

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION
HELD AT CENTRAL OFFICE ON **January 10, 2023**

Board Chair Joan Nellis called the Regular Meeting to order at 6:00 p.m., acknowledged that the Board is on Treaty 8 Land, and reviewed the Division's Universal Guiding Principles, with the following present:

PRESENT

Trustees Ray Buziak, Chris Johnston, Donna Koch, Paulette Kurylo, Rob Martin, Joan Nellis, Andre Ouellette, Superintendent Sandy McDonald, Associate Superintendent Business Services Norm Guindon (video recorder), and Executive Assistant to Business Services Shera-Lea Crichton (minutes).

Regrets:

Deputy Superintendent James Robinson

Secretary to the Board Sandy Fredland

**ADOPTION OF
AGENDA**

Adoption of Board Agenda

The Board reviewed the Regular Meeting agenda. The Board agreed to the following additions to the agenda:

- Under Items for Action - *Chamber of Commerce Mixer*.

MOTION: Donna Koch moved that the Board adopt the Regular Meeting agenda as amended.

UNANIMOUSLY CARRIED 15489

MINUTES

Committee of the Whole Meeting of December 13, 2022

The Board reviewed the Committee of the Whole minutes of December 13, 2022.

MOTION: Ray Buziak moved to adopt the minutes of the Committee of the Whole Meeting of December 13, 2022, as circulated.

UNANIMOUSLY CARRIED 15490

Regular Board Meeting of December 13, 2022

The Board reviewed the Regular Board Meeting minutes of December 13, 2022.

MOTION: Andre Ouellette moved to adopt the minutes of the Regular Board Meeting of December 13, 2022, as circulated.

UNANIMOUSLY CARRIED 15491

**BUSINESS ARISING
FROM THE MINUTES**

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PRESENTATION

No presentation.

**BOARD CHAIR/
SUPERINTENDENT'S
REPORT**

Board Chair Report

Board Chair Joan Nellis reported to the Board on the following items:

- The Process for Replying to Emails Received by the Entire Board
In response to a question submitted by Trustee Buziak, Joan Nellis discussed with the Board the process to be used for replying to emails that are received by the entire Board. Currently, as outlined in Board Policy 4 - The Role of the Board Chair, the Board Chair replies to emails and letters on behalf of the Board. Suggestion was made that the Board Policy Committee review Board Policy 4 and bring any recommended changes to the Board for consideration in regard to responding to letters and emails.
- Meeting with the City of Grande Prairie Stormwater Committee
Joan Nellis reported to the Board that a meeting has been arranged with the City's Operational Services Committee to discuss the effects of the new proposed stormwater utility on the Division. The meeting is scheduled for January 17, 2023.

Superintendent's Report

Items for Information

Sandy McDonald provided to the Board as information regarding the following:

- Blanket Exercise
As requested by the Board, an evening date is being explored in early February, working with the Division's Coordinator of Indigenous Programming, Shauna Livesey, to host School Council Chairs and other interested members of the school division community to participate in a Blanket Exercise.

The Board will receive the Annual Division Indigenous Programming Report on March 14, 2023. Administration recommended that the Blanket Exercise be held after March 14, 2023, so that Trustees and key members of the community will have the most current update in respect to the Division's 3-year plan.

- Value Scoping Activity - Crystal Park School
Verbal approval for financial support to engage in a Value Scoping Activity for Crystal Park School has been received. The financial support will be used to hire a third-party consultant to lead the Value Scoping process. More information about the process and the participants will be shared when available.

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- **City of Grande Prairie - Police Service Model Review**
Superintendent McDonald participated in a facilitated conversation with a consultant from MNP to explore the working relationship the Division has with the Royal Canadian Mounted Police (RCMP). The conversation included the work Division schools do with the School Resource Officers (SROs), the support received to address concerns/issues and resolve conflicts, and the general proactive and reactive support schools receive due to the long-standing relationship between SROs and division schools.
- **Standing Committee on Educational and Recreational Services (SCORES)**
The SCORES Technical Committee met on December 13, 2022 and consists of administration representatives from the City of Grande Prairie, the Northwest Francophone School Division, the Grande Prairie and District Catholic Schools, Grande Prairie Public School Division and Northwestern Polytechnic. The SCORES Agreement was reviewed and updated, reflecting new names for organizations and improved clarity regarding the practice of shared facilities, as well as the process for the allocation of municipal reserve school sites.
- **December 13 Principals' Meeting and All Administrator Professional Learning**
Highlights of the Principals' Meeting held December 13, 2022, included presentations from Laura LaValley, Community Foundations of Northwestern Alberta Executive Director and Carla McLeod, Division Wellness Coordinator. The Administrator Professional learning included working with Etienna Moostoos-Lafferty, Indigenous Consultant, and continuing work regarding the implementation of the Teacher Quality Standard and the Leadership Quality Standard.
- **Tri-District Mental Health Capacity Building (MHCB) Project Grant Amendment**
The Division was notified on December 15, 2022, that a change was being made to the funding for the MHCH grant. The amendment is a slight increase in total funding for the remainder of the term to the end of the 2023 - 2024 school year, and a change in focus from three school divisions to two.
- **Extended Access to Specialized Assessments**
The Deputy Minister of Education announced on December 20, 2022, that a second opportunity for school jurisdictions to submit applications for referrals will run from January 1 to March 1, 2023. The Division previously submitted an application package in the Fall and those students will begin receiving their assessments soon.

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- Annual Division Student Profile and Specialized Learning Services Report
A summary of the Division's student profile and key structural processes and supports that exists for students and teachers was submitted to the Board as information. Nancy Gorgichuk, Director of Inclusive Learning, will attend a future meeting with the Board to discuss this topic further.
- Upcoming Reports to the Board
A schedule of upcoming reports to the Board was presented to the Board as information.

Items for Action

- Draft 2023 - 2024 Calendar
A draft 2023 - 2024 school year calendar was presented to the Board for review. Feedback from staff and school councils will be reviewed in January and the final version of the calendar will be presented to the Board for approval at the January 24, 2023, Board meeting.
- School Assurance Meetings
The Board was provided with a summary of the upcoming School Assurance meetings, the agenda that will guide each meeting and a selection of question stems that Trustees may use to ask questions during the meetings. The questions will be provided in advance of the School Assurance meetings.
- 2022 Grande Prairie Public School Division Results Report
The Board was provided with the final amended 2021 - 2022 Annual Education Results Report for approval for submission to Alberta Education.

MOTION: Rob Martin moved that the Board accept the 2021 - 2022 Annual Education Results Report, for submission to Alberta Education and posting to the Division's website.

UNANIMOUSLY CARRIED 15492

- 2022 Grande Prairie Public School Division Results Report Highlights to the Community
A final summary of the highlights from the 2021 - 2022 Annual Education Results Report was submitted to the Board for review. The summary will be published to the website and shared with schools and School Councils.
- Chamber of Commerce Mixer
The Board will host a Chamber Mixer on May 25, 2023 at the Grande Prairie Composite High School. This will be an opportunity to showcase

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the new Composite High School and highlight the excellent
programming and choices available to students in the Division.

MOTION: Donna Koch moved that the Board approve hosting a Chamber
Mixer on May 25, 2023, with a budget up to \$3,000.

UNANIMOUSLY CARRIED 15493

**BOARD POLICY
COMMITTEE**

**ADVOCACY AND
ENGAGEMENT
COMMITTEE**

**CULTURE AND
ENGAGEMENT**

**BUSINESS
SERVICES**

Associate Superintendent of Business Services Report
Items for Information

- 2023 - 2024 Year Enrolment Projections
Division Administration concluded the enrolment projections for the
upcoming school year and submitted the estimate to Alberta Education
over the Christmas break. Every year at this time Divisions are
requested to provide projections which are used to calculate funding
levels for various grants that are supported by the three-year weighted
moving average of student enrolment. The Division submitted an
enrolment of approximately 8600 students, or 2% growth, for the 2023 -
2024 school year.
- Annual Transportation Report
The Annual Transportation Report was submitted to the Board as
information. Adjustments had been made to the bus routes due to
boundary changes for both Grande Prairie Public School Division and
the Grande Prairie and District Catholic Division.

ASBA / PSBAA

**ALBERTA
EDUCATION**

**COMMITTEE
REPORTS**

- Student Advisory Committee
Andre Ouellette, Rob Martin, and Chris Johnston reported to the Board
regarding the Student Advisory Committee meeting that was held

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December 9, 2022. A summary report regarding the meeting was presented to the Board as information.

**CALENDAR OF
EVENTS**

Upcoming Professional Development/Meetings

The Board of Trustees reviewed the Upcoming Professional Development/Meeting Bulletin for Trustees.

Board Calendar

The next meeting of the Board of Trustees is scheduled for Tuesday, January 24, 2023, to be held at Central Office in the Board Room.

CORRESPONDENCE

**NEW IDEAS / NEW
ISSUES**

Rob Martin asked if there was an update regarding the ASBA Zone 1 recommendation made in the late 2000s, to change the school year to the summer break being held in June and July. The response was that the change was identified at that time as not being economically feasible.

Chris Johnston commented on a discussion that was held at the Student Advisory Committee Meeting regarding the lack of time between classes for students to access bathrooms. Administration responded that the time in between classes is not the only time that students have access to use the bathroom.

Donna Koch is excited to host Dennis MacNeill, President and Troy Tait, Executive Director of the Public School Boards' Association of Alberta (PSBAA) on Friday, January 20, 2023.

Paulette Kurylo requested the addition of *Student Art for the Christmas Cards* to the next Board meeting agenda.

ADJOURNMENT

Board Chair Joan Nellis called the Regular Board Meeting closed at 7:32 p.m.

Chair

Secretary-Treasurer