

**Submit the Registration of a Child-
New GPPSD Family Instructions**

Registration

Please choose the correct button below:

[→ Register a Child \(New GPPSD Family\)](#)

[→ Register an Additional Child \(Current GPPSD Family\)](#)

For families new to the Grande Prairie Public School Division (GPPSD) with children enrolling in school for the first time, or who have children who are not currently enrolled in a GPPSD school.

For families who currently have children attending a school within the Grande Prairie Public School Division and need to register an additional child for school (i.e. you have a current GPPSD PowerSchool Parent Portal)

More information:

[Registration information for a Child of a New GPPSD Family](#)

[Registration information for an Additional Child of a Current GPPSD Family](#)

Step-by-step instructions for registering a child of a new GPPSD family.

Step-by-step instructions for registering an additional child of a current GPPSD family.

Registration Frequently Asked Questions

[→ Questions & Answers](#)

Schools & Programs of Choice

We offer three specialized Schools of Choice and numerous Programs of Choice to support your child's unique learning journey. From Preschool and Kindergarten to Grade 12, we offer specialized opportunities for students - at any stage of their learning journey. Explore the possibilities today!

[→ Schools & Programs of Choice](#)

For students enrolling in a GPPSD School for the First time or who are not currently attending a GPPSD School

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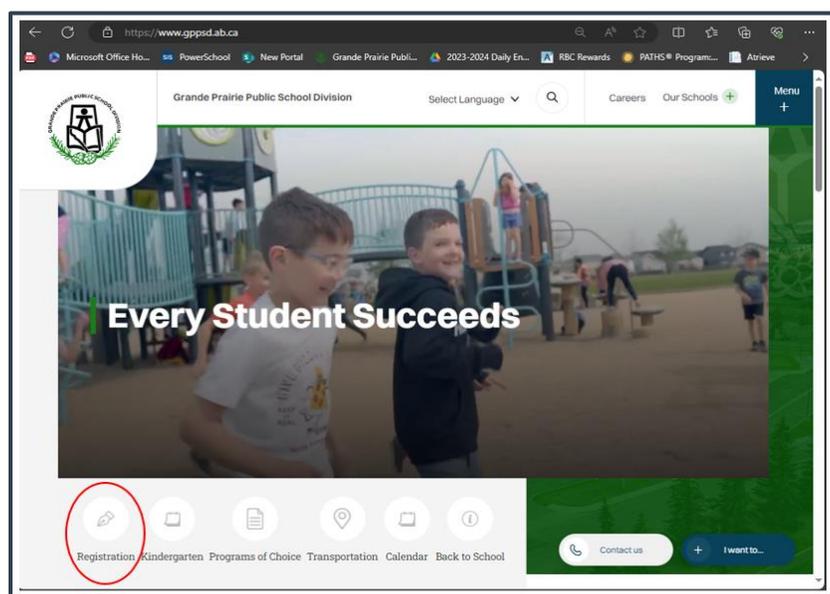
Submitting the Registration of Child of a New Family to GPPSD

New Kindergarten to Grade 12 & Montessori or French Immersion Preschool

This information is for Parents/Guardians who are new to Grande Prairie Public School Division (GPPSD) and enrolling a child in school for the first time or enrolling a child who is not currently attending a GPPSD school and need to Submit a prepopulated.

Registration will open for form submission on **March 11 at 8:30 a.m.**

Registration Information



<https://www.gppsd.ab.ca>

If you would like more information on registering your child, it can be found on the GPPSD website at:

<https://www.gppsd.ab.ca/registration>

Please choose the correct button below:

 → Register a Child (New GPPSD Family)	 → Register an Additional Child (Current GPPSD Family)
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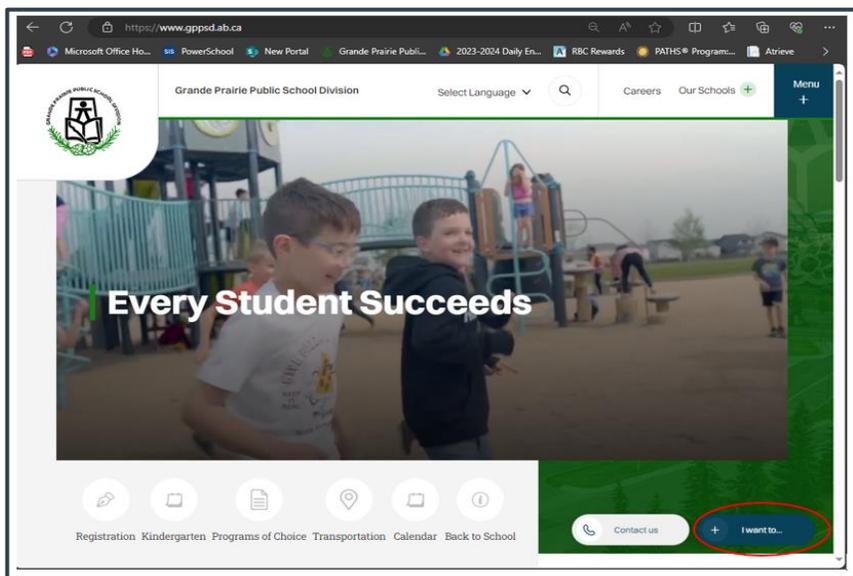
For families new to the Grande Prairie Public School Division (GPPSD) with children enrolling in school for the first time, or who have children who are not currently enrolled in a GPPSD school.

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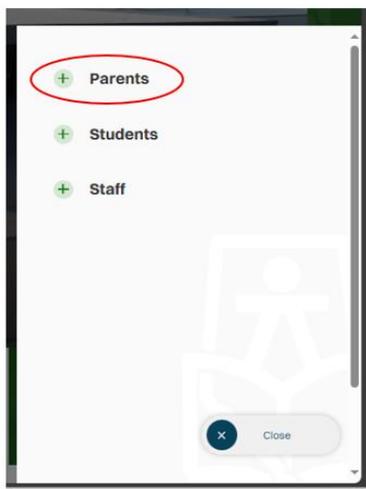
You can click the **Register a Child (New GPPSD Family)** button to take to the SchoolEngage log in screen.

You will need the link to SchoolEngage to access the online registration form you have previous prepopulated. You can find the SchoolEngage link in two places.

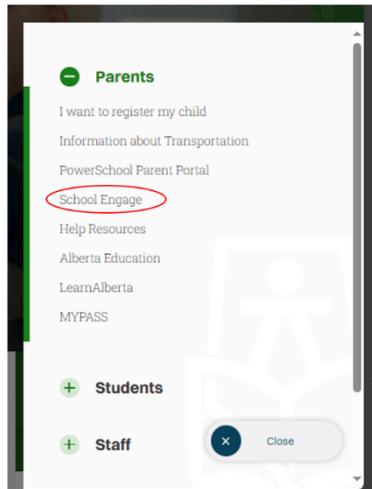
SchoolEngage on the GPPSD website on the home page at www.gppsd.ab.ca.



To find the SchoolEngage Link
Click 'I want to...'



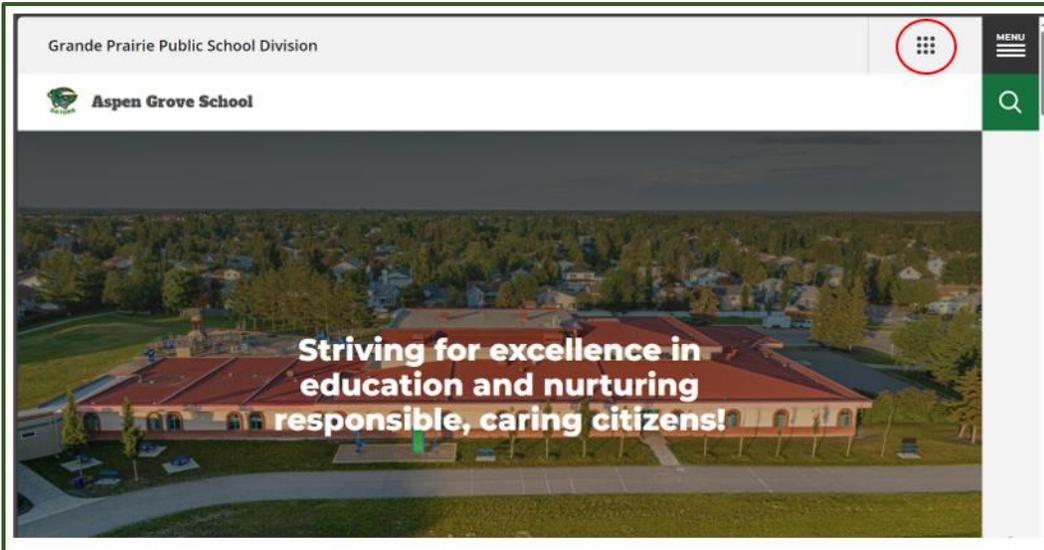
Select
'+Parents'



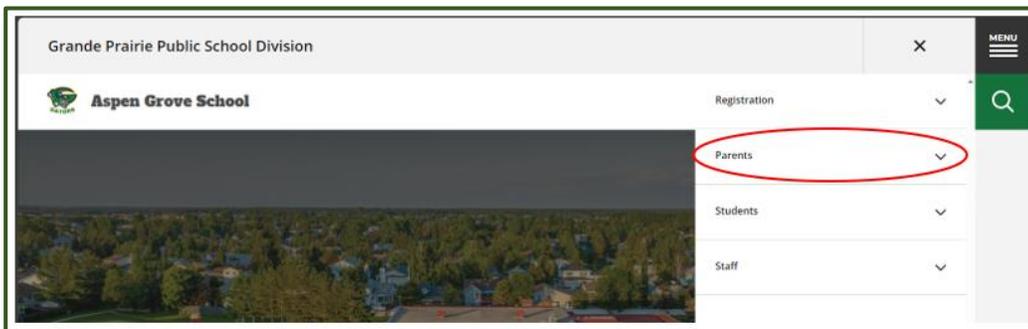
Select
'SchoolEngage'
<https://gppsd.schoolengage.ca/#/login>

Or see next page for where to SchoolEngage on your school website.

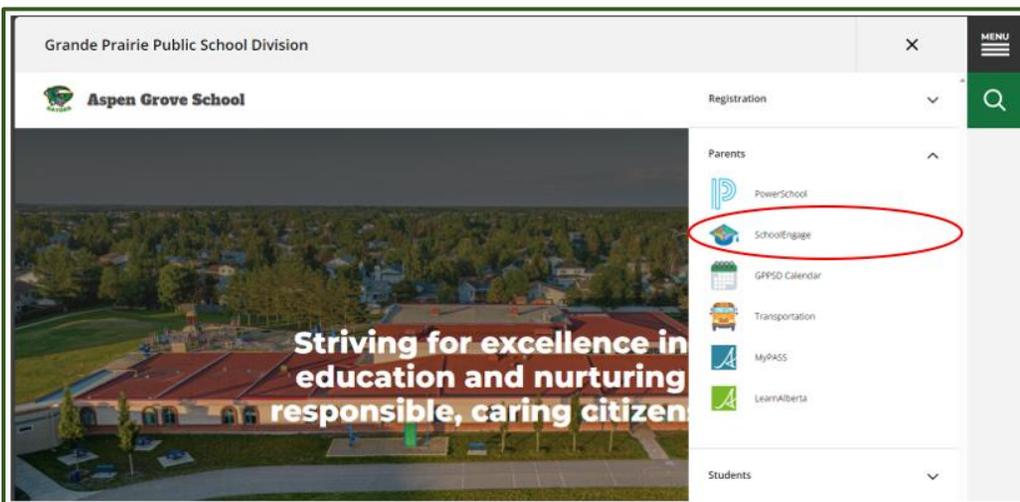
SchoolEngage on your School website



Select the waffle menu

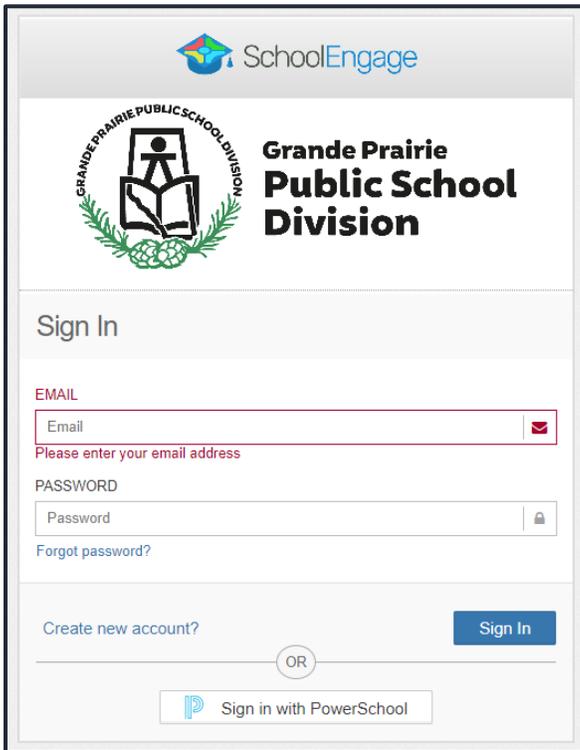


Select Parents in the drop down menu



Select SchoolEngage from the Parent drop down menu.

Sign in to your SchoolEngage Account

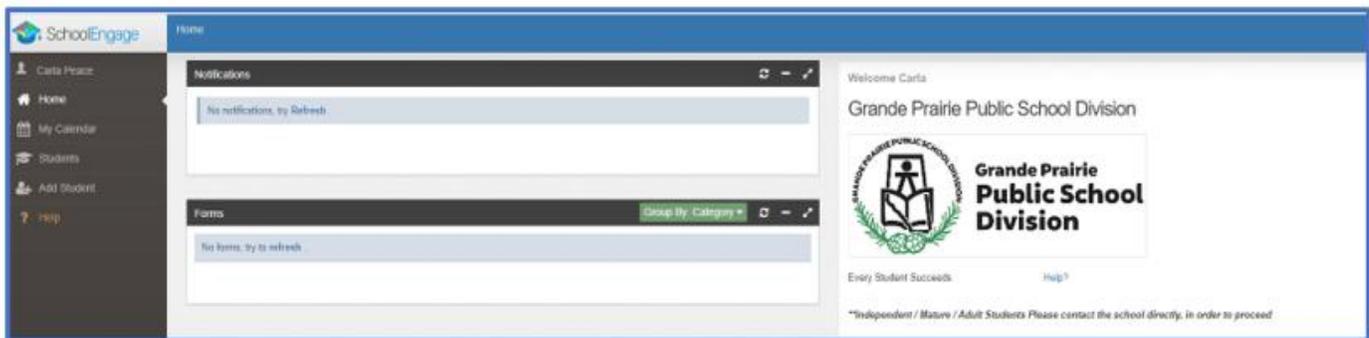


The screenshot shows the login interface for SchoolEngage. At the top, there is the SchoolEngage logo and the Grande Prairie Public School Division logo. Below the logos, the text "Sign In" is displayed. There are two input fields: "EMAIL" and "PASSWORD". The "EMAIL" field contains the placeholder text "Email" and has a red border with the message "Please enter your email address" below it. The "PASSWORD" field contains the placeholder text "Password" and has a lock icon on the right. Below the password field is a link for "Forgot password?". At the bottom, there is a "Sign In" button and a "Create new account?" link. There is also an "OR" separator and a "Sign in with PowerSchool" button.

The button on the home page will take you to the School Engage log in window.

Please enter your email and password that you used to create your SchoolEngage account.

SchoolEngage Home Page



The screenshot shows the SchoolEngage Home Page. On the left is a navigation menu with items: "Carta Peace", "Home", "My Calendar", "Students", "Add Student", and "Help". The main content area is divided into three sections: "Notifications" (No notifications, try Refresh), "Forms" (No forms, try to refresh), and a "Welcome Carta" section. The "Welcome Carta" section includes the Grande Prairie Public School Division logo and the text "Every Student Succeeds" and "Help?". At the bottom, there is a disclaimer: "**Independent / Mature / Adult Students Please contact the school directly, in order to proceed**".

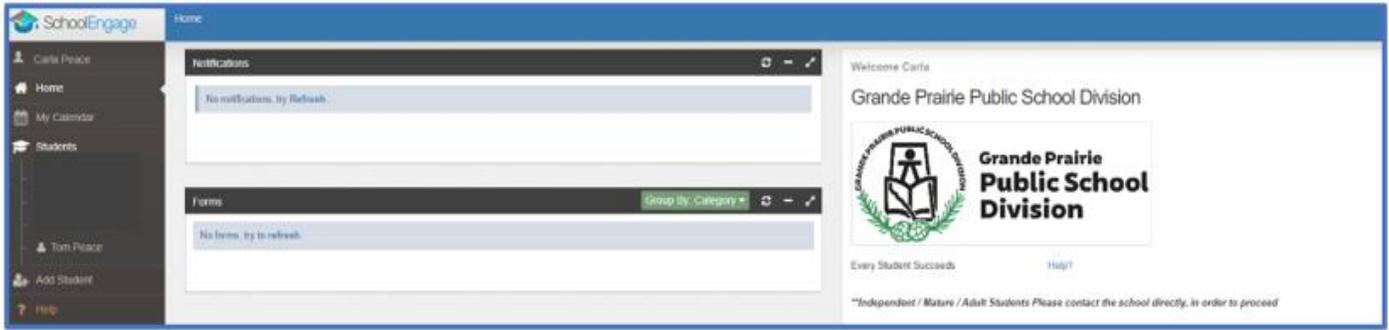
Student Selection

On the left Navigation Menu select Students



This screenshot is identical to the previous one, but the "Students" item in the left navigation menu is circled in red to indicate it should be selected.

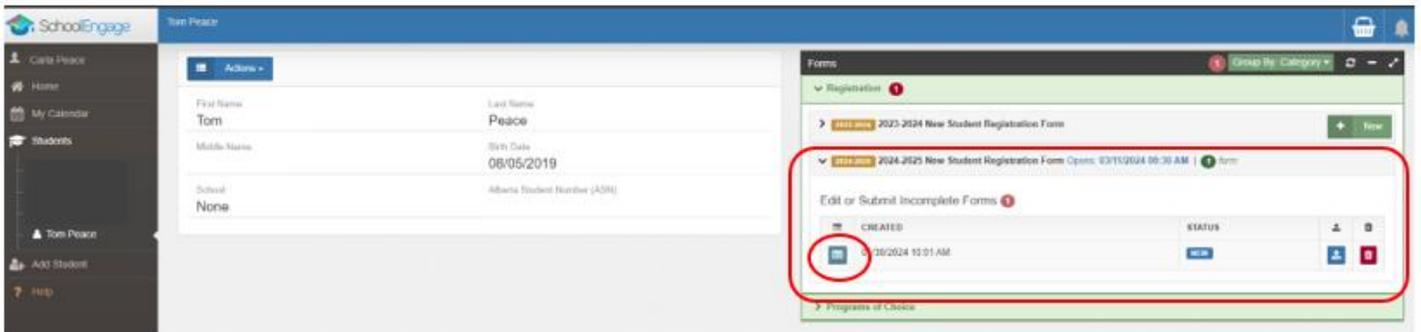
This is the list of all the students attached to your account



Select the student that you want to complete the form for.
Click the yellow box with the year of the form to open the form information.



In the form information box click to blue box with the lines to open the form



Getting to the last page of the form

2024-2025 New Student Registration Form - Tom Peace

2024-2025 New Student Registration Form
Tom Peace

STEPS: 1 2 3 4 5 6 7 8 9 10 11 12 13

Grande Prairie Public School Division

Grande Prairie Public School Division
New Student Registration Form

This form is for new students to the Division registering in the 2024-2025 School Year.
Welcome to the Grande Prairie Public School Division

The Grande Prairie Public School Division has established school attendance boundaries for students:

- Students interested in a special program will register for their boundary school and then complete the appropriate special program form. School enrolment will be determined upon review of the forms
- French Immersion programming is located at Ecole Montrose (Pre-school – Grade 8) and Charles Spencer High School (Grade 9-12)
- If you are interested in registering for Grande Prairie Christian School please complete the PreScreen form for the Christian School program instead of this registration form

Required Documentation:

- a copy of the student's birth certificate or other documentation related to citizenship/residency
- Proof of address (utility bill, rental agreement, bill of sale, municipal or federal correspondence)
- Custody/Guardianship documents, if applicable
- Alberta Health Care number

If you are unable upload documentation with this application please contact the school to provide them a copy. If required documentation is not received, the processing of your application may be delayed.

Once the application and required documentation is received and reviewed you will be contacted by the School regarding acceptance.

If you require assistance in completing any portion of this form, help documents and videos are available on the GPPSD Website or contact the school.

The information requested on this form is being collected pursuant to the Education Act (Student Record Regulation), the Freedom of Information and Protection of Privacy (FOIP) Act, and the Canadian Charter of Rights and Freedoms, Section 23. Information acquired through this form is kept secure and access is restricted.

This is the first page of the form. You can review the information you have entered in the form by going through each page by clicking 'Next' at the bottom of each form or clicking into each page from the Steps list at the top.

The Declaration and Submit is the last page in the form. Click the last page.

2024-2025 New Student Registration Form - Tom Peace

2024-2025 New Student Registration Form
Tom Peace

STEPS: 1 2 3 4 5 6 7 8 9 10 11 12 13

Declaration

I declare that all the information on this form is, to the best of my knowledge, accurate.
I agree to inform the school if there are any changes to this information.

Please Note: You cannot make changes once you have submitted your form, you can only return to the form to upload documents.
For any further changes after submission please contact the school.

I hereby certify that the information provided is true and correct

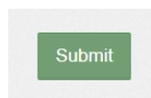
Parent / Guardian Electronic Signature: dpeace

Signature Date: 02/01/2024

Submit

Submit

Click submit when your form is complete.



Once the form has been submitted, no further revision can be made, other than additions of document uploads. Please contact the school for any further revisions.

Ensure all Required Documentation has been uploaded or sent to the school:

- a copy of the student's birth certificate or other documentation related to citizenship/residency
- Proof of address (Utility or Rental agreement, real-estate sales agreement with parent/guardian name – matching address in the form)
- Custody/Guardianship documents if applicable
- Alberta Health Care number
- Banking information, if required for Program of Choice tuition, pre-authorized debit, etc.

If you are unable upload documentation with this application, please contact the school to provide them a copy. If required documentation is not received, the processing of your application may be delayed.