



AGENDA
Regular Meeting of the Board of Trustees of the
Grande Prairie Public School Division
Tuesday, December 10, 2024 6:00 pm

1. CALL TO ORDER and INTRODUCTIONS		
a.	National Anthem, Territorial Land Recognition, and Board Universal Guiding Principles	Board Chair Nellis
b.	Adoption of the Agenda	Board Chair Nellis
c.	Trustee Self-Declaration of Conflict of Interest	Trustees
d.	Approval of the Minutes <ul style="list-style-type: none"> • Regular Board Meeting Minutes 2024 11 26 	Board Chair Nellis
e.	Business Arising from Previous Minutes <ul style="list-style-type: none"> • Board Bylaw 2024-1 Second and Third Reading 	Trustees
2. DELEGATIONS AND PRESENTATIONS		
a.	None	
3. COMMITTEES AND REPORTS		
a.	Board Chair Report <ul style="list-style-type: none"> • Board Planning Retreat 2024 12 05 • GPPSD Education Foundation Striving for Excellence Awards 2024 12 03 	Board Chair Nellis
b.	Teacher Trustee Liaison Committee <ul style="list-style-type: none"> • Meeting 2024 12 02 	Board Chair Nellis Trustee Johnston
c.	Non-Instructional Employees Association Committee <ul style="list-style-type: none"> • Meeting Minutes 2024 11 13 - as information 	Vice Chair Koch Trustee Buziak
d.	Professional Development Fund Committee <ul style="list-style-type: none"> • Meeting 2024 12 05 	Trustee Ouellette
e.	Board Policy Committee <ul style="list-style-type: none"> • Board Policy 1 Revisions 2024 11 26 	Vice Chair Koch
f.	Advocacy and Engagement Committee <ul style="list-style-type: none"> • Meeting 2024 12 10 	Trustee Martin
g.	School Council Update and Reports <ul style="list-style-type: none"> • Council of School Councils Meeting 2024 11 28 	Board Chair Nellis
h.	Individual Trustee Reports (round table)	Trustees
i.	Superintendent's Report Items for Information <ul style="list-style-type: none"> • Division Christmas Card Art Contest 	Superintendent McDonald

	<ul style="list-style-type: none"> • Community Centred Food Security Strategy Development • School Inquiry Meetings • Zone 1 College of Alberta School Superintendents (CASS) Meeting 2024 11 29 • All Administration Virtual Meeting • Grade 1-3 Literacy and Numeracy Grant • Collegiate School Planning Webinar • Draft School Calendar 2025 - 2026 • Annual Class Size Report • International Field Trip Request • Board Workplan Review 	
j.	<p>Associate Superintendent of Business Services Report</p> <ul style="list-style-type: none"> • Transportation Update 	Associate Superintendent Oladele
4. NEW BUSINESS		
a.	<p>Trustee Professional Learning and Sharing</p> <ul style="list-style-type: none"> • ASBA Professional Learning Session – AI and Elections 2024 11 27 • ASBA Professional Learning Session – Municipal Affairs Statutes Amendment Act Follow up 2024 12 02 • ASBA Speaker’s Corner – The Role of Trustees in Fostering Safe & Healthy Work Environments 2024 12 09 	Trustees
b.	Upcoming Dates and Events	Trustees
c.	<p>Correspondence</p> <ul style="list-style-type: none"> • Letter of Congratulations to Krista Umble, Division Indigenous Programming Coordinator 2024 11 27 • Letter from PSBAA to Minister Guilbeault, Re: National Parks 2024 11 25 • Letter from PSBAA to Minister Nicolaides, Re: Public 2024 11 25 • Letter from Wolf Creek Public Schools to Premier and Minister Horner, Re: Funding Manual & Budget Release 2024 11 29 • Letter from Wolf Creek Public Schools to Minister Re: Provincial Data 2024 11 29 • Letter from Wolf Creek Public Schools to Minister Re: Large Capital Costs 2024 12 06 	Board Chair Nellis
d.	In-Camera	Board Chair Nellis
e.	Actions Arising from In-Camera Discussion	Board Chair Nellis
f.	Next Meeting and Adjournment	Board Chair Nellis

GRANDE PRAIRIE PUBLIC SCHOOL DIVISION

BYLAW 2024-1

CRIMINAL RECORD CHECK BYLAW

Preamble

Section 21.1 of the *Local Authorities Election Act* allows an elected authority to, by a bylaw passed prior to December 31 of the year before a year in which a general election is to be held, require a person seeking to be nominated as a candidate to provide a criminal record check;

Section 28 of the *Local Authorities Election Act* provides that

- (a) a returning officer shall not accept for filing a nomination that is not accompanied with a criminal record check required by bylaw,
- (b) at any time after the commencement of the nomination period until the term of office to which the filed nomination papers relate has expired, a person may request to examine the filed nomination papers during regular business hours and in the presence of the returning officer, deputy, or secretary, and
- (c) a filed nomination paper must be made available in a partial or redacted form as necessary, but the results of the criminal record check must not be withheld or redacted except to ensure that the mailing address of the candidate and of the candidate's official agent is not disclosed;

The Board of Trustees of Grande Prairie Public School Division deems it advisable to require a person seeking to be nominated as a candidate to provide a criminal record check with their nomination;

The Board of Trustees of Grande Prairie Public School Division enacts as follows:

Title

1. This bylaw may be cited as the "Criminal Record Check Bylaw."

Definitions

2.
 - (1) Unless otherwise specified, words used in this bylaw will have the same meaning as defined in the *Local Authorities Election Act*.
 - (2) In this bylaw,
 - (a) "criminal record check" means a check conducted by a police service in Alberta and not by a third party private company, which must include results of both local and national records including charges and convictions.

Criminal Record Check

3. Every nomination of a candidate for the office of school board trustee must be accompanied with a criminal record check issued no earlier than 30 calendar days prior to the date the nomination is submitted.

Effective Date

4. This bylaw comes into force on the day it is passed.

Read a first time on _____;

Read a second time on _____;

Read a third time on _____;

Signed and passed on _____;

Board Chair

Associate Superintendent of Business Services/Secretary Treasurer

GRANDE PRAIRIE PUBLIC SCHOOL DIVISION

BYLAW 2024-1

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Criminal Record Check

- 3. Every nomination of a candidate for the office of school board trustee must be accompanied with a criminal record check issued no earlier than 30 calendar days prior to the date the nomination is submitted.
- 4. At any time after nomination day, and prior to election day, candidates for the office of school board trustee may submit the receipt for payment of the fee required to secure a criminal record check to the Associate Superintendent of Business Services of the Grande Prairie Public School Division for reimbursement.

Effective Date

- 5. This bylaw comes into force on the day it is passed.

Read a first time on _____;

Read a second time on _____;

Read a third time on _____;

Signed and passed on _____;

Board Chair

Associate Superintendent of Business Services/Secretary Treasurer



DATE: December 10, 2024

TO: Board of Trustees

FROM: Sandy McDonald, Superintendent of Schools

SUBJECT: Superintendent's Report

REFERENCE: Board Policy 2 – The Role of the Board, Board Policy 18 – Superintendent of Schools/CEO Roles and Responsibilities. Superintendent Leadership Quality Standard.

BUSINESS ARISING

BOARD BYLAW 2024-1

Division administration has spoken with the RCMP representative who oversees the criminal record check process and confirmed there are no issues with trustee candidates requesting a criminal record check as a condition of their nomination. One change has been made recently in that the RCMP no longer bills the division for criminal record checks for employees, however, so candidates will need to pay the current \$55 fee and submit it for reimbursement to the division office, as staff are expected to do.

The original bylaw that was given first reading on November 26 is attached. A draft amendment to the bylaw, with new content re: reimbursement highlighted, is attached for the board's consideration. If the board wishes to proceed with the original bylaw, and not to consider the reimbursement of candidates, the following motion is requested:

Trustee <Name> moves that Bylaw 2024-1 be given (second or third) reading.

If the board wishes to proceed with the amended bylaw, the following motion is requested, and it is advised the bylaw be read again in full for the second reading. The third reading can be title and description only.

Trustee <Name> moves that Bylaw 2024-1, as amended following first reading, be given (second or third) reading.

ITEMS FOR INFORMATION

DIVISION CHRISTMAS CARD ART CONTEST

Thank you to the Vice Chair Koch and Trustees Martin and Johnston for judging the contest this year.

Thank you to all students who submitted artwork to be considered for the division's Christmas Card, and congratulations to the contest winners:

- Malia Quevillon – first place - \$200.00
- Lauren Dunbar – second place - \$150.00
- Tanu Namsot & Brynn Wilson – third place tie - \$100.00 each

Given the postal strike, and uncertainty about its duration, plans were made to distribute the card electronically this year.



COMMUNITY-CENTRED FOOD SECURITY STRATEGY DEVELOPMENT

Trustees are advised that the Grande Prairie City Council is initiating plans to develop a community-centred strategy to address food insecurity. The plan will involve supporting a community agency to engage all relevant stakeholders in the community and develop a coordinated plan to improve food security in the program. Knowing students who receive nutrition support at school may also have family nutrition needs at home, administration has recently learned more about the plan from City staff and followed up with a letter to City Council indicating a commitment to collaborate for the purpose of benefitting our students and their families.

SCHOOL INQUIRY MEETINGS

The most recent round of school inquiry meetings occurred from Tuesday November 26 to Thursday, November 28. The educational directors met with all school administration teams in their schools to review each school leadership team’s instructional leadership priority for the school year and to discuss their progress towards obtaining their desired outcome. A theme of the work being undertaken this year by the majority of the school leadership teams is on supporting teachers with their planning to implement new curriculum and to meet the diverse needs of students in their classes.

ZONE 1 COLLEGE OF ALBERTA SCHOOL SUPERINTENDENTS (CASS) MEETING

The Zone 1 CASS meeting was held online on Friday, Nov 29. In addition to discussing topics related to teaching and learning priorities in the zone, system leaders from the 9 member divisions that make up Zone 1 discussed trends and common experiences in inclusive education, human resources, and system leadership. Presentations were received from the Chief Executive Officer of CASS and from Alberta Education’s north zone director on updates from the province.

ALL ADMINISTRATION VIRTUAL MEETING

All school administrators met for the monthly information sharing session on Wednesday, December 4. Director of Information Technology, Sudhesh Pillay, provided an update on planned changes to the wireless networks to support ongoing implementation of the Ministerial Order on Personal Devices and Social Media. Additional topics included updates on collecting and recording data on incidents that occur during the school day, the student registration and student transfer process, and the provision of updates re: student services and assessment.

GRADE 1-3 LITERACY AND NUMERACY GRANT

On November 29 the division received notification that our application for literacy and numeracy grant funding was approved for \$38,000. This grant represents a significant decrease in the annual funding over time to support early literacy and numeracy.

The table below illustrates the Literacy and Numeracy grant revenue over the past four years and the division allocation to support the primary intervention program.

	2021-2022	2022-2023	2023 – 2024	2024 - 2025
Alberta Education Funding	\$670,653.67	\$216,798.00	\$79,115.00	\$38,000
Division Expenses	\$776,878.43	\$907,255.07	\$1,091,620.67	Est. \$1.1M

COLLEGIATE SCHOOL PLANNING WEBINAR

On Tuesday, December 3rd, Alberta Education hosted an online webinar to share details of the new process to initiate development of a collegiate school. Mrs. Frykas, Director of System Planning, participated in the webinar at the Peace Wapiti Public School Board with colleagues from PWPSD, Grande Prairie and District Catholic Schools, and Northwestern Polytechnic. Plans for a collaborative collegiate school are ongoing, with the next steps focused on the development of dual credit courses and pathways at both the school and post-secondary level. The deliberate development of courses and pathways will be used to support students to progress up through the grades and seamlessly merge into the collegiate program through high school. More information on the development of the collegiate will be shared with the board later in the year when Mrs. Frykas presents on the Career Pathways Development currently ongoing.

DRAFT SCHOOL CALENDAR 2025-2026

A draft calendar for the 2025-2026 school year is attached for the board's consideration. The draft calendar has been developed in similar fashion to prior years, and aside from the specific dates, is similar to the last several calendars. The draft calendar represents the same number of instructional, professional learning, and operational days as per previous calendars.

The first day of school must be scheduled for August 28 given an early end to diploma exams in June and the placement of statutory holidays during the year. Should there be a change in dates that moves the last diploma exam to a later date in June, the calendar could be edited to allow for the first day of school to be moved to September. The calendar will be brought for approval in January.

Other elements to note include the National Day for Truth and Reconciliation, September 30, and Remembrance Day, November 11, both fall on Tuesdays in 2025. Monday September 29 will be made a division professional learning day, to support school planning, and Monday November 10 will be made a non-operational day to create a 4-day weekend.

ANNUAL CLASS SIZE REPORT

The report on class sizes across the division is attached for information. Director of System Planning, Kim Frykas, who prepared the report, is unable to attend, and Deputy Superintendent Robinson will provide a brief presentation to review the content of the report.

INTERNATIONAL FIELD TRIP REQUEST

At the February 27, 2024, meeting the board approved a request for international travel from Charles Spencer High School for students enrolled in French as a Second Language and French Immersion to travel to Martinique, France. Trustees are advised the trip has been cancelled due to low student interest.

BOARD WORKPLAN REVIEW

The Board Workplan is attached for information. A change has been made to the attached workplan to delete the Annual Program of Choice Report prepared by system Educational Leadership staff. The rationale for cancelling that report from the schedule is that the majority of the content historically included in the report is included in other reports and/or in the school-specific assurance meetings. For example, the sustainability of fee-based programs is information presented separately, general school-based enrollments are addressed in the fall enrollment summary, and updates re: division-specific programs are presented separately.



2025-2026 School Year Calendar-Draft

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Important Dates	
August 25-27	Professional Learning Days
August 28	First Day of Classes
September 1	Labour Day
September 29	Professional Learning Day
September 30	National Day for Truth and Reconciliation
October 13	Thanksgiving Day
October 24	Professional Learning Day
November 10	Non-Operational Day
November 11	Remembrance Day
November 21	Professional Learning Day
December 12	Professional Learning Day
December 20-31	Christmas Break
January 1-4	Christmas Break
January 5	Classes Resume
January 28	Semester 2 Begins
January 30	Professional Learning Day
February 16	Family Day
February 27	Professional Learning Day
March 5-6	Teachers' Convention
March 20	Professional Learning Day
April 3	Good Friday
April 4-12	Easter Break
April 24	Professional Learning Day
May 15	Professional Learning Day
May 18	Victoria Day
June 5	Professional Learning Day
June 23	Last Day for Students
June 24	Last Day for Staff

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	28	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- Day off for Students & Staff
- Classes Resume
- Full Day off for Students

	Full Instruction Days	Staff Only Full Days	Total Days
Semester 1			
August	2	3	5
September	19	1	20
October	21	1	22
November	17	1	18
December	14	1	15
January	17	0	17
Total Days	90	7	97

	Full Instruction Days	Staff Only Full Days	Total Days
Semester 2			
January	2	1	3
February	18	1	19
March	19	3	22
April	15	1	16
May	19	1	20
June	16	2	18
Total Days	89	9	98

	Full Instruction Days	Staff Only Full Days	Total Days
Semester 1 Total	90	7	97
Semester 2 Total	89	9	98
Grand Total	179	16	195



DATE: December 10, 2024

TO: Board of Trustees

FROM: Kimberly Frykas, Director of System Planning

SUBJECT: Annual Class Size Report

REFERENCE: Board Policy 1, 2025 2028 GPPSD Educational Facilities Plan

PURPOSE

This report provides an overview of class size in the Division using internal data based on core class and homeroom section sizes as of November 13, 2024. The intent is to provide a 'moment in time' understanding of division class sizes to support effective governance of the Grande Prairie Public School Division.

As reported to the Board, as of September 30, 2024, the division's enrollment growth was 1.36% over the previous year's September 30 count.

EXECUTIVE SUMMARY

The following charts identify the number of classrooms, the distribution of class sizes, and provide comparisons to previous years. Recognizing that this report was completed on November 13th, it captures additional staff that were hired in fall 2024.

- An enrollment increase of 1.36% was recorded on September 30, 2024. The spring 2024 projection was 3.1%, a difference of 1.74%.
- In anticipation of enrollment increases, Division administration recruited additional staff to meet anticipated demand.
- Additional staff were hired at the end of August 2024. Due to challenges filling teacher postings four classrooms, with higher class sizes, received educational assistant FTE in lieu of teacher FTE.

KINDERGARTEN AND GRADES 1-3 CLASS SIZE SUMMARY

The distribution shows an overall increase in smaller class sizes. Class composition was a factor given high priority at the division and school level when additional staff was allocated in fall 2024.

Total Enrollments: Kindergarten and Grades 1-3

Year	Approximate K-3 Enrollment	# of Classrooms
2024-2025	2611	118
2023-2024	2632	124
2022-2023	2662	120
2021-2022	2515	118
2020-2021	2350	119

Class Size Breakdown: Kindergarten Grades 1-3

	1-17 Students					18-24 Students					25+ Students					Total				
	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021
K	10	12	18	12	20	18	20	13	21	16	5		2	1	0	33	32	33	34	36
1	6	1	1	8	6	18	24	16	14	17	2	5	9	5	0	26	30	26	27	23
½					1	4	3	3	2	5			0	2	0	4	3	3	4	6
1-3					2	5	5	4	5	3			1		0	5	5	5	5	5
2	1	2			0	17	12	21	13	18	6	11	4	9	2	24	25	25	22	20
2/3					1	1	1	2	2	4	1		1		0	2	1	3	2	5
3					1	7	12	11	16	14	15	13	12	5	4	22	25	23	21	19
3/4					1	1	1		3	4	1	2	2		0	2	3	2	3	5
Total	17	15	19	20	32	71	78	70	76	81	30	31	31	22	6	118	124	120	118	119
%*	14%	12%	16%	17%	27%	60%	63%	58%	64%	68%	25%	25%	26%	19%	5%					

*% distribution

GRADES 4-9 CLASS SIZE SUMMARY

The distribution shows a significant increase in smaller class sizes, specifically in grades 8 and 9.

Total Enrollments: Grades 4-9

Year	Approximate 4-9 Enrolment	# of Classrooms
2024-2025	3922	156
2023-2024	3902	149
2022-2023	3692	141
2021-2022	3395	134
2020-2021	3250	132

Class Size Breakdown: Grades 4-9

	1-24 Students					25-32 Students					32+ Students					Total				
	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021
4	11	7	11	10	9	12	14	10	10	9			1	1		23	21	22	21	18
4/5	1	1	1	1	2	2	2	1		3						3	3	2	1	5
4-6	4	1	3	3	2		2			0						4	3	3	3	2
5	7	5	8	8	7	12	13	12	11	9	1		1	1		20	18	21	20	16
5/6	3	4	1	3	5	4	8	3	2	1						7	12	4	5	6
6	14	5	11	7	12	8	14	11	11	7				1		22	19	22	19	19
6/7					1					2						0		0	0	3
7	9	9	7	5	15	11	15	6	13	5	3*	1	7	2		23	25	20	20	20
7/8					0	1		1	2	0						1		1	2	0
8	7	4	11	6	9	17	9	10	11	12		8	1	3		24	21	22	20	21
9	10	3	4	5	16	19	24	16	17	7			4			29	27	24	22	23
Total	66	39	57	48	78	86	101	70	77	55	4	9	14	8		156	149	141	133	133
**	42%	26%	40%	36%	59%	55%	68%	50%	58%	41%	3%	6%	10%	6%	0%					

*two of these classes, for two core courses are in classes below 25 students.

**% distribution

GRADES 10-12 CLASS SIZE SUMMARY

The charts summarize class size data from Semester 1, Quarter 1 and Quarter 2 courses only. Semester 2 enrollment numbers are subject to significant changes prior to the semester starting and are an inaccurate way of assessing and reporting on class size.

92% of our Grades 10-12 core classes remain under 32 students, which is in alignment with 97% of Grades 4-9 classes under 32 students.

Total Enrolments: Grades 10-12

Bridge Network, Charles Spencer High School, and Composite High School

Year	Approximate 10-12 Enrolment
2024-2025	2043
2023-2024	2091
2022-2023	1887
2021-2022	1730
2020-2021	1650

*2020/2021 data is the only year based on semester1, quarter 1, quarter 2 and semester 2 courses.

Class Size Breakdown: Grades 10-12
Charles Spencer High School and Grande Prairie Composite High School

	< 32 Students					>32 Students					Total				
	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021*	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021*	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021*
Core	141	126	120	98	241	12	27	24	40	24	153	153	144	138	265
Options	156	160	157	151	229	2	7	6	8	5	158	167	163	159	234
Total	297	286	277	249	470	14	34	30	48	29	311	320	307	297	499
%**	95%	89%	90%	84%	94%	5%	11%	10%	16%	6%					

*2020/2021 data is the only year based on semester1, quarter 1, quarter 2 and semester 2 courses.

**% distribution

SUMMARY

To support the growth and achievement of students, class size is one of the factors considered. A focus on the recruitment, retention, and hiring of teachers is a key strategy for spring 2024. The Division Educational Facilities Plan outlines classroom space which will support class size as the division grows.

3.i.4 Board Workplan

		<ul style="list-style-type: none"> • Approve Audited Financial Statements 2024 11 26 • Fall Budget Update 2024 11 26 • Review Bi-Annual Legal and Insurance Issues Update 2024 11 26 <i>In Camera</i> • Council of School Councils (7:00 pm) 2024 11 28 	<p>2024 11 26</p> <ul style="list-style-type: none"> • ASBA PL
DECEMBER	<ul style="list-style-type: none"> • 2024 12 10 • Committee of the Whole 	<ul style="list-style-type: none"> • Board Planning Retreat 2024 12 05 (Thursday) <ul style="list-style-type: none"> ○ Presentation of Educational Director Work Plans • TTLC Meeting (3:45 pm) 2024 12 03 • Advocacy & Engagement Committee (3:30 pm) 2024 12 10 • Review Annual Class Size Report 2024 12 10 • Review draft 2025-26 School Year Calendar (Committee of the Whole) 2024 12 10 • Annual HR Report (Committee of the Whole) 2024 12 10 • Student Advisory Committee (9:00 am) 2024 12 13 	<p>2024 12 09</p> <ul style="list-style-type: none"> • ASBA Speaker's Corner – Role of Trustee Fostering Safe & Healthy... <p>2024 12 11</p> <ul style="list-style-type: none"> • ASBA Zone 1
JANUARY	<ul style="list-style-type: none"> • 2025 01 14 • Committee of the Whole 	<ul style="list-style-type: none"> • Advocacy & Engagement Committee (3:30 pm) 2025 01 14 • Review Annual Student Profile and Specialized Learning Services Report 2025 01 14 (Committee of the Whole) • Review Annual Student Transportation Update 2025 01 14 • Council of School Councils – Workshop – 2025 01 23 	
	<ul style="list-style-type: none"> • 2025 01 28 	<ul style="list-style-type: none"> • Board Policy Committee (3:30 pm) 2025 01 28 • Approve 2025 – 2026 School Year Calendar 2025 01 28 • Review Annual Information Technology Report 2025 01 28 • Review Annual Student Intervention Programming Report 2025 01 28 • Review 1st Quarter Budget Update 2025 01 28 • Student Advisory Committee (9:00 am) 2025 01 31 • School Assurance <ul style="list-style-type: none"> ○ 2025 01 30 ○ 2025 02 04 ○ 2025 02 21 • PD Committee Meeting 2025 02 06 	<p>2025 01 08</p> <ul style="list-style-type: none"> • ASBA Zone 1 <p>2025 01 20</p> <ul style="list-style-type: none"> • ASBA Speakers' Corner

FEBRUARY	<ul style="list-style-type: none"> • 2025 02 11 	<ul style="list-style-type: none"> • Advocacy & Engagement Committee (3:30 pm) 2025 02 11 • Review OLF Framework Implementation and Planning Companion 2025 02 11 • TTLC Meeting (3:45 pm) 2025 02 18 • Non-Instructional Support Staff Committee (4:15 pm) 2025 02 19 	2025 02 6 - 7 <ul style="list-style-type: none"> • PSBC
	<ul style="list-style-type: none"> • 2025 02 25 • Committee of the Whole 	<ul style="list-style-type: none"> • Board Policy Committee (3:30 pm) 2025 02 25 • Develop Budget Process and Budget Development Principles 2025 02 25 (Committee of the Whole) • Review Annual Division Occupational Health and Safety Report 2025 02 25 • Review Annual Division Operations and Maintenance Report 2025 02 25 • Review Annual Division Wellness Report 2025 02 25 • Council of School Councils Meeting 2025 02 27 	2025 02 12 <ul style="list-style-type: none"> • ASBA Zone 1 2025 02 24 <ul style="list-style-type: none"> • ASBA Speakers' Corner
MARCH	<ul style="list-style-type: none"> • 2025 03 11 • Committee of the Whole 	<ul style="list-style-type: none"> • Student Advisory Committee Meeting (9:00 am) 2025 03 06 • Board Advocacy & Engagement Committee (3:30 pm) 2025 03 11 • Review draft 3-Year Capital Plan 2025 03 11 (Committee of the Whole) • Review Annual Indigenous Programming Report 2025 03 11 	2025 03 10 <ul style="list-style-type: none"> • ASBA Speakers' Corner
	<ul style="list-style-type: none"> • 2025 03 25 	<ul style="list-style-type: none"> • Board Policy Committee (11:00 am) 2025 03 25 • Approve Annual Division 3-Year Capital Plan 2025 03 25 • Board Professional Learning Retreat 2025 03 27 <ul style="list-style-type: none"> ○ Learning Focus TBD 	2025 03 12 <ul style="list-style-type: none"> • ASBA Zone 1

<p style="text-align: center;">APRIL</p>	<ul style="list-style-type: none"> • 2025 04 22 	<ul style="list-style-type: none"> • Advocacy & Engagement Committee (3:30 pm) 2025 04 22 • Review 2nd Quarter Budget Update 2025 04 22 • Review Annual Leadership Succession Planning Report <i>In Camera</i> 2025 04 22 • Review Annual Division Compensation Report <i>In Camera</i> 2025 04 22 • Review Bi-Annual Legal and Insurance Issues Update 2025 04 22 <i>In Camera</i> 	<p>2025 04 04 – 05</p> <ul style="list-style-type: none"> • NSBA (Atlanta) <p>2025 04 07</p> <ul style="list-style-type: none"> • ASBA Speakers' Corner <p>2025 04 09</p> <ul style="list-style-type: none"> • ASBA Zone 1 <p>2025 04 10 – 11</p> <ul style="list-style-type: none"> • PSBC
<p style="text-align: center;">MAY</p>	<ul style="list-style-type: none"> • 2025 05 13 • Committee of the Whole 	<ul style="list-style-type: none"> • Board Spring Governance Retreat 2025 05 01 <ul style="list-style-type: none"> ○ Review Draft 3 Year Educational Plan ○ Review Draft Division Assurance Summary ○ Review 2025-2026 Division Budget Development • Council of School Councils Meeting 2025 05 08 • TTLC Meeting (3:45 pm) 2025 05 06 • Advocacy & Engagement Committee (3:30 pm) 2025 05 13 • Review draft Division 2025-26 Budget 2025 05 14 • Student Advisory Committee Meeting (9:00 am) 2025 05 16 • Non-Instructional Support Staff Committee (4:15 pm) 2025 05 21 	<p>2025 05 05</p> <ul style="list-style-type: none"> • ASBA Speakers' Corner <p>2025 05 14</p> <ul style="list-style-type: none"> • ASBA Zone 1
	<ul style="list-style-type: none"> • 2025 05 27 	<ul style="list-style-type: none"> • Board Policy Committee (3:30 pm) 2025 05 27 • Approve Division 3-Year Education Plan 2025 05 27 • Approve Division 2025-26 Budget 2025 05 27 • Approve Locally Developed Courses 2025 05 27 • High School Graduation Celebrations 2025 TBD 	

<p style="text-align: center;">JUNE</p>	<ul style="list-style-type: none"> • 2025 06 10 	<ul style="list-style-type: none"> • Advocacy & Engagement Committee (11:00 am) 2025 06 10 • Review 3rd Quarter Budget Update 2025 06 10 • Review Annual Summer Operations and Maintenance Report 2025 06 10 	<p>2025 06 01 – 03</p> <ul style="list-style-type: none"> • ASBA SGM <p>2025 06 03 - 05</p> <ul style="list-style-type: none"> • PSBAA SGM <p>2025 06 11</p> <ul style="list-style-type: none"> • ASBA Zone 1
<p style="text-align: center;">JULY</p>			<p>2025 07 02 - 05</p> <ul style="list-style-type: none"> • CSBA Congress (Winnipeg)
<p style="text-align: center;">AUGUST</p>			<p>2025 08 6 – 8</p> <ul style="list-style-type: none"> • PSBC Meeting

DRAFT

Grande Prairie Public School Division

DRAFT 2024 – 2025 Board Work Plan



	PUBLIC MEETING DATES	MONTHLY GOVERNANCE ACTIONS	PROFESSIONAL LEARNING
AUGUST	<ul style="list-style-type: none"> 2024 08 20 Organizational Meeting Regular Meeting 	<ul style="list-style-type: none"> Board Self-Evaluation 2024 08 20 Board Evaluation of Superintendent 2024 08 20 Meeting with Local MLAs 2024 08 27 	2024 08 07 – 09 <ul style="list-style-type: none"> PSBC
SEPTEMBER	<ul style="list-style-type: none"> 2024 09 10 	<ul style="list-style-type: none"> TEAMS Meeting (1:00 pm) with Minister of Education 2024 09 05 Advocacy & Engagement Committee (11:00 am) 2024 09 10 	2024 09 18 <ul style="list-style-type: none"> ASBA Zone 1
	<ul style="list-style-type: none"> 2024 09 24 	<ul style="list-style-type: none"> Advocacy and Engagement Committee (3:30 pm) 2024 09 24 Review Board Self-Evaluation (Committee of the Whole) 	
OCTOBER	<ul style="list-style-type: none"> 2024 10 08 	<ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2024 10 08 Audit Committee (4:30 pm) 2024 10 08 PD Committee Meeting 2024 10 08 Review Annual Student Enrollment Summary 2024 10 08 Review Annual Exit Survey Report <i>In Camera</i> 2024 10 08 	2024 10 09 <ul style="list-style-type: none"> ASBA Zone 1 2024 10 16 – 18 <ul style="list-style-type: none"> PSBAA FGM
	<ul style="list-style-type: none"> 2024 10 22 	<ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2024 10 22 Board Social 2024 10 26 TTLIC Meeting (3:45 pm) 2024 10 29 	2024 10 21 <ul style="list-style-type: none"> ASBA Speaker's Corner
NOVEMBER	<ul style="list-style-type: none"> 2024 11 12 Committee of the Whole 	<ul style="list-style-type: none"> Advocacy & Engagement Committee (3:30 pm) 2024 11 12 Review Annual Student Attendance Report 2024 11 12 Draft Annual Education Results Report 2024 11 12 (Committee of the Whole) Non-Instructional Support Staff Committee Meeting 2024 11 13 	2024 11 13 <ul style="list-style-type: none"> ASBA Zone 1 2024 11 15 - 16 <ul style="list-style-type: none"> PSBC
	<ul style="list-style-type: none"> 2024 11 26 	<ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2024 11 26 Audit Committee (4:30 pm) 2024 11 26 Approve Annual Education Results Report 2024 11 26 	2024 11 17 – 19 <ul style="list-style-type: none"> ASBA FGM