee Professional Learning and Sharing
Nothing to report.

Upcoming Dates and Events

- Board Workplan
The Board reviewed the Board workplan as information. Trustees were reminded of the following upcoming events:
 - Non-Instructional Support Staff Committee (4:15 pm) 2025 05 29
 - ASBA Lunch and Learn session with the Alberta Teaching Profession Commission 2025 05 28
 - ASBA SGM 2025 06 01 – 03
 - PSBAA SGM 2025 06 03 - 05
 - Indigenous Cultural Celebration Evening (6:30 pm) 2025 06 04
 - Student Advisory Committee Meeting (9:00 am) 2025 06 06

Correspondence

- 2025 05 13 Letter from Alberta Education - re Assurance Completion Letter 2025 GPPSD
- 2025 05 15 Letter from PSBAA to MLAs – re: Polling Survey Results

**IN CAMERA
SESSION**

No In Camera session.

**ACTIONS ARISING
FROM IN CAMERA
NEXT MEETING AND
ADJOURNMENT**

No actions.

Next Board Meeting and Adjournment

The next meeting of the Board of Trustees is scheduled for Tuesday, June 10, 2025, to be held at Central Office in the Board Room.

Board Chair Nellis called the Regular Board Meeting closed at 7:20 p.m.

Chair

Secretary-Treasurer



Non-Instructional Support Staff and Trustee Liaison Committee Meeting Minutes

Location: The Grande Prairie Public School Division Central Office Board Room

Date: Thursday, May 29, 2025

Time: 4:15 p.m.- 6:00 p.m.

| | | | |
|--|----------------|------------------------------------|-------------------|
| Members: | | Members: | |
| Vice Chair: | Donna Koch | President: | Roxann MacDonald |
| Trustee: | Ray Buziak | Vice President/Treasurer: | Todd Seely |
| Superintendent: | Sandy McDonald | Secretary: | Jody Azooz |
| Secretary-Treasurer: | Ola Oladele | Admin Assistant Rep: | Lylie Park |
| Deputy Superintendent: | James Robinson | Caretaker/Maintenance Rep: | Daron Latham |
| Director of Human Resources: | Tammie Maurer | Caretaker/ Maintenance Rep: | David Gast |
| | | Library Tech Rep: | Samantha Campbell |
| | | Educational Assistant Rep: | Trina Vanderkooy |
| | | Indigenous Liaison Rep: | JennyLee Viola |
| Minutes: Executive Assistant – Shera-Lea Crichton | | | |
| Regrets: | | | |
| Educational Assistant Rep: Janet Facette | | | |
| Special Interest Group Rep: Kirsten Barrand | | | |

1. Call to Order

The meeting was called to order at 4:17p.m.

2. Welcome and Introductions

The committee was welcomed.

3. Adoption of Agenda

The agenda is approved as distributed.

4. Review of February 19, 2025, Minutes

The minutes were approved as distributed.

5. Business Arising from the Minutes

5.1 Health and Safety Concern – Incident Reporting

Employees are still not receiving a follow up after reporting an incident unless it is of a more severe nature. There was an incident involving a substitute and the teacher stayed with them as they reported the incident and spoke with the Principal which seem the substitute appreciated. The committee would like to see a follow-up from a Principal or Vice Principal to help eliminate the fear of backlash and even if it was to thank the employee for reporting the incident to encourage the reporting process. Bev Alcock, Safety Coordinator, does reach out after incidents are reported but there has been no change within the school level.

The Executive Team brought up this matter with the Administrators to discuss the reporting process and expectations. Further communication regarding reporting and following up after an incident will be had during the school start up.

5.2 Cell Phone Use in Schools

It was brought to the Associations attention that when Teachers cannot make it to school events that are held in the schools, they are asking Educational Assistants (EA's) to take pictures on their behalf to be shared. Staff are wondering if this is allowed due to the changes with the Freedom of Information and Protection of Privacy (FOIP). There as been no updates from the Government on the new privacy legislation. The Government is still working through the legislation, and communication will be sent out when there is more information. The changes that occur will be standardized across the Division.

5.3 Sunlife Follow Up

Ola Oladele reached out to Sunlife regarding benefit limits. The current process for expensing claims will need to remain as they are not able to change the insurance limits.

6. New Business

6.1 Substitute Cooks

The Highschool cooks have reached out to the Association asking if there is a way to have support when needed. In the past this has not been an issue but due to extenuating circumstances there have been times when they were down to one cook.

In this circumstance the employees should be encouraged to talk to their Administrators regarding their concerns. The Administrator can reach out to Tammie Maurer in Human Resources for support.

6.2 Appointment Time Expectations

There is still inconsistency among schools in terms of appointment time expectations. Some are being told to take at least three hours so a substitute can come in, some are told to leave and come back, and some are told to take the whole day. This is leading to confusion among staff about what the process should be when scheduling appointments.

Part of the issue is it is dependent on when a replacement is needed if the student can be supported in another way. The implementation of tracking times is new to this year and the inconsistent process within the schools can be discussed. The Association was asked to let Tammie know if there are patterns forming and which schools are having to have the most problems.

6.3 AP 418 – Supporting Employee Attendance Discussion

There is inconsistency with how schools are implementing *AP 418 – Supporting Employee Attendance*. This year the Division made more of a deliberate effort to implement the *AP 418 – Supporting Employee Attendance*. It is meant to be a supportive measure for staff at the school level. There may be some level of inconsistency between schools if the staff member has already reached out to the Principal and/or Human Resources is already being monitored. *AP 418 – Supporting Employee Attendance*, will become a mandatory process across the Division. When do staff need a sick note? The general rule of thumb is after five days, or if the employee is out for an extended period a note saying they can return is required so they know they are healthy enough to return to work. Human Resources will contact the employee after three days to support them.

7. Board Update

Vice Chair Koch and Trustee Buziak shared the Board update:

- Extended their gratitude to the committee for representing their school, their employee groups and sharing their experiences. The information discussed through this process helps the Board with their advocacy work.
- The Board continues to advocate for student planning, funding, budget and supporting staff.
 - The advocacy work is closely linked to the advocacy work done by Alberta School Board Association (ASBA).
- The Board will be attending the ASBA Spring General Meeting June 2, 2025.
- An application has been made by a private venture to start a charter school in Grande Prairie next year. It would be a Montessori-based, trade-focused school for Grades Kindergarten to 12 students.
 - The Board's response was that they believe the Division ensures that their students have access to innovative programs such as Montessori, IB, trades, STEM through a publicly funded school system.
- The Government has approved the funding for the expansion of the Composite High School.
- The 2025-2026 budget was approved at the Board meeting held on May 27, 2025.
- The funding for Jordan's Principle will be changing next year. The Board does worry about the impact of the discontinuation of Jordan's Principle. Administration is working on identifying ways to support parts of this change and the Board is working with ASBA on a joint advocacy approach.
- The Intervention Program was originally funded by Alberta Education during the pandemic; the provincial support has decreased. The Division continued the program using reserves, but this is no longer sustainable.
 - For the 2025-2026 school year, the program will be scaled to a level that can be sustained without using reserves while still preserving its impact on students.
 - This program remains a priority for the Board and Administration is working on how to restructure the program going forward.
- There is a Municipal Election this upcoming October 2026. Board of Trustee candidates could file their papers to run after January 1, 2025.
- The Board is recruiting for a new Superintendent.
- Supporting Division wellness is a priority to the Board of Trustees.

8. Division Update

- The Division is looking to change the benefits provider from Sunlife to ASEBP. Communication to staff will be going out before the end of the school year.
- The Division is working on updating *AP 405- Working Alone*. Communication will be sent out once the update has been completed.
- The Division is transitioning from Public Schoolworks to Hour Zero so the safety programs will be on one platform.
- Human Resources has started the hiring process for the next school year.

9. Next Meeting

Tentative dates will be sent out in September.

10. Adjournment

The meeting was adjourned at 5:24p.m.

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|  <p>EDUCATION FOUNDATION <small>GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT</small></p> | <p style="text-align: right;">MINUTES</p> <p style="text-align: center;">Grande Prairie Public School Division Education Foundation 10127 120 Avenue Grande Prairie, AB</p> <p style="text-align: right;">May 8, 2025</p> |
|--|--|

In Attendance

Lesley Burake
 Rob Martin
 Ola Oladele
 Angus Sutherland
 Tim Burnham
 Colette Marcotte
 Sandy McDonald
 Donna Koch
 Karen McGriskin
 Elizabeth Bell

Regrets:

Brenda Howard

Approval of Agenda

Meeting called to order by Lesley Burake at 4:00pm.

MOVED BY Donna to accept the agenda with amendment.

CARRIED

Approval of Minutes

MOVED BY Karen to accept the minutes of the April 10, 2025, meeting, with amendments.

CARRIED

Executive Director Report

The Board of Directors **HEARD** the Executive Director's report.

Elizabeth to set up meeting and send "Thank You" letter to Ken Loudon, United Way, for donation of funds to Foundation Nutrition program.

Monthly Financial Update

The Board of Directors **REVIEWED** the Financial Statements for April 2025.

MOVED BY Ola to accept the Ola 2025 financial statements as presented.

CARRIED

New Business

A) Striving for Excellence: Date and Venue

The Board of Directors **HEARD** that planning is well underway; notifications scheduled to be sent to principals in the coming week.

MOVED by Donna to secure NWP theatre for SFE event.

CARRIED

MOVED by Tim to reach out to NWP to secure a date in the week of October 7-9, 2025. If no date is available, poll Board to propose alternate date(s).

CARRIED

Elizabeth contact NWP to secure date and venue for SFE.

Business Arising from Previous Meeting

A. Strut and Strive

The Board of Directors **HEARD** planning is well underway.

Donna will meet with Elizabeth, and Lesley, to provide updates and join in planning.

B. Westjet Raffle

The Board of Directors **HEARD** that a decision regarding the approval of WestJet donation has not been received. Pending disapproval, Colette will attempt to solicit a donation from local agencies. If unsuccessful, the Foundation will purchase a travel voucher, valued at \$2000, and proceed with the raffle.

Elizabeth and Colette to follow up on soliciting WestJet travel voucher.

C. HiTech Donation

The Board of Directors **HEARD** that the request is awaiting a formalized response from the Foundation, supported by Foundation literature on mission, history, philosophy.

Elizabeth will connect with Sandy to prepare literature and presentation.

D. United Way Fundraiser Event

The Board **HEARD** plans to go ahead with a WestJet raffle this year, planning for a June draw. Update: If unsuccessful in securing a donation from WestJet for the voucher, or any other source of donation for the prize, a \$2000 gift card for WestJet will be purchased to use as the prize, as previously directed.

E. Ovintiv Shares

The Board of Directors **HEARD** that shares are scheduled to be sold, pending optimal timing to maximize value of sale.

F. Society Annual Return

The Board of Directors **HEARD** that returns were submitted; nothing outstanding.

Strategic Priorities

A. Strategic Planning

The Board of Directors **HEARD** plans for meeting between Holly Sorgen and Elizabeth were rescheduled but are on track for early May.

Next Meeting

The next Education Foundation Board meeting is on June 12, 2025.

In Camera

MOVED by Ola to move the Board of Directors meeting In Camera – staff dismissed from meeting.

CARRIED

MOVED by Brenda to move meeting out of camera.

CARRIED

Adjournment

MOVED BY Rob to adjourn the meeting at 5:30pm.

CARRIED

| | |
|--|--|
| <p><i>Policy Manual</i></p> <p>PAGE: 1 of 4</p> | <p>Policy 3 TITLE: Role of the Trustee APPROVED: May 26, 2009 AMENDED/REVIEWED: April 25, 2023</p> |
| <p>LEGAL REFERENCE: Section 33, 34, 51, 52 53, 64, 67, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96 Education Act; Section 6 Commissioner of Oaths Act</p> | |

Policy

The role of the trustee is to contribute to the work of the Board as it carries out its mandate to govern and achieve its vision, mission, beliefs and values and principles. The oath of office taken by each trustee when s/he assumes office binds that person to work diligently and faithfully in the cause of public education.

The Board of Trustees is a corporation. The decisions of the Board in a properly constituted meeting are those of the corporation. A trustee who is given corporate authority to act on behalf of the Board may carry out duties individually but only as an agent of the Board. In such cases, the actions of the trustee are those of the Board which is then responsible for them. A trustee acting individually has only the authority and status of any other citizen of the Division.

1. Specific Responsibilities of Individual Trustees

~~1.1. Following each Municipal Election, Trustees elected to the Board shall provide a current criminal record check to the Division's Human Resources Department, within 90 days following the election, to affirm their eligibility to serve as per Section 87 of the Education Act.~~

4.2.1.1. Become familiar with Division policies and procedures, meeting agendas and reports in order to participate in Board business.

4.3.1.2. In alignment with Board engagement efforts, provide for the engagement of parents, students and the community in matters related to education.

4.3.1.2.1. Respectfully bring forward and advocate for local issues and concerns prior to a Board decision.

4.3.2.1.2.2. Interpret the needs of the community to the Board and the Board's actions to those we serve.

4.3.3.1.2.3. Liaise with designated School Council(s), as per [Board Policy 9 - Board Representatives - Section 6](#).

4.4.1.3. Refer administrative matters to the Superintendent. The trustee, upon receiving a [request for information or a](#) complaint from a parent

| | |
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| <p><i>Policy Manual</i></p> <p>PAGE: 2 of 4</p> | <p>Policy 3 TITLE: Role of the Trustee APPROVED: May 26, 2009 AMENDED/REVIEWED: April 25, 2023</p> |
| <p>LEGAL REFERENCE: Section 33, 34, 51, 52 53, 64, 67, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96 Education Act; Section 6 Commissioner of Oaths Act</p> | |

or community member about operations, will refer the parent or community member back to the school or department as per Administrative Procedure [AP 395 - School Level Complaint and Dispute Resolution Process](#) and will inform the Superintendent of this action.

~~4.5.1.4.~~ Keep the Board Chair and Superintendent informed in a timely manner of all matters coming to their attention that might affect the Division. Personnel matters are to be brought to the Board Chair and Superintendent only.

~~4.6.1.5.~~ Assist the Superintendent with counsel and advice, providing the benefit of the trustee's judgment, experience and familiarity with the community.

~~4.7.1.6.~~ Refer queries or issues and problems not covered by Board policy or Administrative Procedure, to the Board for corporate discussion and decision.

~~4.8.1.7. Attend meetings of the Board; participate in, and contribute to, the governance decisions of the Board—including engagement in community events, stakeholder events, and activities related to ASBA and PSBAA—in order to provide the best solutions possible for education within the Division. Attend meetings of the Board; participate in, and contribute to, the governance decisions of the Board in order to provide the best solutions possible for education within the Division.~~

~~4.9.1.8.~~ Support the decisions of the Board and refrain from making any statements that may give the impression that such a statement reflects the corporate opinion of the Board when it does not.

~~4.10.1.9.~~ When delegated responsibility by the Board, will exercise such authority within the defined limits in a responsible and effective way.

~~4.11.1.10.~~ Participate in Board/trustee development sessions so that quality of leadership and service in the Division can be enhanced.

| | |
|--|--|
| <p><i>Policy Manual</i></p> <p>PAGE: 3 of 4</p> | <p>Policy 3 TITLE: Role of the Trustee APPROVED: May 26, 2009 AMENDED/REVIEWED: April 25, 2023</p> |
| <p>LEGAL REFERENCE: Section 33, 34, 51, 52 53, 64, 67, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96 Education Act; Section 6 Commissioner of Oaths Act</p> | |

~~4.12.1.11.~~ Stay current with respect to provincial, national and international educational issues and trends.

~~4.13.1.12.~~ Share the materials and ideas gained with fellow trustees following a trustee development activity or meetings in a timely manner.

~~4.14.1.13.~~ Contribute to a positive and respectful learning and working culture both within the Board and the Division.

~~4.15.1.14.~~ Attend Division or school functions when possible.

~~4.16.1.15.~~ Become familiar with, and adhere to Policy 6 – Trustee Code of Conduct.

~~4.17.1.16.~~ Report any violation of the Trustee Code of Conduct to the Board Chair, or where applicable, to the Vice-Chair.

2. Board Orientation

As a result of elections, the Board may experience changes in membership. To ensure continuity and facilitate smooth transition from one Board to the next following an election, trustees must be adequately briefed concerning existing Board policy and practice, statutory requirements, initiatives and long-range plans.

The Board believes an orientation program is necessary for effective trusteeship. All trustees are expected to attend all aspects of the orientation program.

2.1. The Division will offer an orientation program for all trustees that provide information on:

2.1.1. Role of the trustee and the Board;

2.1.2. Organizational structures and procedures of the Division;

2.1.3. Board policy, agendas and minutes;

| | |
|--|---|
| <p><i>Policy Manual</i></p> <p>PAGE: 4 of 4</p> | <p>Policy 3 TITLE: Role of the Trustee APPROVED: May 26, 2009 AMENDED/REVIEWED: April 25, 2023</p> |
| <p>LEGAL REFERENCE: Section 33, 34, 51, 52 53, 64, 67, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96 Education Act; Section 6 Commissioner of Oaths Act</p> | |

- 2.1.4. Existing Division initiatives, annual reports, budgets, financial statements and long-range plans;
- 2.1.5. Division programs and services;
- 2.1.6. Board's function as an appeal body, and
- 2.1.7. Statutory and regulatory requirements, including responsibilities with regard to conflict of interest.
- 2.2. The Board Chair and Superintendent are responsible for developing and implementing the Division's orientation program for trustees.
 - 2.2.1. The Superintendent shall provide each trustee with access to services, materials and equipment at the organizational meeting following a general election or at the first regular meeting of the Board following a by-election.
 - 2.2.2. The Board Policy Handbook and the Administrative Procedures Manual are available on the Division website for trustees.
- 2.3. Incumbent trustees are encouraged to help newly elected trustees become informed about the history, functions, policies, procedures and current issues of the Board.

GRANDE PRAIRIE PUBLIC SCHOOL DIVISION

| | |
|---|---|
| <p><i>Policy Manual</i></p> <p>PAGE: 13 of 18</p> | <p>CODE: Policy 8 TITLE: Committees of the Board APPROVED: May 26, 2009 AMENDED/REVIEWED: October 22, 2024</p> |
| <p>LEGAL REFERENCE: Section 33, 34, 51-5353, 64-67, 69, 73, 75, 81, 85-97, 112, 114, 138-139, 222 Education Act; Local Authorities Elections Act; Income Tax Act (Canada); Board Procedures Regulation; Petitions and Public Notices Regulation</p> | |

APPENDIX “F”

**Grande Prairie Public School Division
Board Policy Committee**

Purpose

The Board Policy Committee will develop and implement a schedule for the ongoing and regular review of Board Policies.

Authority

The Board Policy Committee is empowered to create recommendations for additions/changes/deletions to Board Policy and to present those recommendations to the whole of the Board for review.

Composition

1. The Board Vice-Chair, who will act as Chair of the Committee;
2. Two additional Trustees; and
3. Superintendent or Designate.

Meetings

~~As required, to be determined by the Committee. No minutes are required.~~
Minutes will be taken by the Executive Assistant to the Board and will be shared with the Committee prior to submission at the next Board meeting.



**Grande Prairie
Public School
Division**

DATE: June 10, 2025

TO: Board of Trustees

FROM: Sandy McDonald, Superintendent of Schools

SUBJECT: Superintendent's Report

REFERENCE: Board Policy 2 – The Role of the Board, Board Policy 18 – Superintendent of Schools/CEO Roles and Responsibilities. Superintendent Leadership Quality Standard.

ITEMS FOR INFORMATION

NEW CURRICULUM DEVELOPMENT UPDATE

On Friday, May 30, the Deputy Minister of Education provided the following update on the K-6 Social Studies curriculum:

- In September 2025, school boards will begin mandatory implementation of the new social studies curriculum in Kindergarten to Grade 3 classrooms.
- School boards may also optionally implement the new social studies curriculum for Grades 4 to 6 ahead of mandatory implementation in September 2026.
- Budget 2025 includes \$66 million for curriculum renewal in the 2025/26 school year and boards are asked to apply for funding by identifying the number of teachers who will be implementing the new curriculum.
- This funding is provided as a jurisdictional allocation to allow for flexibility and responsiveness to the unique needs of school boards. Funding may be used at the discretion of the school board to support teachers in preparing for and implementing new curriculum.
- In response to feedback collected this year, draft curriculum for Grades 7 to 9 Mathematics, Social Studies, Physical Education and Wellness, and Career Education and Financial Literacy will be available for optional field testing in the 2025/26 school year.
- Teachers and system leaders will provide feedback on selected curriculum content and discuss new curriculum implementation ahead of piloting in 2026/27. System leaders will also have time to consider programming adjustments that support new curriculum implementation and student success.

School principals are currently working with their staff to finalize the list of teachers in grades 4 to 6 who will be optionally implementing social studies next year. Updated information about curriculum implementation for the 2025-2026 school year will be provided in the superintendent's report at the August board meeting.

INDIGENOUS CULTURAL CELEBRATION

The Indigenous Cultural Celebration was held in the gymnasium of the Grande Prairie Composite High School the evening of Wednesday, June 4. Approximately 200 people attended the event, held to acknowledge and celebrate graduating GPPSD students and the efforts of our students, their families, and their communities that contributed to their success. The celebration included several division students performing traditional Indigenous and Metis dances.

Deep appreciation is extended to Krista Umble, the Division's Coordinator of Indigenous Programming and the Indigenous Liaison team for their thoughtful organization of this community event. Additional

gratitude is due the school administrators, teachers, and other staff who attended to celebrate our students and to our community elders, the MC, musicians and others who made the event a success.

ALL ADMINISTRATOR PROFESSIONAL LEARNING AND PRINCIPALS MEETING


The June administrator professional learning meeting and June principals meeting were held in the Board Room/Training Room on Wednesday, June 4. The focus of professional learning was curricular, providing school leaders the opportunity to engage in learning and planning related to:

- Kindergarten to Grade 12 English as an Additional Language Benchmarking
- Alberta Education New Curriculum Development Updates
- Kindergarten to Grade 6 Elementary Report Card Updates
- Grades 3-8 literacy screening changes for 2025-2026
- Structural changes to the division's early intervention model for 2025-2026
- High School summer school and dual credit planning

The primary focus of the principals' meeting was reviewing and gathering input on the draft companion document to the Optimum Learning Framework to guide programming to support the success of our Indigenous Students.

ALERTA EDUCATION ASSURANCE MEASURES – MAY REPORT

The annual spring Alberta Assurance Measures report was released on May 21 and the overall summary is shown in the image below.



Required Alberta Education Assurance Measures - Overall Summary
Spring 2025

Authority: 3240 The Grande Prairie School Division

| Assurance Domain | Measure | The Grande Prairie School Divi | | | Alberta | | | Measure Evaluation | | |
|--------------------------------|---|--------------------------------|------------------|---------------------|----------------|------------------|---------------------|--------------------|------------------------|------------|
| | | Current Result | Prev Year Result | Prev 3 Year Average | Current Result | Prev Year Result | Prev 3 Year Average | Achievement | Improvement | Overall |
| Student Growth and Achievement | Student Learning Engagement | 83.7 | 82.2 | 82.6 | 83.9 | 83.7 | 84.4 | Intermediate | Maintained | Acceptable |
| | Citizenship | 77.4 | 75.9 | 76.5 | 79.8 | 79.4 | 80.4 | Intermediate | Maintained | Acceptable |
| | 3-year High School Completion | 82.0 | 78.7 | 77.1 | 81.4 | 80.4 | 81.4 | Intermediate | Improved Significantly | Good |
| | 5-year High School Completion | 80.2 | 86.3 | 83.0 | 87.1 | 88.1 | 87.9 | Low | Declined | Issue |
| | PAT6: Acceptable | n/a | 68.0 | 66.1 | n/a | 68.5 | 67.4 | n/a | n/a | n/a |
| | PAT6: Excellence | n/a | 17.6 | 16.4 | n/a | 19.8 | 18.9 | n/a | n/a | n/a |
| | PAT9: Acceptable | n/a | 53.5 | 54.2 | n/a | 62.5 | 62.6 | n/a | n/a | n/a |
| | PAT9: Excellence | n/a | 8.4 | 8.6 | n/a | 15.4 | 15.5 | n/a | n/a | n/a |
| | Diploma: Acceptable | n/a | 75.3 | 74.8 | n/a | 81.5 | 80.9 | n/a | n/a | n/a |
| | Diploma: Excellence | n/a | 12.1 | 10.9 | n/a | 22.6 | 21.9 | n/a | n/a | n/a |
| Teaching & Leading | Education Quality | 87.7 | 86.3 | 87.2 | 87.7 | 87.6 | 88.2 | High | Maintained | Good |
| Learning Supports | Welcoming, Caring, Respectful and Safe Learning Environments (WCRSLE) | 83.1 | 81.5 | 82.1 | 84.4 | 84.0 | 84.9 | Intermediate | Maintained | Acceptable |
| | Access to Supports and Services | 79.4 | 76.7 | 77.1 | 80.1 | 79.9 | 80.7 | Intermediate | Improved Significantly | Good |
| Governance | Parental Involvement | 78.3 | 75.9 | 75.7 | 80.0 | 79.5 | 79.1 | Intermediate | Improved | Good |

The results from the 2025 provincial assurance surveys distributed to staff, students, and parents are generally strong. They reflect continued acceptable results in four of the eight measures reported, improved results in three of eight measures, and a decline year over year in only one measure, the five-

year high school completion rate. In addition, the results reflect a relatively high response rate, with the largest number of responses recorded in the past 5 years from each of the stakeholder groups surveyed.

| | The Grande Prairie School Divi | | | | | | | | | |
|---------|--------------------------------|------|-------|------|-------|------|-------|------|-------|------|
| | 2021 | | 2022 | | 2023 | | 2024 | | 2025 | |
| | N | % | N | % | N | % | N | % | N | % |
| Overall | 2,100 | 86.2 | 2,357 | 84.0 | 2,362 | 81.7 | 2,648 | 82.2 | 2,868 | 83.7 |
| Parent | 275 | 92.9 | 265 | 86.2 | 277 | 83.6 | 338 | 83.9 | 472 | 87.7 |
| Student | 1,491 | 69.9 | 1,733 | 69.6 | 1,735 | 68.0 | 1,926 | 68.6 | 1,994 | 69.5 |
| Teacher | 334 | 95.8 | 359 | 96.2 | 350 | 93.5 | 384 | 94.1 | 402 | 93.9 |

A more detailed analysis of the results will be shared with trustees in the Committee of the Whole meeting prior to the August board meeting.

WHAT WE HEARD – 2025 DIVISION ASSURANCE SURVEY REPORT

The public summary of the annual division assurance surveys is attached for information and is publicly available on the division website as well at <https://www.gppsd.ab.ca/our-division/stakeholder-engagement>.

As with the provincial assurance surveys, the division’s internal surveys show similarly high levels of stakeholder satisfaction as in previous years, and also reflect high levels of participation in the survey as illustrated in the table below.

| | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 |
|----------|-----------|-----------|-----------|-----------|
| Parents | 1855 | 1764 | 1878 | 1979 |
| Students | 3908 | 3769 | 4165 | 4260 |
| Staff | 621 | 585 | 653 | 650 |

A more detailed analysis of the results will be shared with trustees in the Committee of the Whole meeting prior to the August board meeting.

ALBERTA SCHOOL COUNCILS ASSOCIATION MEETING MANAGEMENT WORKSHOP

The Executive Director of the Alberta School Councils Association has confirmed a workshop facilitator is available to present an in-person training session on the topic of *Meeting Management* for all school council members and those interested in joining school council in the future. The draft details include:

Date: Thursday, September 18

Time: 5pm – 6:30 pm

Location: School to be determined

The plan is in draft format at this time, and feedback will be sought from current school council chairs. It is also planned that we will require pre-registration and a minimum of 20 participants, representing a majority of school councils, for the event to proceed.

PROTECTION OF PRIVACY ACT AND ACCESS TO INFORMATION ACT

System leadership staff continue to prepare for implementation of the Protection of Privacy and Access to Information Act. The act and supporting regulations are being finalized and it is expected all new legislation will come into effect this month. Once the act and regulations are proclaimed, the Ministers of Technology and Innovation and Service Alberta and Red Tape Reduction will provide public bodies with more information. A more detailed description of the impact of the legislation on the division will be shared as it becomes available.

DRAFT BOARD ORIENTATION PLANNING

A report is attached to provide information about the proposed orientation schedule for new trustees, which is mandatory as per board policy, beginning immediately after election day on Monday, October 20. The trustee orientation topics described in the report are similar to those use in previous years and are based on the trustee orientation expectations identified in Section 2 of Board Policy 3 – The Role of the Trustee.






**Grande Prairie
Public School
Division**







Division Assurance Survey Results 2024-2025

Thank you to our parents, guardians, students, and staff who engaged with us by completing our Division Assurance Surveys. The input from the Division's 6889 participants informs our planning for the 2025-2026 school year and will be reflected in the Division 3 Year Education Plan. Division surveys are one way for our education partners to engage in the assurance process.

We are happy to share 'What we heard!' with our community.

Number of respondents overall to the surveys

| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 |
|--|-----------------|-----------|-----------|-----------|-------------|
|  | Parents | 1855 | 1764 | 1878 | 1979 |
|  | Students | 3908 | 3769 | 4165 | 4260 |
|  | Staff | 621 | 585 | 653 | 650 |




| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|-----------------|---|-----------|-----------|------------|---|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 93% | 91% | 89% | 92% |  |
|  | Students | 85% | 84% | 85% | 86% |  |
|  | Staff | 91% | 92% | 91% | 94% |  |

GPPSD Education Plan Priority



Teaching and Learning

Percentage of Parents, Students and Staff who agree:




Students are prepared academically to complete high school

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|----------|---|-----------|-----------|-----------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 93% | 90% | 88% | 92% | <div><div></div></div> |
|  | Students | 82% | 82% | 82% | 83% | <div><div></div></div> |
|  | Staff | 93% | 95% | 94% | 95% | <div><div></div></div> |



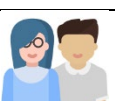
Students are prepared for life after high school

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|----------|---|-----------|-----------|-----------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 90% | 87% | 86% | 89% | <div><div></div></div> |
|  | Students | 81% | 82% | 80% | 82% | <div><div></div></div> |

Students are prepared socially and emotionally to complete high school

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|-----------------|---|-----------|-----------|------------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 95% | 92% | 91% | 94% | <div><div style="width: 94%;"></div></div> |
|  | Students | 87% | 87% | 87% | 89% | <div><div style="width: 89%;"></div></div> |
|  | Staff | 88% | 87% | 86% | 90% | <div><div style="width: 90%;"></div></div> |




High expectations for student achievement

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|-----------------|---|-----------|-----------|------------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 94% | 90% | 90% | 91% | <div><div style="width: 91%;"></div></div> |
|  | Students | 89% | 90% | 90% | 91% | <div><div style="width: 91%;"></div></div> |
|  | Staff | 90% | 89% | 88% | 90% | <div><div style="width: 90%;"></div></div> |


Leadership

Percentage of Parents, Students and Staff agree:




Opportunities to collaborate and be involved in decision making

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|-----------------|---|-----------|-----------|------------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 88% | 87% | 84% | 89% | <div><div></div></div> |
|  | Students | 73% | 76% | 75% | 77% | <div><div></div></div> |
|  | Staff | 88% | 91% | 90% | 93% | <div><div></div></div> |


Professional growth structures support student achievement

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|--------------|---|-----------|-----------|------------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Staff | 94% | 94% | 91% | 94% | <div><div></div></div> |

Acquiring and applying Indigenous foundational knowledge

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|-----------------|---|-----------|-----------|------------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 92% | 92% | 91% | 93% | <div><div></div></div> |
|  | Students | 91% | 89% | 90% | 89% | <div><div></div></div> |
|  | Staff | 97% | 98% | 96% | 98% | <div><div></div></div> |




Communication from the school and teachers

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|---------|---|-----------|-----------|-----------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 91% | 90% | 88% | 91% | <div></div> |




Belonging

Percentage of Parents, Students and Staff agree:

GPPSD schools and workplaces are Welcoming, Caring, Respectful and Safe Environments




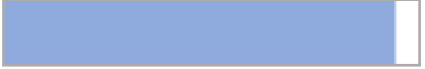
| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|-----------------|---|-----------|-----------|------------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 95% | 93% | 92% | 94% | <div><div></div></div> |
|  | Students | 79% | 81% | 81% | 83% | <div><div></div></div> |
|  | Staff | 93% | 93% | 93% | 96% | <div><div></div></div> |

Student emotional, physical well-being and mental health is supported



| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|-----------------|---|-----------|-----------|------------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 96% | 94% | 92% | 95% | <div><div></div></div> |
|  | Students | 80% | 81% | 81% | 83% | <div><div></div></div> |
|  | Staff | 90% | 93% | 95% | 96% | <div><div></div></div> |

Satisfaction with Learner Supports

(only answered by families with students with IPPs or IBSP's)



| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|----------------|---|-----------|-----------|------------|---|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 85% | 83% | 74% | 85% |  |
|  | Staff | 89% | 90% | 91% | 93% |  |

My Workplace Supports My Wellness

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|--|--------------|---|-----------|-----------|------------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Staff | 88% | 91% | 89% | 94% |  |



Other Measures

Division School Year Calendar



| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|----------------|---|-----------|-----------|------------|---|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 92% | 91% | 91% | 92% |  |

Please see the information about considerations made in developing the calendar and some frequently asked questions on our website at <https://www.gppsd.ab.ca/our-division/calendar/frequently-asked-questions>



Would Recommend the School to others

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|--|----------------|---|-----------|-----------|------------|--|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Parents | 94% | 92% | 91% | 93% |  |

I would recommend our School as a Place of Employment

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|--------------|---|-----------|-----------|------------|---|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Staff | 92% | 91% | 89% | 95% |  |

I would recommend our Division as a Place of Employment

| | | % of respondents that are satisfied overall | | | | 2024-2025 respondents that are satisfied overall |
|---|--------------|---|-----------|-----------|------------|---|
| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | |
|  | Staff | 95% | 95% | 94% | 96% |  |

WHAT'S NEXT

Thank you for supporting continuous improvement in the Grande Prairie Public School Division.

Responses from this year's Division Assurance Survey indicate:

- an increase in overall satisfaction among all respondent groups, with parent and staff responses demonstrating the highest increases.
- measures related to high school completion and high expectations for achievement increased across all stakeholder groups.
- all measures related to Leadership increased, except for student satisfaction with acquiring and applying indigenous foundational knowledge.
- Professional Learning Days are identified by staff as a structure to support improved student achievement.
- within 'Belonging', all associated measures increased.
 - Related to Satisfaction with Learner Supports, parent responses increased by 11%
- the division's focus on employee wellness is recognized with an increase in staff satisfaction with workplace supports for wellness.

Results from Division Assurance Surveys are used to update Division and School [3-Year Education Plans](#), which include a more detailed implementation plan, each spring. These plans identify the priorities, outcomes, and strategies used to achieve our goals. Engagement with School Councils, parents, staff, and students informs school and Division priorities.

The 3-Year Education Plan 2024-2027 is developed around 3 priority areas:

- Teaching and Learning
- Belonging
- Leadership

The GPPSD "[2024 Alberta Education Results Report](#)" provides further analysis of results and strategies to support the 3 Year Education Plan.

Additionally, the Division 3-Year Education Plan includes a more detailed implementation plan and next steps.



DATE: June 10, 2025

TO: Board of Trustees

FROM: Alexander (Sandy) McDonald, Superintendent of Schools

SUBJECT: Trustee Orientation Planning Report

REFERENCE: Board Policy 2.7.3 – Role of the Board (Provision of Trustee Orientation), Board Policy 3.2 – Role of the Trustee (Expectation of Trustee Orientation Participation),

PURPOSE

The purpose of this report is to provide the board with a draft outline of the dates and scheduled topics that will be covered by the Superintendent of Schools as part of the mandatory trustee orientation process described in Board Policy 2.7.3 and Board Policy 3.2.

The orientation plan includes those topics expected as per policy and may include other topics relevant to the local and provincial context following the municipal election on Monday, October 20, 2025.

BACKGROUND: Board Policy 2 (Role Of The Board) And Board Policy 3 (Role Of The Trustee)

Expectations regarding the development of a mandatory orientation process for trustees, and the content to be included in the orientation, are included in Board Policy 2 – the Role of the Board and Board Policy 3 – the Role of the Trustee.

Board Policy 2.7.3 identifies the expectation the board “Ensure new Trustees are provided appropriate orientation opportunities at local and provincial levels.” Board Policy 3.2 identifies that

“As a result of elections, the Board may experience changes in membership. To ensure continuity and facilitate smooth transition from one Board to the next following an election, trustees must be adequately briefed concerning existing Board policy and practice, statutory requirements, initiatives and long-range plans.

The Board believes an orientation program is necessary for effective trusteeship. All trustees are expected to attend all aspects of the orientation program.”

Board Policy 3.2 describes the required content of the orientation program includes:

- Role of the trustee and the Board
- Organizational structures and procedures of the Division
- Board policy, agendas and minutes
- Existing Division initiatives, annual reports, budgets, financial statements and long-range plans
- Division programs and services
- Board’s function as an appeal body
- Statutory and regulatory requirements, including responsibilities with regard to conflict of interest.

PROPOSED ORIENTATION SCHEDULE

It is recommended the orientation be provided for over two days, and that as per policy, all trustees are required to attend. The content will be delivered as information, with deeper understanding added throughout the term of the board, largely through review of the administration's scheduled reports to the board, committees of the whole, and the board's two annual planning and results retreats.

For the first year, it is recommended the board's annual professional learning session be focused on the topic of effective board practices, to allow individual trustees an opportunity to focus on how the actions of individual trustees contribute to and support the effective work of the board.

THURSDAY, OCTOBER 23

| Topic Focus | Additional Detail |
|---|--|
| Introduction to Educational Vocabulary | Share a list of commonly used abbreviations used in the province of Alberta. |
| Review of Board Policy 2, Board Policy 3 | <p>In addition to the review of policy content, this section of the orientation will introduce the GTEC governance model to trustees, engage in discussion re: a trustee's fiduciary duty, and highlight the difference between governance and operations.</p> <p>Trustees will also be provided a copy of <i>The Governance Core</i>, authored by Michael Fullan and Davis Campbell, for additional background.</p> |
| Organizational structures and procedures of the Division | <p>Review the structure and content of the board's annual work plan and the schedule of reports to the board.</p> <p>Trustees will also review the division's organizational chart and be introduced to the administration's theory of action, which describes the strategy that underpins administration's leadership strategy and tactics. The role of professional learning as a primary strategy for driving continuous improvement within the division will also be shared.</p> |
| Board policy, agendas and minutes | In addition to reviewing the processes relating to board meetings, including the process for receiving delegations and presentations, it is planned to have trustees watch a board meeting recording, alongside a script for the selected meeting, to familiarize new trustees with the board's meeting practices. This portion of the orientation will introduce Board Policies 2, 3, 10, and 18. |
| Existing Division initiatives, annual reports, budgets, financial statements and long-range plans | In addition to reviewing the 2025-2026 Budget Report and the quarterly financial reports, it will be helpful to explain the audit committee and the annual audit purpose and process. Trustees will also be introduced to the risk management reporting they will receive from senior administration throughout the year. |

| | |
|--|--|
| | The 3-year education plan will also be introduced and used to illustrate the alignment of plans and practices. |
|--|--|

THURSDAY, NOVEMBER 20

| Topic Focus | Additional Detail |
|--|---|
| Division programs and services | <p>Trustees will be introduced to different programs offered in the division and provided the background to understand how the evolution of programs in the division occurs. They will also be given the opportunity to learn about the programs and specialized services provided to support students with unique needs.</p> <p>Included in this section will be information about the annual school assurance meeting process and the system leadership team workplans, to familiarize trustees with the individual school plans and results reports and to understand the role of system leadership.</p> |
| The Board's function as an appeal body | Trustees will review Board Policy 3 and 12 and Administrative Procedures 390 and 395 to understand the process used to respond to concerns and complaints. |
| Statutory and regulatory requirements, including responsibilities with regard to conflict of interest. | Trustees will review Board Policy 6 and any recently revised legislation dealing primarily with trustees conflicts of interest. |
| Other | Trustees will receive an introduction to other topics, as need and interest arises. |



**Grande Prairie
Public School
Division**

DATE: June 10, 2025

TO: Board of Trustees

FROM: Ola Oladele, Associate Superintendent, Business Services

SUBJECT: Associate Superintendent Report

REFERENCE: Board Policy 2 – Role of the Board; Board Policy 15 – Financial Management

PURPOSE

To update the board on the Division's investment activities, upcoming legislative changes to school ownership and present the third quarter budget result for the school year.

INVESTMENT UPDATE

In anticipation of the Bank of Canada interest rate announcement on June 4, 2025, the division strategically invested \$4,000,000 into a GIC with a maturity period of 180 days. This move was made to take advantage of the higher interest rates, 3.02%, available from Royal Bank of Canada (RBC) prior to the announcement. The maturity date of the investment is at the end of November with anticipated interest of \$59,572.60.

Year to date, the division has successfully realized investment revenues of approximately \$470,000 against a conservative budget of \$550,000.

REAL PROPERTY GOVERNANCE – SCHOOL OWNERSHIP CHANGES

On May 29th, the Superintendent, Associate Superintendent and 2 two Business Services Directors attended a webinar hosted by Alberta Infrastructure to provide an update on changes to Bill 50 – Municipal Affairs Statutes and Bill 51 – Education Act as it relates to the future of school ownership in Alberta.

Summer of Proposed Changes:

The new legislation, which is expected to be passed in the fall sitting, introduces significant changes to how new and replacement K–12 school properties will be owned and managed. With the passage of the two Bills and effective for projects funded under Budget 2025 and onward, all real property associated with new schools — including land, buildings, playgrounds, sport fields, and parking lots will be owned by the Province through the Ministry of Infrastructure.

Once Infrastructure assumes ownership of the buildings, they will then be leased back to school divisions. School divisions will continue to be responsible for educational programming, day-to-day operations, and maintenance under these lease agreements. Existing schools and projects funded prior to Budget 2025 are not impacted.

This model, according to the Ministry, will centralize ownership and improve asset management oversight while allowing school boards to focus on education delivery. Existing Joint Use and Planning Agreements (JUPAs) between municipalities and school divisions will remain in place.

The Province will continue consulting with school divisions and municipalities over the coming months to finalize the lease framework, maintenance responsibilities, and future planning considerations. On May 30, the Ministry of Infrastructure distributed a survey inviting stakeholders to provide input and highlight additional considerations as they work through the new ownership model.

Risks, Challenges and Unknowns for the Division:

- There is no clarity on how school divisions can continue long-term planning with regards to permanent additions, modulars requests etc. as it currently exists in the Capital Manual.
- Responsibilities for major building maintenance and insurance remain undefined. Early indications suggest that school divisions will still be expected to insure the buildings, even without ownership. This could present challenges with insurance providers, as ownership affects rates and coverage. Further clarity from the province is expected on this.
- School councils and parent groups often fundraise for permanent structures like playgrounds and sheds. Under the new model, these community-funded assets would become provincial property, which could raise fairness concerns and potentially discourage future local fundraising efforts.
- The Division receives land for new schools through municipal reserve dedications at no cost. Under the new model, once a school is built, the land and building would transfer to the province without compensation to either the Division or the City. This could make City less willing to give land for schools in the future if they will lose title to the land.
- If the Division doesn't own the property, making modifications customizations for program needs (e.g., CTS labs, specialized classrooms) could require provincial approval, slowing down projects and reducing flexibility.
- Lease agreements could allow the province to terminate a lease or transfer a school to another school division without consent. This future legislative change creates uncertainty for long-term planning and facility use.

Potential Impact to GPPSD

The most immediate impact of this change relates to the Division's request for a new school in the Kensington subdivision. Although the school site has not yet been formally transferred, there is an agreement in place with the City, and discussions have already begun with developers regarding the timing of servicing the land. The goal is to make the project "shovel-ready" to improve the Division's chances under the new School Accelerator Program. However, the new legislation will likely raise concerns for the City and could delay or complicate the process of getting the new school site ready.

THIRD QUARTER BUDGET UPDATE

Attached is the third quarter budget update for the 2024–2025 school year, covering the nine-month period ending May 31, 2025. The report compares the Fall budget with actual results for the first half of the current school year, alongside data from the same period in 2023–2024.

The Spring budget, revised in the Fall, reflects updated revenue and expenses related to the school startup process. As a result of these adjustments, budgeted revenue increased by \$795K, bringing the total revenue to \$115,028,052. At the same time, expenses were revised by \$1.2 million to a total of \$11,935,284. These changes resulted in a projected deficit of \$4.3 million, which ensures that the Division remains aligned with the ASO limit.

As of the third quarter, the deficit stands at \$3.07 million. When projected over the full 12 months, this brings us closer to our target deficit, with an estimated deficit of \$230K by year-end.



**Grande Prairie
Public School
Division**

Third Quarter Budget Report

June 10, 2025

REVENUES

For the 6-month period (September 2024 to May 2025), the Division recorded \$88.7 million in revenues, representing 77.1% of the budget, which is in line with expectations at this time of the year.

Revenue items of note:

- Grant from the provincial government higher than same period last year due to higher enrolment and a one-time grant for Low Incidence Support Services.
- Third-quarter revenue includes an \$867,000 adjustment related to the Weighted Moving Average (WMA) enrolment funding. The Division had initially set aside \$1.445 million, anticipating a larger funding reduction. However, updated figures from the Ministry in May confirmed the actual adjustment was \$578K.
- Additional funding received from the federal government for Jordan's Principle to hire additional Educational Assistants compared to the same period last year.
- Fee revenue continues to trend higher than the same period last year due to higher volume of students in KinderPal and Academy making full payments at the start of the school year and monthly pre-authorized debit arrangements. Specifically, revenues for KinderPal increased by \$28K, Academy by \$23K, Composite High School by \$70K and Charles Spencer by \$44K year-over-year.
- Investment revenue is down by almost \$140K year-over-year, reflecting the Bank of Canada's continued interest rate reductions.
- Gifts and donation, rentals and fundraising are volatile revenue streams that vary by school but are on track to meet budget expectations for the year. Fundraising is at 182% of budgeted revenues or \$410K compared to \$385K for the same period. Donations are \$67K higher than same period last year.

EXPENSES:

As of May 31, 2025, expenditure totaled \$91.77 million, 77% of the budget, which is also in line with expectations for this time of the year. While overall expenditures align with forecasts, some areas have higher variances due to timing. Key expenditure highlights include:

Expense items of note:

- Non-certificated salaries, wages, and benefits increased compared to the prior year, as school staff are now paid over 10 months starting this school year. The first quarter also includes payments for 20 additional Educational Assistants hired under the Jordan's Principle grant.
- Non-certificated salaries & wages and benefits include retroactive pay for non-instructional staff from dating back to September was paid during this period, approximately \$360K.
- Benefit costs for both certificated and non-certificated staff are lower in the first half of the year compared to the second half. In January, contributions to Canada Pension Plan (CPP) and Employment Insurance (EI) reset for all employees who reached the maximum contribution limits in the previous calendar year.
- Increase to health plan premium for non-certificated staff took effect on February 1st, increasing monthly expenses by \$60K
- Services, contracts, and supplies are on track but lower than in the same period last year due to the timing key expenses like insurance.

PROJECTED SURPLUS

Based on third quarter results, the Division is reporting a \$3.07 million deficit. If current trends continue, the year-end deficit is projected to be approximately \$230K below the original \$4.3 million deficit target.

To ensure the Division remains on track and within the Accumulated Surplus from Operations (ASO) limit, discussions continue with schools and central office departments regarding their spending plans for the remainder of the year. Several departments have identified additional one-time projects that can be completed before year-end.

Grande Prairie Public School Division
Operations Financial Update for the Quarter Ended May 31, 2025

| | 2024-2025 Fall Budget | Y-T-D May 31, 2025 | | Y-T-D May 31, 2024 | |
|-------------------------------|--------------------------|--------------------|--------------|--------------------|--------------|
| Revenues | | Actual | % of Bud | Actual | % of Bud |
| Alberta Education | 100,740,509 | 75,950,507 | 75.4% | 74,371,237 | 76.1% |
| Alberta Infrastructure | 7,687,534 | 5,765,650 | 75.0% | 5,727,445 | 74.3% |
| Other - Government of Alberta | 668,019 | 486,839 | 72.9% | 656,432 | 71.3% |
| Federal Government | 1,862,506 | 1,797,257 | 96.5% | 583,329 | 0.0% |
| Fees | 1,852,345 | 1,968,237 | 106.3% | 1,799,440 | 97.4% |
| Other sales and services | 811,500 | 1,275,683 | 157.2% | 1,134,707 | 140.6% |
| Investment income | 550,000 | 470,332 | 85.5% | 610,292 | 111.0% |
| Gifts and donation | 472,639 | 375,603 | 79.5% | 307,625 | 64.5% |
| Rental of facilities | 158,000 | 193,714 | 122.6% | 189,098 | 119.7% |
| Fundraising | 225,000 | 410,350 | 182.4% | 385,350 | 171.3% |
| Total Revenues | 115,028,052 | 88,694,172 | 77.1% | 85,764,955 | 77.7% |

Expenses by Program

| | | | | | |
|----------------------------------|--------------------|--------------------|--------------|-------------------|--------------|
| Instruction - ECS | 4,430,481 | 3,663,238 | 82.7% | 3,351,032 | 81.5% |
| Instruction - Grades 1 - 12 | 86,798,966 | 66,968,144 | 77.2% | 61,868,900 | 76.3% |
| Plant operations and maintenance | 21,070,430 | 15,478,681 | 73.5% | 15,673,241 | 76.8% |
| Transportation | 3,033,056 | 2,579,987 | 85.1% | 2,581,567 | 90.5% |
| Board & system administration | 3,423,074 | 2,428,410 | 70.9% | 2,435,896 | 75.3% |
| External services | 598,277 | 647,438 | 108.2% | 652,688 | 74.7% |
| Total Expenses | 119,354,284 | 91,765,898 | 76.9% | 86,563,324 | 76.8% |
| Annual Surplus (Deficit) | (4,326,232) | (3,071,726) | | (798,369) | |

Expenses by Object

| | | | | | |
|------------------------------------|--------------------|-------------------|--------------|-------------------|--------------|
| Certificated salaries & wages | 51,687,718 | 38,361,840 | 74.2% | 36,980,245 | 73.6% |
| Certificated benefits | 11,617,079 | 8,933,383 | 76.9% | 8,582,695 | 78.0% |
| Non-certificated salaries & wages | 21,777,476 | 17,684,351 | 81.2% | 15,150,087 | 78.6% |
| Non-certificated benefits | 5,883,752 | 4,897,103 | 83.2% | 3,943,985 | 74.2% |
| Services, contracts and supplies | 19,293,660 | 15,060,982 | 78.1% | 14,990,984 | 83.4% |
| Amortization expense | 9,068,399 | 6,801,297 | 75.0% | 6,892,631 | 74.5% |
| Interest on capital debt | 11,600 | 6,607 | 57.0% | 8,938 | 74.5% |
| Other interest and finance charges | 14,600 | 20,335 | 139.3% | 13,759 | 94.2% |
| Total Expenses | 119,354,284 | 91,765,898 | 76.9% | 86,563,324 | 76.8% |



**Grande Prairie
Public School
Division**

DATE: June 10, 2025

TO: Board of Trustees

FROM: Ola Oladele, Associate Superintendent, Business Services

REPORT PREPARED BY: Geoff Barron, Director of Operations

SUBJECT: Annual Summer Operations and Maintenance Report

REFERENCE: Board Policy 2 – Role of the Board; Board Policy 15 – Financial Management

PURPOSE

To summarize the planned maintenance projects and facility upgrades for Summer 2025, ensuring Division schools are ready for the upcoming school year.

SUMMARY

As the school year concludes at the end of June, the Maintenance Department's activity peaks during the summer months. This period allows staff to undertake and complete all the major and minor maintenance projects that cannot be carried out during the school year.

For Summer 2025, no major construction projects are planned. The focus will instead be on reducing outstanding work orders, some minor upgrades and regular maintenance across the Division. Below is a summary of the planned summer projects.

Table 1 - Larger Capital Projects – Capital, Maintenance and Renewal (CMR)

The Division receives grant funding called Capital, Maintenance and Renewal (CMR) for larger capital projects for schools. A project is considered capital if it is of significant size and will extend the life of a facility. Projects planned under CMR for Summer 2025 include:

| School | Project Description | Approximate Value \$\$ |
|---------------------------|-------------------------------------|-------------------------------|
| Composite High School | Parking lot resurface and expansion | 400,000 |
| Hillside Community School | Concrete sidewalk replacement | 40,000 |
| Various locations | Asphalt repair and replacement | 200,000 |
| | | |
| CMR Total | | \$640,000 |

The Division currently has \$2.25 million in available CMR funding, which includes \$998K unspent from the 2023/24 school year and \$1.26 million allocation from the 2024/2025 school year. The Division is allowed to carry forward any unspent portion without it impacting the Accumulated Surplus from Operations (ASO) limit.

Table 2 – Painting and Floor Replacements Across All Division School Sites

Infrastructure, Maintenance and Renewal (IMR) funding is for regular repairs to aged and failing infrastructure in a facility or on school grounds. Examples of projects considered IMR include repairing parking lots and plumbing fixtures. Planned Summer 2025 projects are:

| Project | School locations | Approximate Value \$\$ |
|--------------------------|---|------------------------|
| Painting | Summer painting program of various classrooms and common areas in the schools. | 100,000 |
| Floor fix or replacement | Summer floor replacement program of various classrooms and common areas in the schools. Crystal Park school pool tiles being grouted. | 100,000 |
| | | |
| Subtotal | | \$200,000 |

The Division currently has \$1.16 million in available IMR funding, which includes \$153K unspent from the 2023/24 school year and \$1.007 million allocation from the 2024/2025 school year.

Table 3 – School Specific Projects

Maintenance will be relocating two modular classrooms from I.V. Macklin Public School to Grande Prairie Christian School (GPCS). The modulares will be fully operational for the 2025–2026 school year. The cost of the move will be shared between the Division and GPCS, with the Division's contribution coming from donated labor to minimize expenses.

| School | Project Description | Approximate Value \$\$ |
|-----------------------|------------------------------|------------------------|
| G.P. Christian School | Install 2 Modular Classrooms | 160,000 |
| | | |
| Subtotal | | \$160,000 |
| Total | | \$160,000 |

Summer Work

Summer is an especially busy time for the Maintenance Department, with a focus on scheduled projects and clearing the backlog of routine maintenance requests. In addition to project work, the department prioritizes general maintenance tasks that require school facilities to be unoccupied, including:

- Fire alarm inspections
- Boiler inspections and cleaning
- Fire hydrant testing
- General yard cleanup and grounds maintenance

These efforts are essential to ensuring that all Division schools are safe, clean, and fully prepared to welcome students and staff back in September. Completing this work during the summer helps reduce disruptions during the school year and supports a safe, high-quality learning environment for all.

Grande Prairie Public School Division

DRAFT 2024 – 2025 Board Work Plan



| | PUBLIC MEETING DATES | MONTHLY GOVERNANCE ACTIONS | PROFESSIONAL LEARNING |
|-----------|--|---|--|
| AUGUST | <ul style="list-style-type: none"> 2024 08 20 Organizational Meeting Regular Meeting | <ul style="list-style-type: none"> Board Self-Evaluation 2024 08 20 Board Evaluation of Superintendent 2024 08 20 Meeting with Local MLAs 2024 08 27 | 2024 08 07 – 09 <ul style="list-style-type: none"> PSBC |
| SEPTEMBER | 2024 09 10 | <ul style="list-style-type: none"> TEAMS Meeting (1:00 pm) with Minister of Education 2024 09 05 Advocacy & Engagement Committee (11:00 am) 2024 09 10 | 2024 09 18 <ul style="list-style-type: none"> ASBA Zone 1 |
| | 2024 09 24 | <ul style="list-style-type: none"> Advocacy and Engagement Committee (3:30 pm) 2024 09 24 Review Board Self-Evaluation (Committee of the Whole) | |
| OCTOBER | 2024 10 08 | <ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2024 10 08 Audit Committee (4:30 pm) 2024 10 08 PD Committee Meeting 2024 10 08 Review Annual Student Enrollment Summary 2024 10 08 Review Annual Exit Survey Report <i>In Camera</i> 2024 10 08 | 2024 10 09 <ul style="list-style-type: none"> ASBA Zone 1 |
| | 2024 10 22 | <ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2024 10 22 Board Social 2024 10 26 TTLIC Meeting (3:45 pm) 2024 10 29 | 2024 10 16 – 18 <ul style="list-style-type: none"> PSBAA FGM 2024 10 21 <ul style="list-style-type: none"> ASBA Speaker's Corner |
| NOVEMBER | <ul style="list-style-type: none"> 2024 11 12 Committee of the Whole | <ul style="list-style-type: none"> Advocacy & Engagement Committee (3:30 pm) 2024 11 12 Review Annual Student Attendance Report 2024 11 12 Draft Annual Education Results Report 2024 11 12 (Committee of the Whole) Non-Instructional Support Staff Committee Meeting 2024 11 13 | 2024 11 13 <ul style="list-style-type: none"> ASBA Zone 1 |
| | 2024 11 26 | <ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2024 11 26 Audit Committee (4:30 pm) 2024 11 26 Approve Annual Education Results Report 2024 11 26 | 2024 11 15 - 16 <ul style="list-style-type: none"> PSBC 2024 11 17 – 19 <ul style="list-style-type: none"> ASBA FGM |

| | | | |
|----------|--|--|--|
| | | <ul style="list-style-type: none"> • Approve Audited Financial Statements 2024 11 26 • Fall Budget Update 2024 11 26 • Review Bi-Annual Legal and Insurance Issues Update 2024 11 26 <i>In Camera</i> • Council of School Councils (7:00 pm) 2024 11 28 | 2024 11 26 <ul style="list-style-type: none"> • ASBA PL |
| DECEMBER | <ul style="list-style-type: none"> • 2024 12 10 • Committee of the Whole | <ul style="list-style-type: none"> • Board Planning Retreat 2024 12 05 (Thursday) <ul style="list-style-type: none"> ○ Presentation of Educational Director Work Plans • TTLC Meeting (3:45 pm) 2024 12 03 • Advocacy & Engagement Committee (3:30 pm) 2024 12 10 • Review Annual Class Size Report 2024 12 10 • Review draft 2025-26 School Year Calendar (Committee of the Whole) 2024 12 10 • Annual HR Report (Committee of the Whole) 2024 12 10 • Student Advisory Committee (9:00 am) 2024 12 13 | 2024 12 09 <ul style="list-style-type: none"> • ASBA Speaker's Corner – Role of Trustee Fostering Safe & Healthy... 2024 12 11 <ul style="list-style-type: none"> • ASBA Zone 1 |
| JANUARY | <ul style="list-style-type: none"> • 2025 01 14 • Committee of the Whole | <ul style="list-style-type: none"> • Advocacy & Engagement Committee (3:30 pm) 2025 01 14 • Review Annual Student Profile and Specialized Learning Services Report 2025 01 14 (Committee of the Whole) • Review Annual Student Transportation Update 2025 01 14 • Council of School Councils – Workshop – 2025 01 23 | 2025 01 08 <ul style="list-style-type: none"> • ASBA Zone 1 |
| | <ul style="list-style-type: none"> • 2025 01 28 | <ul style="list-style-type: none"> • Board Policy Committee (3:30 pm) 2025 01 28 • Approve 2025 – 2026 School Year Calendar 2025 01 28 • Review Annual Information Technology Report 2025 01 28 • Review Annual Student Intervention Programming Report 2025 01 28 • Review 1st Quarter Budget Update 2025 01 28 • Student Advisory Committee (9:00 am) 2025 01 31 • School Assurance <ul style="list-style-type: none"> ○ 2025 01 30 ○ 2025 02 04 ○ 2025 02 21 • PD Committee Meeting 2025 02 06 | 2025 01 13 <ul style="list-style-type: none"> • ASBA Virtual Session ASEBP 2025 01 20 <ul style="list-style-type: none"> • ASBA Speakers' Corner |

| | | | |
|----------|--|---|--|
| FEBRUARY | <ul style="list-style-type: none"> 2025 02 11 | <ul style="list-style-type: none"> Advocacy & Engagement Committee (3:30 pm) 2025 02 11 Review OLF Framework Implementation and Planning Companion 2025 02 11 TTLIC Meeting (3:45 pm) 2025 02 18 Non-Instructional Support Staff Committee (4:15 pm) 2025 02 19 | 2025 02 6 - 7 <ul style="list-style-type: none"> PSBC |
| | <ul style="list-style-type: none"> 2025 02 25 Committee of the Whole | <ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2025 02 25 Develop Budget Process and Budget Development Principles 2025 02 25 (Committee of the Whole) Review Annual Division Occupational Health and Safety Report 2025 02 25 Review Annual Division Operations and Maintenance Report 2025 02 25 Review Annual Division Wellness Report 2025 02 25 Council of School Councils Meeting 2025 02 27 | 2025 02 12 <ul style="list-style-type: none"> ASBA Zone 1 2025 02 24 <ul style="list-style-type: none"> ASBA Speakers' Corner |
| MARCH | <ul style="list-style-type: none"> 2025 03 11 Committee of the Whole | <ul style="list-style-type: none"> Student Advisory Committee Meeting (9:00 am) 2025 03 06 Board Advocacy & Engagement Committee (3:30 pm) 2025 03 11 Review draft 3-Year Capital Plan 2025 03 11 (Committee of the Whole) Review Annual Indigenous Programming Report 2025 03 11 | 2025 03 10 <ul style="list-style-type: none"> ASBA Speakers' Corner |
| | <ul style="list-style-type: none"> 2025 03 25 | <ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2025 03 25 Approve Annual Division 3-Year Capital Plan 2025 03 25 Board Professional Learning Retreat 2025 03 27 <ul style="list-style-type: none"> Learning Focus TBD | 2025 03 12 <ul style="list-style-type: none"> ASBA Zone 1 |

| | | | |
|-------|--|---|--|
| APRIL | <ul style="list-style-type: none"> • 2025 04 22 | <ul style="list-style-type: none"> • Board Policy Review Committee (3:30 pm) 2025 04 22 • Review 2nd Quarter Budget Update 2025 04 22 • Review Annual Leadership Succession Planning Report <i>In Camera</i> 2025 04 22 • Review Annual Division Compensation Report <i>In Camera</i> 2025 04 22 • Review Bi-Annual Legal and Insurance Issues Update 2025 04 22 <i>In Camera</i> | <p>2025 04 04 – 05</p> <ul style="list-style-type: none"> • NSBA (Atlanta) <p>2025 04 07</p> <ul style="list-style-type: none"> • ASBA Speakers' Corner <p>2025 04 09</p> <ul style="list-style-type: none"> • ASBA Zone 1 <p>2025 04 10 – 11</p> <ul style="list-style-type: none"> • PSBC <p>2025 04 23</p> <ul style="list-style-type: none"> • TEBA/ATA Engagement Session <p>2025 04 23</p> <ul style="list-style-type: none"> • ASBA Protection of Privacy Act and Access to Information Act session |
| MAY | <ul style="list-style-type: none"> • 2025 05 13 • Committee of the Whole | <ul style="list-style-type: none"> • Board Spring Governance Retreat 2025 05 01 <ul style="list-style-type: none"> ◦ Review Draft 3 Year Educational Plan ◦ Review Draft Division Assurance Summary ◦ Review 2025-2026 Division Budget Development • TTLC Meeting (3:45 pm) 2025 05 06 • Council of School Councils Meeting 2025 05 08 • Advocacy & Engagement Committee (3:30 pm) 2025 05 13 • Review draft Division 2025-26 Budget 2025 05 13 • Grande Prairie Composite HS Graduation (11:00am) 2025 05 16 | <p>2025 05 05</p> <ul style="list-style-type: none"> • ASBA Speakers' Corner <p>2025 05 14</p> <ul style="list-style-type: none"> • ASBA Zone 1 |

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| | <ul style="list-style-type: none"> 2025 05 27 | <ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2025 05 27 Approve Division 3-Year Education Plan 2025 05 27 Approve Division 2025-26 Budget 2025 05 27 Approve Locally Developed Courses 2025 05 27 Non-Instructional Support Staff Committee (4:15 pm) 2025 05 29 | 2025 05 28 <ul style="list-style-type: none"> ASBA Lunch and Learn session with the Alberta Teaching Profession Commission |
| JUNE | <ul style="list-style-type: none"> 2025 06 10 Committee of the Whole | <ul style="list-style-type: none"> Indigenous Cultural Celebration Evening (6:30 pm) 2025 06 04 Student Advisory Committee Meeting (9:00 am) 2025 06 06 Advocacy & Engagement Committee (3:30 pm) 2025 06 10 Review 3rd Quarter Budget Update 2025 06 10 Review Annual Summer Operations and Maintenance Report 2025 06 10 Charles Spencer High School Graduation (10:00am) 2025 06 25 | 2025 06 01 – 03 <ul style="list-style-type: none"> ASBA SGM 2025 06 03 - 05 <ul style="list-style-type: none"> PSBAA SGM 2025 06 11 <ul style="list-style-type: none"> ASBA Zone 1 2025 06 16 <ul style="list-style-type: none"> ASBA Protection of Privacy Act and Access to Information Act follow up session |
| JULY | | | 2025 07 02 - 05 <ul style="list-style-type: none"> CSBA Congress (Winnipeg) |
| AUGUST | | | 2025 08 6 – 8 <ul style="list-style-type: none"> PSBC Meeting |

Evergreen Catholic Schools

Ever Growing, Learning, and Living in Christ

May 23, 2025

Sent via: ministreasa-ministeris@sac-isc.gc.ca
mandy.gull-masty@parl.gc.ca

The Honourable Mandy Gull-Masty
Minister of Indigenous Services Canada

RE: Ineligible funding through Jordan's Principle for supports to school boards off-reserve

Dear Minister Gull-Masty,

I am writing on behalf of the Evergreen Catholic Separate School Division Board of Trustees. We represent a publicly-funded separate school division in the Edmonton zone, where our 10 schools span across Spruce Grove, Stony Plain, Devon, Westlock and Hinton. We would like to voice our concerns about the recent changes to the requirements for Jordan's Principle. This federal program was established to ensure that all Indigenous students in Canada receive the necessary resources and services to meet their needs and ensure that they thrive.

As a publicly-funded Catholic school division, we allocate resources to support our students and promote their success. Our schools assist families to apply for supports through Jordan's Principle that are not only school supports such as educational assistants. We have collaborated with families to apply for medical support such as specialized counselling, medical equipment and physical therapy to name just a few. With the changes to Jordan's Principle we fear that our families that have students who require these services will not have the fortitude to apply for these supports due to the lengthy process. Recently, we've used Jordan's Principle to enhance our provincial resources for Indigenous students. This includes a variety of supports based on individual needs. In 2023-2024, Evergreen Catholic Schools received \$281,681 to support our Indigenous students. We have not received any Jordan's Principle funding for the 2024-2025 school year.

Recently, however, we received notification that Indigenous students who attend school off-reserve will no longer be eligible for support. To quote the communication we received:

"Supports to school boards off-reserve and private schools will be redirected to provincial school boards, or other existing provincial and federally-funded programs."

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Evergreen Catholic Schools

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Families on-reserve may choose our Catholic schools, and Indigenous families might choose to live in nearby communities. These choices should not limit access to federal resources for Indigenous students. Jordan's Principle was established to prevent jurisdictional disputes from hindering support for Indigenous children. Denying funding to off-reserve students contradict its purpose. We ask for reconsideration of this decision.

We are dedicated to honouring Jordan's Principle and to working closely with Indigenous Services Canada to guarantee timely support for every child. We urge the government to embrace the Truth and Reconciliation Commission's Calls to Action, especially those concerning Indigenous education. We ask that you join us in a united effort to ensure these Calls to Action are not only recognized but fully executed, fostering enduring change for First Nations children and families.

Thank you for your consideration of this important matter. We appreciate your attention to ensuring that all Indigenous students receive the support they need.

Sincerely,



Margaret Cargill
Board Chair

cc:

Minister Rajan Sawhney, Indigenous Relations Alberta

Minister Demetrios Nicolaides, Alberta Education

Premier Danielle Smith, Government of Alberta

President Marilyn Dennis, Alberta School Boards Association

Minister Martin Long, Infrastructure, MLA - West Yellowhead

Minister Searle Turton, Children and Family Services, MLA - Spruce Grove-Stony Plain

Andrew Boitchenko, MLA Drayton Valley-Devon

Shane Getson, MLA Lac Ste. Anne-Parkland

Glenn van Dijken, MLA Athabasca-Barrhead-Westlock

Board Chairs, Alberta School Boards

