



## Home Education – Expense Reimbursement

### Funding Guidelines:

Students in home schooling programs receive reimbursement for some of the programming and materials needed to educate their child at home. This is meant to be a guide as to how that money can be legally allocated.

Funding that is given to parents are based on several principles:

1. The reimbursement asked for is directly related to the home schooling plan the parent has written and submitted
2. There has been a detailed receipt or invoice submitted
3. Reimbursement CANNOT be for any form of personal remuneration for the parent; or to pay for travel costs or other expenses usually required to be paid by a parent of a student who is enrolled in a school operated by a board or private school.

### 100% Parent/Child Directed Education

As per the Funding Manual from Alberta Education:

*Home Education and Shared Responsibility Grant - The Home Education Grant supports educational choice for students and parents. For each home education student, the school authority is provided 50 per cent of the funding to support the home education student, and 50 per cent of the funding is provided to the parent and/or guardian as reimbursement for instructional materials and services that support the instructional program at home. Furthermore, **parents who submit receipts for at least 75% of eligible expenses will receive the entire \$850.00.***

Alberta Education document – [Standards for Home Education Reimbursement June 2020](#)

Please submit completed form and copies of receipts to Tracie Anthony, Division Coordinator at: [tracie.anthony@gppsd.ab.ca](mailto:tracie.anthony@gppsd.ab.ca)

Student's Name:		Date of Birth:	Click or tap to enter a date.
School Year:		Grade:	

Address:	
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*(Complete home address, including postal code if applicable)*

Parent Contact Information:	Mother (Contact 1)	Father (Contact 2)
Parent Name		
Relationship		
Cell Number		
Email		



For any questions or further information, please contact: [AP@gppsd.ab.ca](mailto:AP@gppsd.ab.ca)

**Note: If at any time your banking information changes, please notify Grande Prairie School Division at the above address prior to the change by completing the required documents. In the absence of such notification, GPSD will not be held responsible for misdirected funds.**

*The information on this form is being collected in accordance with the Freedom of Information and Protection of Privacy Act, under the authority of The Education Act, and Grande Prairie Public School Division policies and procedures. If you have any questions about the collection, use, or disclosure of this information, please contact the Grande Prairie Public School Division FOIP Coordinator at 780-532-4491.*

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**For Central Office use only:**

Date: \_\_\_\_\_ Approved:  Denied:  Approved with Standard Conditions:

Other Conditions: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

Signature of Division Coordinator: \_\_\_\_\_

Signature of Finance: \_\_\_\_\_