

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2026**

[Education Act, Sections 139(2)(a) and 244]

3240 The Grande Prairie School Division

Legal Name of School Jurisdiction

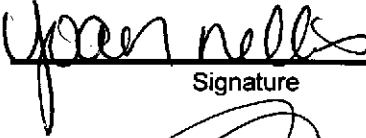
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Contact Address, Telephone & Email Address

BOARD CHAIR

Joan Nellis

Name



Signature

SUPERINTENDENT

Mr. Alexander McDonald

Name

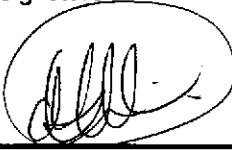


Signature

SECRETARY TREASURER or TREASURER

Ola Oladele

Name



Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on May 27, 2025 .**

Date

c.c. Alberta Education
Financial Reporting & Accountability Branch
10th floor, 44 Capital Boulevard, 10044 108th Street NW, Edmonton AB T5J 5E6
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Legend:

Blue	Data input is required	Grey	No entry required - the cell is protected.
Pink	Populated from data entered in this template (i.e. other tabs)	White	Calculation cells. These are protected and cannot be changed.
Green	Populated based on information previously submitted to Alberta Education	Yellow	Flags to draw attention to sections requiring entry depending on other parts of the su

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2025/2026 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

GPPSD is budgeting revenues of \$117.1 million and expenditures of \$118.1 million, resulting in a planned deficit of \$950,767.

The planned reduction of reserves will be fully realized by the end of the 2024/2025 school year. Looking ahead, based on current funding rates, staffing levels, and enrolment projections, the Division anticipates ongoing deficits of approximately \$500,000 in both 2026/2027 and 2027/2028. These shortfalls reflect the impact of rising operational costs, particularly staffing and benefits, without corresponding increases in grant rates.

Enrolment is projected to grow by 1.4% in 2025/2026, with increases of 1.4% and 0.2% projected in the subsequent two years. While these increases support some revenue growth, they are not enough to offset rising operational costs.

ISC has revised its funding approach and will no longer provide Jordan's Principle funding to off-reserve schools. This change has resulted in a loss of approximately \$1.86 million in annual revenue for GPPSD. This means a reduction of 56 EAs in our division.

The budget assumes the provincial government will fund collective agreement cost increases to the teachers' collective agreement.

Significant Business and Financial Risks:

No unusual business or financial risks are noted above the normal yearly business risk that the division manages every year.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual Audited 2023/2024
REVENUES			
Government of Alberta	\$ 113,260,472	\$109,243,800	\$107,706,309
Federal Government and First Nations	\$ -	\$1,104,873	\$875,808
Property taxes	\$ -	\$0	\$0
Fees	\$ 1,881,436	\$1,757,178	\$2,051,811
Sales of services and products	\$ 800,000	\$804,900	\$1,352,593
Investment income	\$ 350,000	\$550,000	\$846,271
Donations and other contributions	\$ 699,016	\$689,551	\$843,769
Other revenue	\$ 158,000	\$158,000	\$220,307
TOTAL REVENUES	\$117,148,924	\$114,308,302	\$113,896,868
EXPENSES			
Instruction - ECS	\$ 5,063,846	\$4,419,706	\$3,739,060
Instruction - Grade 1 to 12	\$ 84,991,076	\$85,585,168	\$81,834,303
Operations & maintenance	\$ 20,585,870	\$21,081,456	\$20,624,480
Transportation	\$ 3,122,803	\$3,042,124	\$2,940,690
System Administration	\$ 3,588,291	\$3,419,373	\$3,236,118
External Services	\$ 747,805	\$734,367	\$807,506
TOTAL EXPENSES	\$118,099,691	\$118,282,194	\$113,182,157
ANNUAL SURPLUS (DEFICIT)	(\$950,767)	(\$3,973,892)	\$714,711

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual Audited 2023/2024
EXPENSES			
Certificated salaries	\$ 51,642,176	\$51,917,524	\$48,966,394
Certificated benefits	\$ 11,671,602	\$11,655,670	\$11,625,821
Non-certificated salaries and wages	\$ 20,901,318	\$20,866,457	\$19,553,477
Non-certificated benefits	\$ 6,046,705	\$5,710,601	\$5,020,512
Services, contracts, and supplies	\$ 18,724,225	\$18,869,653	\$18,666,488
Capital and debt services			
Amortization of capital assets			
Supported	\$ 8,734,649	\$8,887,210	\$8,970,281
Unsupported	\$ 354,716	\$348,879	\$350,413
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ 6,000	\$11,600	\$11,416
Other interest and finance charges	\$ 18,300	\$14,600	\$17,355
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$118,099,691	\$118,282,194	\$113,182,157

**BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31**

REVENUES	Approved Budget 2025/2026							Actual Audited 2023/24
	Instruction		Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	ECS	Grade 1 to 12						
(1) Alberta Education	\$ 4,606,839	\$ 82,627,987	\$ 10,958,690	\$ 3,027,803	\$ 3,658,829	\$ -	\$ 104,880,148	\$ 99,085,806
(2) Alberta Infrastructure - non remediation	\$ -	\$ -	\$ 7,692,305	\$ -	\$ -	\$ -	\$ 7,692,305	\$ 7,699,491
(3) Alberta Infrastructure - remediation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(4) Other - Government of Alberta	\$ -	\$ 352,248	\$ 335,771	\$ -	\$ -	\$ -	\$ 688,019	\$ 921,012
(5) Federal Government and First Nations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 875,808
(6) Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(9) Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(10) Fees	\$ 355,956	\$ 793,694		\$ 95,000		\$ 636,786	\$ 1,881,436	\$ 2,051,811
(11) Sales of services and products	\$ -	\$ 658,981	\$ 30,000	\$ -	\$ -	\$ 111,019	\$ 800,000	\$ 1,352,593
(12) Investment income	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 846,271
(13) Gifts and donations	\$ -	\$ 150,000	\$ 324,016	\$ -	\$ -	\$ -	\$ 474,016	\$ 381,949
(14) Rental of facilities	\$ -	\$ -	\$ 150,000	\$ -	\$ 8,000	\$ -	\$ 158,000	\$ 220,307
(15) Fundraising	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ 461,820
(16) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(17) Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(18) TOTAL REVENUES	\$ 4,962,795	\$ 85,157,910	\$ 19,490,782	\$ 3,122,803	\$ 3,666,829	\$ 747,805	\$ 117,148,924	\$ 113,896,868

EXPENSES								
(19) Certificated salaries	\$ 1,853,280	\$ 49,202,129			\$ 489,467	\$ 97,300	\$ 51,642,176	\$ 48,966,394
(20) Certificated benefits	\$ 293,341	\$ 11,264,401			\$ 100,141	\$ 13,719	\$ 11,671,602	\$ 11,625,821
(21) Non-certificated salaries and wages	\$ 1,822,503	\$ 12,198,744	\$ 4,747,093	\$ 202,730	\$ 1,456,652	\$ 473,596	\$ 20,901,318	\$ 19,553,477
(22) Non-certificated benefits	\$ 456,084	\$ 3,403,513	\$ 1,541,737	\$ 60,819	\$ 430,862	\$ 153,690	\$ 6,046,705	\$ 5,020,512
(23) SUB - TOTAL	\$ 4,425,208	\$ 76,068,787	\$ 6,288,830	\$ 263,549	\$ 2,477,122	\$ 738,305	\$ 90,261,801	\$ 85,166,204
(24) Services, contracts and supplies	\$ 638,638	\$ 8,922,289	\$ 5,427,020	\$ 2,859,254	\$ 867,524	\$ 9,500	\$ 18,724,225	\$ 18,666,488
(25) Amortization of supported tangible capital assets	\$ -	\$ -	\$ 8,734,649	\$ -	\$ -	\$ -	\$ 8,734,649	\$ 8,970,281
(26) Amortization of unsupported tangible capital assets	\$ -	\$ -	\$ 106,257	\$ -	\$ 219,345	\$ -	\$ 325,602	\$ 321,299
(27) Amortization of supported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(28) Amortization of unsupported ARO tangible capital assets	\$ -	\$ -	\$ 29,114	\$ -	\$ -	\$ -	\$ 29,114	\$ 29,114
(29) Accretion expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(30) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ 6,000	\$ 11,416
(32) Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ 18,300	\$ -	\$ 18,300	\$ 17,355
(33) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(34) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(35) TOTAL EXPENSES	\$ 5,063,846	\$ 84,991,076	\$ 20,585,870	\$ 3,122,803	\$ 3,588,291	\$ 747,805	\$ 118,099,691	\$ 113,182,157
(36) OPERATING SURPLUS (DEFICIT)	\$ (101,051)	\$ 166,834	\$ (1,095,088)	\$ -	\$ 78,538	\$ -	\$ (950,767)	\$ 714,711

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual 2023/2024
FEES			
TRANSPORTATION	\$95,000	\$57,173	\$62,188
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$708,706	\$660,600	\$701,193
Fees for optional courses	\$183,130	\$167,305	\$201,736
ECS enhanced program fees	\$650,750	\$626,000	\$607,589
Activity fees	\$92,250	\$94,500	\$105,117
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$150,000	\$150,000	\$368,966
Non-curricular goods and services	\$1,600	\$1,600	\$5,022
Non-curricular travel	\$0	\$0	\$0
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$1,881,436	\$1,757,178	\$2,051,811

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual 2023/2024
Cafeteria sales, hot lunch, milk programs	\$540,000	\$540,000	\$542,230
Special events	\$50,000	\$50,000	\$88,316
Sales or rentals of other supplies/services	\$50,000	\$50,000	\$52,818
International and out of province student revenue	\$37,500	\$37,500	\$63,000
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	
Other (describe)	\$0	\$0	
TOTAL	\$677,500	\$677,500	\$746,364

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)

for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS/DEFICITS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2024	\$16,363,413	\$3,655,402	\$0	\$11,029,708	\$301,389	\$10,728,319	\$1,678,303
2024/2025 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$4,300,000)			(\$4,300,000)	(\$4,300,000)		
Estimated board funded capital asset additions		\$155,135		(\$55,135)	(\$55,135)	\$0	(\$100,000)
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$9,060,252)		\$9,060,252	\$9,060,252		
Estimated capital revenue recognized - Alberta Education		\$382,557		(\$382,557)	(\$382,557)		
Estimated capital revenue recognized - Alberta Infrastructure		\$7,692,305		(\$7,692,305)	(\$7,692,305)		
Estimated capital revenue recognized - Other GOA		\$335,771		(\$335,771)	(\$335,771)		
Estimated capital revenue recognized - Other sources		\$324,016		(\$324,016)	(\$324,016)		
Budgeted amortization of ARO tangible capital assets		(\$29,114)		\$29,114	\$29,114		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$127,558		(\$127,558)	(\$127,558)	\$0	\$0
Estimated reserve transfers (net)				(\$100,000)	\$3,900,000	(\$4,000,000)	\$100,000
Estimated assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2025	\$12,063,413	\$3,583,378	\$0	\$6,801,732	\$73,413	\$6,728,319	\$1,678,303
2025/26 Budget projections for:							
Budgeted surplus(deficit)	(\$950,767)			(\$950,767)	(\$950,767)		
Projected board funded tangible capital asset additions		\$100,000		\$0	\$0	\$0	(\$100,000)
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$9,060,251)		\$9,060,251	\$9,060,251		
Budgeted capital revenue recognized - Alberta Education		\$382,557		(\$382,557)	(\$382,557)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$7,692,305		(\$7,692,305)	(\$7,692,305)		
Budgeted capital revenue recognized - Other GOA		\$335,771		(\$335,771)	(\$335,771)		
Budgeted capital revenue recognized - Other sources		\$324,016		(\$324,016)	(\$324,016)		
Budgeted amortization of ARO tangible capital assets		(\$29,114)		\$29,114	\$29,114		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$130,718		(\$130,718)	(\$130,718)		
Projected reserve transfers (net)				(\$100,000)	\$850,767	(\$950,767)	\$100,000
Projected assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2026	\$11,112,646	\$3,459,380	\$0	\$5,974,963	\$197,411	\$5,777,552	\$1,678,303

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31**

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2026	31-Aug-2027	30-Aug-2028	31-Aug-2026	31-Aug-2027	30-Aug-2028	31-Aug-2026	31-Aug-2027	30-Aug-2028
Projected opening balance	\$73,413	\$197,411	\$174,336	\$6,728,319	\$5,777,552	\$5,327,552	\$1,678,303	\$1,678,303	\$1,678,303
Projected excess of revenues over expenses (surplus only)	Explanation	\$0	\$0	\$0					
Budgeted disposal of board funded TCA and ARO TCA	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Explanation	\$9,089,365	\$9,100,000	\$9,100,000		\$0	\$0		
Budgeted capital revenue recognized, including ARO assets amortization	Explanation	(\$8,734,649)	(\$8,750,000)	(\$8,750,000)		\$0	\$0		
Budgeted changes in Endowments	Explanation	\$0	\$0	\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition	Explanation	\$0	\$0	\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation	Explanation	\$0	\$0	\$0		\$0	\$0		
Budgeted unsupported debt principal repayment	Admin building	(\$130,718)	(\$144,308)	\$0		\$0	\$0		
Projected reserves transfers (net)	Unsupported amortization to capital reserves	\$850,767	\$350,000	\$200,000	(\$950,767)	(\$450,000)	(\$300,000)	\$100,000	\$100,000
Projected assumptions/transfers of operations	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
New school start-up costs	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Decentralized school reserves	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Non-recurring certificated remuneration	Grid creep, net salary increases	(\$333,000)	\$0	\$0		\$0	\$0		
Non-recurring non-certificated remuneration	Intervention program	(\$465,967)	(\$465,967)	(\$465,967)		\$0	\$0		
Non-recurring contracts, supplies & services	Explanation	\$0	\$0	\$0		\$0	\$0		
Professional development, training & support	Explanation	\$0	\$0	\$0		\$0	\$0		
Transportation Expenses	Explanation	\$0	\$0	\$0		\$0	\$0		
Operations & maintenance	Increased insurance costs - unsupported	\$0	\$0	\$0		\$0	\$0		
English language learners	Explanation	\$0	\$0	\$0		\$0	\$0		
System Administration	Explanation	\$0	\$0	\$0		\$0	\$0		
OH&S / wellness programs	Explanation	\$0	\$0	\$0		\$0	\$0		
B & S administration organization / reorganization	Explanation	\$0	\$0	\$0		\$0	\$0		
Debt repayment	Explanation	\$0	\$0	\$0		\$0	\$0		
POM expenses	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Non-salary related programming costs (explain)	Explanation	\$0	\$0	\$0		\$0	\$0		
Repairs & maintenance - School building & land	Explanation	\$0	\$0	\$0		\$0	\$0		
Repairs & maintenance - Technology	Network upgrades	(\$151,800)	(\$112,800)	\$0		\$0	\$0		
Repairs & maintenance - Vehicle & transportation	Explanation	\$0	\$0	\$0		\$0	\$0		
Repairs & maintenance - Administration building	Explanation	\$0	\$0	\$0		\$0	\$0		
Repairs & maintenance - POM building & equipment	Explanation	\$0	\$0	\$0		\$0	\$0		
Repairs & maintenance - Other (explain)	Explanation	\$0	\$0	\$0		\$0	\$0		
Capital costs - School land & building	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	(\$100,000)	(\$100,000)
Capital costs - Administration building	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency		\$197,411	\$174,336	\$258,369	\$5,777,552	\$5,327,552	\$5,027,552	\$1,678,303	\$1,678,303

Total surplus as a percentage of 2026 Expenses	0.064803438	0.060797712	5.90%
ASO as a percentage of 2026 Expenses	5.06%	4.66%	4.48%

**DETAILS OF RESERVES AND
MAXIMUM OPERATING RESERVE LIMIT EXEMPTION CRITERIA
for the Year Ending August 31, 2025**

This template is designed to provide information about your school jurisdiction's reserves and to assist you in determining if you need to submit a letter requesting an exemption to exceed the maximum limit of Operating Reserves to the Minister. It has been split in to two parts, Part 1: exemptions (Row 21 - 51) and Part 2: transfers between operating and capital reserves (Row 52 - 67).

Complete Part 1 if over 6% in cell B24. Check for flag in cell E27.

Part 1: As per the 2024/25 Funding Manual, a formal request for an exemption to exceed the 2024/25 maximum operating reserve must be approved by the board and submitted to the Minister. If a reserve request to exceed the limit is required, please submit your formal letter by November 30, 2025. This tab should be attached as a supplement to your formal request. School jurisdictions who are projecting their 2024/25 operating reserves to be over their 2024/25 maximum limit, which is based on 6% of school jurisdiction's 2023/24 total expenses, and intend to submit a formal 2024/25 exemption request must complete Section A (if a 2023/24 exemption request was made and Ministerial approved) and Section B, explaining the rationale for an exemption and demonstrating when operating reserves will be drawn down below 6% over the subsequent school years.

Complete Part 2 if projecting transfers between operating and capital reserves.

Part 2: If your school jurisdiction is projecting to transfer between operating and capital reserves for the 2024/25 and/or 2025/26 school year, please complete the section under Row 52. The transfer amounts reported should agree with the 'AOS' tab. Please note that a letter requesting Ministerial approval is required to transfer from Capital to Operating Reserves.

PART 1: EXEMPTIONS

		Amount
Estimated Accumulated Surplus/(Deficit) from Operations as at Aug. 31, 2025		\$ 6,801,732
Less: School Generated Funds in Operating Reserves (from 2023/24 AFS)		\$697,132
Estimated 2024/25 Operating Reserves	5.39%	\$6,104,600
Maximum 2024/25 Operating Reserve Limit	6.00%	\$ 6,790,929
Estimated 2024/25 Operating Reserves Over Maximum Limit		\$ (686,329)

SECTION A: 2023/24 EXEMPTION REQUEST

Cell E29 reports your school jurisdiction's 2023/24 Ministerial approval exemption amount over your 2023/24 maximum limit.

\$	6,838,518
2024-25	

Cell E30 shows the school year you planned to return below the limit, as per your 2023/24 exemption approval.

If you've been approved for a 2023/24 exemption and will be requesting an exemption for 2024/25, please provide the following details below: Have you followed the drawdown plan from your 2023/24 exemption request? If yes, please outline what has been achieved. Please indicate the \$ figure amounts and initiatives. If not, please explain any deviations from the original plan and the reasons for the changes.

SECTION B: (MAX LIMIT EXEMPTION CRITERIA)

Please provide **detailed rationale** and planned usage for operating reserves in excess of the 2024/25 maximum:

\$	(686,329)
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Please note that this does not constitute as a Ministerial request for approval. An exemption request letter submitted to the Minister is still required for an exemption for the 2024/25 school year.

Provide a detailed drawdown plan to illustrate how and when the reserve balance will be below 6.0%.

	2025/26	2026/27	2027/28	Additional Comments
Opening operating reserve balance	\$ 6,104,600	\$ 6,104,600	\$ 6,104,600	
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
	\$ 6,104,600	\$ 6,104,600	\$ 6,104,600	
	5.39%	5.39%	5.39%	

PART 2: TRANSFERS BETWEEN OPERATING AND CAPITAL RESERVES

Please report the projected amounts and detailed rationale for transfers between operating reserves and capital reserves for the 2024/25 and 2025/26 school year. The net transfer between operating and capital reserves should agree the amounts reported in the 'AOS' tab. (Note: Ministerial approval is required to transfer from Capital to Operating Reserves):

		2024-25	Detailed Rationale
Projected Transfer from Operating to Capital Reserves (Please enter a negative amount)	\$	(100,000)	Fund replacement vehicles, equipment, admin, building, and maintena
Projected Transfer from Capital to Operating Reserves (Please enter a positive amount)	\$	-	
Net Transfer Between Operating and Capital Reserves	\$	(100,000)	
		2025-26	Detailed Rationale
Projected Transfer from Operating to Capital Reserves (Please enter a negative amount)	\$	(100,000)	Fund replacement vehicles, equipment, admin, building, and maintena
Projected Transfer from Capital to Operating Reserves (Please enter a positive amount)	\$	-	
Net Transfer Between Operating and Capital Reserves	\$	(100,000)	

PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS

Budgeted **Actual** **Actual**
2025/2026 **2024/2025** **2023/2024**
(Note 2)

Grades 1 to 12Eligible Funded Students:

Grades 1 to 9	6,056	5,994	5,951	Head count
Grades 10 to 12	2,205	2,101	2,025	Head count
Total	8,261	8,095	7,976	Grade 1 to 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	2.1%	1.5%		

Other Students:

Total	-	-	-	Note 3
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Total Net Enrolled Students	8,261	8,095	7,976	
Home Ed Students	13	10	7	Note 4
Total Enrolled Students, Grades 1-12	8,274	8,105	7,983	
Percentage Change	2.1%	1.5%		

Of the Eligible Funded Students:

Students with Severe Disabilities	449	370	339	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	863	786	729	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	741	721	735	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	72	80	113	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	813	801	848	
Program Hours	475	475	475	Minimum program hours is 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	407	401	424	
Percentage Change	1.5%	-5.5%		

Home Ed Students	-	11	-	Note 4
Total Enrolled Students, ECS	813	812	848	
Percentage Change	0.1%	-4.2%		

Of the Eligible Funded Children:

Students with Severe Disabilities (PUF)	66	70	127	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	40	66	67	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- 2) Budgeted enrolment is to be based on best information available at time of the 2025/2026 budget report preparation.
- 3) Other Grade 1 to 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- 4) Because they are funded separately, Home Education students are not included with total net enrolled students. Home Education Kindergartens, under ECS, do not apply to charter schools.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

CERTIFICATED STAFF	Budget 2025/2026		Actual 2024/2025		Actual 2023/2024		Notes
	Total	Union Staff	Total	Union Staff	Total	Union Staff	
School Based	484.9	484.9	488.0	488.0	466.0	466.0	Teacher certification required for performing functions at the school level.
Non-School Based	6.0	-	6.0	-	6.0	-	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	490.9	484.9	494.0	488.0	472.0	466.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-0.6%		4.7%		4.0%		
If an average standard cost is used, please disclose rate:	-		-		-		
Student F.T.E. per certificated Staff	18.51		18.05		18.71		

Certificated Staffing Change due to:

Please Allocate Below	(3.1)						
Enrolment Change							
Other Factors	(3.1)	(3.1)					retirements
Total Change	(3.1)	(3.1)					Year-over-year change in Certificated FTE

Breakdown, where total change is Negative:

Continuous contracts terminated	-						FTEs
Non-permanent contracts not being renewed	-	-					FTEs
Other (retirement, attrition, etc.)	(3.1)	(3.1)					Retirements
Total Negative Change in Certificated FTEs	(3.1)	(3.1)					Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.

Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):

Certificated Number of Teachers

Permanent - Full time	433.0	433.0	382.0	382.0	389.0	389.0
Permanent - Part time	20.0	20.0	8.0	87.0	10.0	10.0
Probationary - Full time	24.0	24.0	61.0	61.0	41.0	31.0
Probationary - Part time	5.0	5.0	4.0	4.0	-	-
Temporary - Full time	13.0	13.0	31.0	31.0	33.0	33.0
Temporary - Part time	1.0	1.0	3.0	3.0	6.0	6.0

NON-CERTIFICATED STAFF

Instructional - Education Assistants	222.7	222.7	286.0	286.0	243.0	243.0	Personnel support students as part of a multidisciplinary team with teachers and other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	93.6	59.6	91.0	30.0	90.0	78.0	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	69.5	65.5	71.0	67.0	70.0	67.0	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	-	-	-	-	-	-	Bus drivers employed, but not contracted
Transportation - Other Staff	2.0	-	2.0	-	2.0	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	40.0	-	39.0	-	31.0	-	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	427.8	347.8	489.0	383.0	436.0	388.0	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-12.5%		12.2%		-1.9%		

Explanation of Changes to Non-Certificated Staff:

Jordan's Principle cut funding for students to get Eas. Reduction to programing due lower planned deficit.

Additional Information

Are non-certificated staff subject to a collective agreement? Yes

Please provide terms of contract for 2024/25 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.

Collective agreement expires on August 31, 2028.

School Jurisdiction Code: 3240

System Admin Expense Limit %	
3240 The Grande Prairie School Division	3.20%