

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION
HELD AT VIRTUALLY ON **January 25, 2022**

**COMMITTEE OF THE
WHOLE**

Board Chair Joan Nellis reported to the Board regarding the Committee of the Whole meeting held January 11, 2022, for the purpose of new Trustee Orientation.

Board Chair Joan Nellis called the Regular Meeting to order at 6:02 p.m. and acknowledged that the Board is on Treaty 8 Land, with the following present:

PRESENT

Trustees Ray Buziak, Chris Johnston, Donna Koch, Paulette Kurylo, Rob Martin, Joan Nellis, Andre Ouellette, Superintendent Sandy McDonald, Deputy-Superintendent James Robinson, and Secretary to the Board Sandy Fredland (minutes).

Regrets: Norm Guindon, Associate Superintendent, Business Services

Trustee Chris Johnston entered the meeting at 6:06 p.m.

Trustee Rob Martin entered the meeting at 6:38 p.m.

PRESENTATION
(Begins at 7:00 p.m.)

**ADOPTION OF
AGENDA**

Adoption of Board Agenda

The Board reviewed the Regular Meeting agenda. The Board agreed to the following additions to the agenda:

- *In-Camera Session*, at the end of the Regular Board meeting, to discuss labour;
- *Division Wellness Program*, as the last item in the Superintendent's Report.

MOTION: Andre Ouellette moved that the Board adopt the Regular Meeting agenda as amended.

CARRIED 15352

MINUTES

Regular Board Meeting of December 14, 2021

The Board reviewed the Regular Board Meeting minutes of December 14, 2021.

MOTION: Donna Koch moved to adopt the minutes of the Regular Board meeting of December 14, 2021, as circulated.

CARRIED 15353

Committee of the Whole Meeting of January 11, 2022

The Board reviewed the Committee of the Whole Meeting minutes of January 11, 2022.

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MOTION: Paulette Kurylo moved to adopt the minutes of the Committee of the Whole meeting of January 11, 2022, as circulated.

CARRIED 15354

**BUSINESS ARISING
FROM THE MINUTES**

**BOARD CHAIR/
SUPERINTENDENT'S
REPORT**

Board Chair Report

- Alberta School Boards' Association (ASBA) Curriculum Implementation Session
Joan Nellis reported to the Board regarding the ASBA Curriculum Implementation session held January 17, 2022. ASBA will be presenting a report outlining recommendations regarding the curriculum implementation to the Alberta Government on Monday, January 31, 2022.
- ASBA Board Chair Mentorship Program
The ASBA Board Chair Mentorship program has been cancelled due to lack of interest.
- Board Team Building Session
February 17, 2022 has been set for the Board Team Building session which will be facilitated by Holly Sorgen. The Board is encouraged to attend the session, to be held in the Board Room at Central Office, in person.

Superintendent's Report

Items for Information

Sandy McDonald provided to the Board information regarding the following:

- COVID – 19 Update
As of January 20, no classes in the Division had been transitioned to short-term online learning. Staff and student illness rates have risen slightly from the previous week, but substitute teacher coverage has been manageable. Education Assistant substitute coverage, however, is a concern. Work is continuing on the January 31 implementation of the Division's Administrative Procedure regarding vaccination status and rapid testing. Student extra-curricular activities and field trips will be reinstated on January 26, 2022.
- 2021 – 2022 School Assurance Meetings
Trustees were emailed the links to the support materials for upcoming School Assurance meetings. Trustees were encouraged to review the materials prior to the meetings and take note of any questions they may have to ask at the School Assurance meeting.

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- **Calendar Update**
Two draft calendars will be prepared for the 2022 – 2023 school year and will be shared via email with Trustees. One version will include September 30, the National Day for Truth and Reconciliation, as an instructional day and the other will include the day as a non-operational day. The drafts will be shared with all staff at the February school staff meetings and with School Councils at their February School Council meetings and feedback will be sought.
- **Meeting with Members of the Legislative Assembly (MLA)**
The Board will be meeting with MLA Minister Toews and tentatively with MLA Tracy Allard on February 4, 2022, at 2:30 p.m. in the Central Office Board Room.
- **Annual Division Student Profile and Special Education Services Annual Report**
A report summarizing the student demographic profile for the Division, which includes information about the provision of targeted special education services provided by the Division, was submitted to the Board as information.
- **Primary Interventional Program Update**
Corrine Kruse, Director of Teaching and Learning, submitted to the Board as information a report summarizing the Division's Grade 1 – 3 Intervention Program funded by Alberta Education for the 2021 – 2022 School Year. Sandy McDonald reported to the Board that Tracie Anthony, Numeracy Coordinator, along with Ross Nitschke, Information Systems Coordinator, have prepared a video describing the Division's numeracy intervention program. The video was posted online by the Northwestern Regional Learning Consortium and shared with other school divisions.
- **Principal Hiring Update**
Mr. Terry Gorgichuk, veteran Principal of Alexander Forbes/The Academy School has submitted his intention to retire at the end of the current year. This position will be advertised later this month and hiring is projected to be concluded by mid-February.
- **2022 – 2023 Student Registration Update**
The Board was provided a schedule outlining the common dates agreed to with the neighbouring divisions for the 2022 – 2023 Kindergarten and new student registrations.
 - Feb 1: Communication, advertising and virtual open houses begin
 - Feb 23: The online student registration portal will be open for parents to pre-populate registration forms

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- March 2: Registration opens at 8:30 a.m. and forms can be submitted
- KN95 Mask Distribution
Four KN95 masks provided by the Alberta government were distributed to each staff member of the Division on January 18. Administration will follow up to identify staff satisfaction with the masks.
- Continuous Improvement Index Committee Update
The Continuous Improvement Index Committee met on January 13, 2022, with the focus primarily on reviewing the measures to ensure they align with Board and Division priorities. The Committee will meet again March 3, 2022.
- Staffing Report
The monthly staffing report was presented to the Board as information.
- Division Wellness Update
Dr. Greg Wells will be presenting a second session to all Division staff on February 4, 2022 via zoom, as part of the Division Wellness Program. The Zoom link will also be shared with Trustees.

**BOARD POLICY
COMMITTEE**

No report.

**ADVOCACY AND
ENGAGEMENT
COMMITTEE**

Advocacy and Engagement

Rob Martin, Chair of the Advocacy and Engagement Committee, provided an update to the Board regarding the meeting that was held January 14, 2022. The minutes of the December 13, 2021, and January 14, 2022, meetings were submitted to the Board.

- The Advocacy and Engagement Committee submitted a draft agenda to the Board for the upcoming School Council Trustee/Liaison Committee meeting and this was approved by the Board.
- An outline for the development of an Advocacy and Engagement Plan was discussed by the Board.
- The addition of Trustee Profile information to the Division webpage was discussed, and this will be taken back to the next Advocacy and Engagement Committee to be examined further.
- Discussion was held regarding agenda topics for the meeting to be held February 4, 2022 with the local MLAs.

**CULTURE AND
ENGAGEMENT**

Board Tour of New Composite High School

Those Trustees who attended discussed the recent tour of the new Composite High School.

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Alberta Teachers' Association Trustee Event

Those Trustees who attended reported to the Board regarding the half day virtual summit, "Teachers and School Board Trustees: Working Together for Public Education" that was held January 13, 2022.

Board Chair Joan Nellis called for a five-minute recess at 8:26.

The Board reconvened at 8:32 p.m.

**BUSINESS
SERVICES**

Division Occupational Health and Safety Annual Report

Sandy McDonald presented to the Board on behalf of Norm Guindon the Division's Annual Occupational Health and Safety Report as information.

1st Quarter Budget Update

The 2021 – 2022 First Quarter Budget Update was presented as information. The report will be resubmitted to the Board at the next meeting in order for Trustees to ask Norm Guindon any questions they may have in regard to the budget update.

Division Transportation Annual Report

Norm Guindon submitted as information the Annual Transportation Services Report. Sandy McDonald reported to the Board that First Student was the winning bid for the Request for Proposals for the Division transportation provider.

ASBA / PSBAA

Alberta School Boards' Association (ASBA) Zone 1 Meeting

Ray Buziak reported to the Board regarding the ASBA Zone 1 meeting held virtually on January 12, 2022.

**ALBERTA
EDUCATION**

No report.

**COMMITTEE
REPORTS**

Teacher/Trustee Liaison Committee Meeting

Rob Martin and Joan Nellis reported to the Board regarding the Teacher/Trustee Liaison Committee meeting held January 18, 2022.

**CALENDAR OF
EVENTS**

Upcoming Professional Development/Meetings

The Board of Trustees reviewed the upcoming professional development meeting bulletin for Trustees.

Board Calendar

The next meeting of the Board of Trustees is scheduled for Tuesday February 8, 2022, location to be determined.

CORRESPONDENCE

- Letter Response to Ruth Enns, 2022 01 10

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**NEW IDEAS / NEW
ISSUES**

Ray Buziak commended Avondale School for the work being done at the school towards providing an inclusive environment for the students.

Andre Ouellette expressed appreciation for the information sheet provided to Trustees to share at School Council meetings. The information was well received at the School Council meetings that he attended.

Donna discussed with the Board an Education Foundation sub-committee that has been formed for the purpose of brainstorming a 2022 fundraising event.

Rob Martin mentioned that the Education Foundation is looking for volunteers to sell Dream Home tickets.

**IN CAMERA
SESSION**

MOTION: Chris Johnston moved that the Board go in camera at 9:23 p.m. to discuss labour issues.

CARRIED 15355

MOTION: Rob Martin moved that the Board come out of camera at 10:00 p.m.

CARRIED 15356

ADJOURNMENT

Joan Nellis called the Regular Board Meeting closed at 10:00 p.m.

Chair

Secretary-Treasurer