

<b><i>Policy Manual</i></b>  PAGE: 1 of 3	CODE: Policy 16 TITLE: Student Fees APPROVED: May 26, 2009 AMENDED/REVIEWED: May 13, 2025
LEGAL REFERENCE: <i>Education Act</i> ; SA 2012, c E-0.3; Sec. 57, <i>School Fees Regulation</i> , AR 95/2019	

## Policy

The Board of Trustees of the Grande Prairie Public School Division (the Board) may charge fees to help offset the costs of providing educational resources and services to students pursuant to *Section 57 of the Education Act* and the *School Fees Regulation*.

## Guidelines

### Purpose of School Fees

1. The Board may charge school fees for the purposes of:
  - 1.1 Providing students with instructional supplies or materials for elective courses;
  - 1.2 Providing school field trips and extracurricular activities; and
  - 1.3 Enrolling student in an alternative program.
2. The Board shall not charge fees for textbooks, workbooks, photocopying, printing, or paper supplies.
3. The Board will make its best efforts to keep fees to a minimum and to charge fees only when necessary.

### Board Approval

3. The Board must approve the setting of a new school fee or an increase or decrease of any existing school fee.

### Consultation with Parents

4. Prior to seeking the Board's approval to set, increase or decrease a school fee, a school's principal (the Principal), or designate, shall consult with parents (as defined in the *Education Act*, section 1(1) [r] and 1(2)):
  - 4.1 the consultation may occur through School Council meetings or any other forum that the Principal deems appropriate.
  - 4.2 the Principal or designate shall ensure that the proposed change in school fees is prominently posted on the school's website including an explanation demonstrating why a change in school fees is required and a means by which parents can submit questions about the proposed change in school fees or make representations with respect to their support for or objection to the proposed change in school fees.

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- 4.3 the Principal or designate shall document the consultation process and shall provide the Board with a written summary of the efforts undertaken to consult with parents when seeking approval for the setting or change to the school fee; and
- 4.4 if the Board decides that the efforts made by the Principal or designate were insufficient, the Board shall direct the Principal or designate to undertake further consultation prior to considering the request to approve the setting, increase, or decrease of the school fee.

### Waiver of School Fees

5. The circumstances in which a school fee may be waived or refunded and the process by which a parent or independent student may apply for a waiver or refund are set out in Administrative Procedure 503, which is published on the Board's website.
6. Any disputes regarding waiving or refund of school fees will be first be addressed by the Principal. A parent or independent student whose application for a waiver or refund of school fees has been denied by the Principal may request that the Superintendent, or designate, review the Principal's decision to deny the waiver or refund.
7. The Principal and school level administration shall ensure that school fees are only used for the purpose for which they are collected and are directly related to the cost of the resource provided to the student.

### Financial Statements

8. Standardized financial records shall be maintained at the school and Division level and shall document the amount of fees collected and disbursed.
9. The financial records must align with the accounting framework established by the Board and be in the form set by the Minister of Education (the Minister).
10. The financial records must demonstrate that school fees have been spent for the same purpose for which they were collected.

### Elective Course Resource Fees

11. Students registered in certain elective courses may be charged elective resource fees to offset the costs of providing resource materials, specialized equipment, and rental of other facilities for programming.

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12. No elective resource fees shall be charged for students in Music, Orchestra, Band or Choral Programs except for refundable damage deposits and equipment rental fees which are paid by the parents or student directly to a private music instrument rental company.

#### International Student Fees

13. The Board shall charge international students the fees set out in Appendix "B".

#### Transportation Fees

14. Transportation fees are set out in Administrative Procedure 550, which is published on the Board's website.

#### School Fee Schedule

15. Each year the Board will establish a school fee schedule setting out each school fee that may be charged. As part of the budget approval process in May of each year, the Board shall establish and approve the school fee schedule for the following school year.
16. Prior to the start of each school year, the school fee schedule for that year shall be published on the Board's website and in any other manner that the Board determines will provide parents with adequate notice of the school fee schedule.
17. The approved school fee schedule for each school will be attached to this Policy as Appendix "A" and will be replaced from time to time to reflect any change.
18. The school fee schedule shall be reviewed on an annual basis by the Board as part of the year-end review process.

#### Collection of Unpaid Fees

19. The Superintendent shall establish an Administrative Procedure for documenting and collecting unpaid fees.

**Appendix A**  
**Grande Prairie Public School Division**  
**School and Transportation Fees Schedule**  
**2025 - 2026 School Year**

**Alexander Forbes School**

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**Early Childhood Services**

Kinderpal Program - Monthly	350.00
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**Fees for Optional Courses**

Art	30.00
Construction and Design	50.00
Foods	50.00
Robotics	10.00
Sewing	50.00
Sports Performance	10.00
Visual Media	20.00

**Extracurricular Fees**

Badminton	10.00
Basketball	40.00
Curling	35.00
Track & Field	15.00
Volleyball	40.00

**Activity Fees**

Field Trips	60.00
School Dances	10.00
Ski Trip - Nitehawk Local Ski Hill	50.00
Special Activities	5.00

**Non-curricular Goods and Services**

Locks	5.00
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**Appendix A**  
**Grande Prairie Public School Division**  
**School and Transportation Fees Schedule**  
**2025 - 2026 School Year**

**The Academy**

**(Alexander Forbes, Aspen Grove, Derek Taylor Public School, Ecole Montrose, Grande Prairie  
Christian School, Isabel Campbell Public School, Parkside School, Charles Spencer High  
School)**

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**Alternative Program Fees**

Academy Hockey 4-10	3,000.00
Academy Golf/Dance Hybrid 7-8	3,200.00
Academy Golf/Hockey Hybrid 7-8	3,200.00
Academy Golf/Soccer Hybrid 7-8	3,200.00
Academy Golf/Dance Hybrid 9-10	3,400.00
Academy Golf/Hockey Hybrid 9-10	3,000.00
Academy Golf/Soccer Hybrid 9-10	3,200.00
Academy Athletics 4-8 and 9 GP Christian School	1,550.00
Academy Athletics 9	750.00
Academy Athletics 10-12	300.00
Academy Dance 4-8 and 9 GP Christian School	2,800.00
Academy Dance 9-12	3,700.00
Academy Soccer 4-9	2,700.00
Academy Soccer Winter Training Team 10-12	1,600.00
Academy Golf 9-12	1,750.00

**Non-Curricular Travel**

Academy Hockey Trip	4,000.00
Academy Dance Trip	3,000.00
Academy Soccer Trip	4,000.00
Academy Golf Trip	4,000.00

**Appendix A**  
**Grande Prairie Public School Division**  
**School and Transportation Fees Schedule**  
**2025 - 2026 School Year**

**Aspen Grove School**

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**Early Childhood Services**

Kinderpal Program - Monthly	350.00
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**Fees for Optional Courses**

Art	30.00
Construction Design	30.00
Food Studies	30.00
Inclusive Education Skills	30.00
Leadership	30.00
Maker space	30.00
Outdoor Education	30.00
Technology	30.00
Total Body Fitness	30.00

**Extracurricular Fees**

Badminton	20.00
Basketball	40.00
Curling	40.00
Lego Club	10.00
Mountain Biking	30.00
Track & Field	20.00
Volleyball	40.00

**Activity Fees**

Field Trips	20.00
Gator Blocks	30.00
Ice Fishing	20.00
Music Trip	300.00
School Dances	15.00
Ski Trip - Nitehawk Local Ski Hill	60.00
Ski Trip - Outside of Grande Prairie	150.00
Swimming - Lessons at Eastlink	75.00

**Non-curricular Goods and Services**

Agenda Books	15.00
Year Book	40.00

**Appendix A**  
**Grande Prairie Public School Division**  
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**2025 - 2026 School Year**

**Avondale School**

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**Early Childhood Services**

Kinderpal Program - Monthly	350.00
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**Activity Fees**

Ski Trip - Nitehawk Local Ski Hill	50.00
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**Non-curricular Goods and Services**

Recorders for Grade 3 Students	10.00
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**Bridge Network**

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**Adult Education Fees**

Adult Fees	500.00
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Adult Textbook	175.00
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Adult Registration Fee	50.00
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Adult Course Extension Fee	100.00
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Adult Course Challenge Fee	125.00
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**Non-curricular Goods and Services**

Caution Fees - Dual Credit	300.00
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Refundable Deposits/Damage Fees	100.00
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**Appendix A**  
**Grande Prairie Public School Division**  
**School and Transportation Fees Schedule**  
**2025 - 2026 School Year**

**Charles Spencer High School**

**Fees for Optional Courses**

Art 10/20/30	30.00
Basic Automotive 9	30.00
Business Ed	20.00
Construction 10	40.00
Construction 9	40.00
Construction Senior	50.00
Cosmetology 10	60.00
Cosmetology 20/30	60.00
Cosmetology 9	40.00
Cosmetology Esthetics	60.00
Cosmetology Nails	70.00
CTS Jr Auto	40.00
CTS Sr Auto	40.00
Fabrication Jr	80.00
Fabrication Sr	80.00
Fashion Design	40.00
First Aid	60.00
Food Safety	30.00
Foods Studies 10	60.00
Foods Studies 20	60.00
Foods Studies 30	60.00
Foods Studies 9	40.00
Grade 9 Options	20.00
Guitar	20.00
Outdoor Ed 10/20/30	60.00
Outdoor Ed 9	20.00
Physical Education 20/30	60.00
Sewing	40.00
Summer School Physical Education Summer Fee	100.00
Vis Com Tech	20.00

**Extracurricular Fees**

Badminton - Jr	250.00
Badminton - Sr	500.00
Basketball - JR boys/girls	350.00
Basketball - JR Zones	50.00
Basketball - SR boys/girls	1,300.00
Basketball - SR Provincials	400.00
Curling	35.00
Food safety certification	30.00
Food skills club	100.00



**Appendix A**  
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**2025 - 2026 School Year**

**Extracurricular Fees (continued)**

Football	800.00
Golf	50.00
Golf Zones	50.00
Grad	135.00
Grad Fashion Show	20.00
Rugby	750.00
Rugby Provincials	400.00
Soccer	60.00
Track and Field	50.00
Tri District Hockey	50.00
Volleyball - Jr	350.00
Volleyball - JV/Sr	1,700.00
volleyball Provincials	650.00
XC running	500.00
Yoga	20.00

**Activity Fees**

Model United Nations	180.00
Music Trip	3,500.00
Outdoor Ed Trip	200.00
Skills - Grade 9 Exploration	200.00
Skills - Boat Race	200.00
Skills - Regionals	100.00
Skills - Team fee	215.00
Skills - GETT	60.00
Skills - Trade Camp	20.00

**Non-curricular Goods and Services**

Caution Fees/Refundable Deposits/Damage Fees	300.00
Yearbook	60.00

**Appendix A**  
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**2025 - 2026 School Year**

**Grande Prairie Composite High School**

**Fees for Optional Courses**

Academy Athletics 10/20/30	250.00
Academy Athletics 9	150.00
Art 9/10/20/30	45.00
Commercial Art 20	40.00
Communication 10	20.00
Computer Science	40.00
Computer Studies 10/20/30	50.00
Computer Studies 9	20.00
Computer TIA A+	140.00
Computer TIA IT Fundamentals	20.00
Cosmetology 10	60.00
Cosmetology 20/30	80.00
Cosmetology 40 - Apprenticeship	100.00
Cosmetology 9	40.00
Cosmetology Nail Tech	60.00
Cosmetology Skin Care	60.00
Cosmetology Theatrical Makeup	60.00
Digital Design 9/10/20/30	20.00
Drama	40.00
Fashion 10/20/30	80.00
Fashion 9	80.00
Film Media Art	20.00
Film Studies 9	20.00
Fitness 10/20/30	20.00
Fitness Powerlifting 10/20/30	20.00
Food 10/20/30	70.00
Foods 9	70.00
Grade 9 Auto	20.00
Grade 9 Building Construction	20.00
International Baccalaureate Annual Fee	300.00
International Baccalaureate Exam Fee	25.00
Jr. Auto	60.00
Jr. Building Construction	60.00
Jr. Welding	80.00
Land Based Learning 25,35	60.00
Land Based Learning 9	40.00

**Appendix A**  
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**2025 - 2026 School Year**

**Fees for Optional Courses (continued)**

Outdoor Pursuite 10/20/30	80.00
Outdoor Pursuits 9	40.00
Photo 20/30	20.00
Physical Education 20 & 30	60.00
Robotics 9	45.00
Sr. Auto Apprenticeship A	80.00
Sr. Auto Apprenticeship B	60.00
Sr. Auto	60.00
Sr. Building Construction	60.00
Sr. Welding	80.00
Summer School Physical Education Summer Fee	100.00
Total Body Fitness 9	20.00
Video 20/30	20.00
Visual Communications 10	25.00

**Extracurricular Fees**

Badminton	70.00
Basketball - Gr. 9 Girls	410.00
Basketball - Gr. 9 Boys	410.00
Basketball - Sr. Boys	1,400.00
Basketball - Sr. Girls	1,400.00
Basketball Pow Wow Tournament	350.00
Cross Country Running	250.00
Envirothon	100.00
Football	800.00
Football Spring Training	135.00
Golf	150.00
Grad	175.00
Grad Tickets	5.00
Grade 9 Boys Basketball	410.00
Grade 9 Girls Basketball	180.00
Rugby - Boys	400.00
Rugby - girls	400.00
Soccer	30.00
Track & field	100.00
Volleyball - Boys Grade 9	120.00
Volleyball - Girls Grade 9	120.00
Volleyball - Pow Wow Tournament	350.00
Volleyball - Sr Girls	800.00
Volleyball - Sr. Boys	800.00
XC running	150.00

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**Activity Fees**

Model UN	160.00
Music Trip	3,500.00
Skills	150.00
Skills Nationals	850.00

**Non-Curricular Travel**

Travel Club	5,000.00
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**Non-curricular Goods and Services**

Caution Fees/Refundable Deposits/Damage Fees	300.00
Comp Clothing	65.00
Music Instrument Rental	50.00
Student Council	20.00
Yearbook	50.00

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**2025 - 2026 School Year**

**Crystal Park School**

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**Early Childhood Services**

Preschool Integration Program - Monthly	265.00
Kinderpal Program - Monthly	350.00

**Fees for Optional Courses**

Art	25.00
Food Studies/Home Ec	30.00
Industrial Arts	30.00
Outdoor Ed	20.00
Robotics	10.00
STEM	20.00
Theater Arts	10.00

**Extracurricular Fees**

Basketball	40.00
Bowling	4.00
Curling	35.00
Eastlink	10.00
Volleyball	20.00

**Activity Fees**

Field Trips	5.00
Ski Trip - Nitehawk Local Ski Hill	50.00

**Appendix A**  
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**School and Transportation Fees Schedule**  
**2025 - 2026 School Year**

**Derek Taylor Public School**

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**Early Childhood Services**

Kinderpal Program - Monthly	350.00
Preschool Integration Program - Monthly	265.00

**Fees for Optional Courses**

Art	20.00
CTS - Total Body Fitness	20.00
Drama/Theatre	20.00
French	20.00
Food Studies/Home Ec	20.00
Industrial Arts/Construction	20.00
Music	20.00
STEM	20.00

**Extracurricular Fees**

Badminton	20.00
Basketball	40.00
Curling	35.00
Movie	10.00
Track and Field	20.00
Volleyball	40.00

**Activity Fees**

Field Trips	5.00
Historic Dunvegan	10.00
Music Trip	300.00
Ski Trip - Mountains	150.00
Ski Trip - Nitehawk Local Ski Hill	50.00

**Non-curricular Goods and Services**

Recorders	10.00
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**2025 - 2026 School Year**

**Ecole Montrose School**

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**Early Childhood Services**

Kinderpal Program - Monthly	350.00
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**Fees for Optional Courses**

Art	20.00
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Construction Technology	20.00
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Fashion	20.00
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Foods	20.00
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**Extracurricular Fees**

Badminton	20.00
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Basketball	35.00
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Curling	35.00
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Track and Field	35.00
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Volleyball	35.00
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**Activity Fees**

Field trip fee	10.00
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Grade 2 and 4 Swimming Lessons	70.00
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Grade 6 Trip	95.00
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Music Trip	300.00
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Ski Trip - Nitehawk Local Ski Hill	60.00
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**Alternative Program Fees**

French Immersion Preschool	200.00
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**Non-curricular Goods and Services**

Agenda Books	8.00
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**School and Transportation Fees Schedule**  
**2025 - 2026 School Year**

**Grande Prairie Christian School**

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**Fees for Optional Courses**

Art	25.00
Fitness	25.00
Foods	35.00
Outdoor Ed	25.00

**Hillside Community School**

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**Early Childhood Services**

Kinderpal Program - Monthly	350.00
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**Fees for Optional Courses**

STEM	20.00
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**Activity Fees**

Music Trip	300.00
Passion Block	10.00
Recorders	10.00
Ski Trip - Nitehawk Local Ski Hill	50.00



**Appendix A**  
**Grande Prairie Public School Division**  
**School and Transportation Fees Schedule**  
**2025 - 2026 School Year**

**Isabel Campbell Public School**

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**Early Childhood Services**

Kinderpal Program - Monthly	350.00
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**Fees for Optional Courses**

Art	25.00
Food Studies/Home Ec	25.00
Industrial Arts	25.00
Recorders	10.00

**Extracurricular Fees**

3D Hockey/Soccer	25.00
Badminton	10.00
Basketball	20.00
Cross Country Running	10.00
Curling	35.00
Volleyball	20.00

**Activity Fees**

Arts and Craft Club	10.00
French Movie	7.00
Grade 7/8 Special activity fee	5.00
Kindergarten Snack Fee	5.00
Mindful Movement	5.00
Orange Shirt Day	13.00
Pink Shirt Day	13.00
Ski Trip - Nitehawk Local Ski Hill	50.00
Special Activity Fee	10.00

**Non-curricular Goods and Services**

Agenda Books	7.00
Locks	5.00
Student Council	10.00
Yearbook	35.00

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**2025 - 2026 School Year**

**I. V. Macklin Public School**

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<b><u>Early Childhood Services</u></b>	
Kinderpal Program - Monthly	350.00
<b><u>Fees for Optional Courses</u></b>	
Art	30.00
CTF	40.00
Drama/Theatre	20.00
Food Studies/Home Ec	50.00
Industrial Arts	50.00
Robotics	20.00
Second Languages	20.00
STEM	20.00
Total Body Fitness	20.00
<b><u>Extracurricular Fees</u></b>	
Badminton	20.00
Basketball	25.00
Cross Country Running	10.00
Curling	45.00
Soccer	20.00
Swimming	15.00
Track and Field	20.00
Volleyball	25.00
<b><u>Activity Fees</u></b>	
Arts and Crafts Club	20.00
Clubs	20.00
Field Trips	15.00
Maker space	20.00
Movies	20.00
Music Trip	300.00
School Dances	10.00
Ski Trip - Nitehawk Local Ski Hill	60.00
Special Activities	5.00
<b><u>Non-curricular Goods and Services</u></b>	
Lock Rental	5.00
Music - Recorders	15.00
Student Council	5.00

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**2025 - 2026 School Year**

**Maude Clifford Public School**

**Fees for Optional Courses**

Art	30.00
CTF Option - Biking	60.00
CTF Option - Foods	20.00
CTF Option - Golf	60.00
CTF Option - Sewing	20.00
Robotics	20.00

**Extracurricular Fees**

Curling	35.00
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**Activity Fees**

CTF Option - Art Factory	8.00
Field Trips	20.00
Games	10.00
Ski Trip - Nitehawk Local Ski Hill	50.00
Special Activities	5.00
Ukulele	10.00

**Non-curricular Goods and Services**

Agenda Books grades 2 - 6	10.00
Agenda Books grades K - 1	5.00

**Parkside Montessori School**

**Alternative Program Fees**

Montessori Preschool - per session	34.00
Montessori Kindergarten	250.00
Montessori Gr 1-6	450.00

**Activity Fees**

Choir Provincials	50.00
Curling	35.00
Field Trips	20.00
School Clubs	30.00
Ski Trip	50.00
Swimming Lessons	60.00

**Non-curricular Goods and Services**

Library Book Replacement	25.00
Milk Cards	10.00
Music - Recorders	15.00
Replacement Green Pouch	10.00
Yearbook	40.00

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**2025 - 2026 School Year**

**Riverstone Public School**

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**Early Childhood Services**

Kinderpal Program - Monthly	350.00
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**Fees for Optional Courses**

Art	20.00
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CTS Construction	25.00
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Food Studies	25.00
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**Extracurricular Fees**

Badminton	10.00
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Basketball	20.00
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Cross Country Running	10.00
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Curling	35.00
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Soccer	10.00
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Track and Field	15.00
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Volleyball	20.00
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**Activity Fees**

Field Trips	10.00
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Grade 8 Activity	10.00
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School Dance	10.00
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Ski Trip - Nitehawk Local Ski Hill	50.00
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**Non-curricular Goods and Services**

Agenda Books	5.00
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Yearbook	25.00
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**Roy Bickell Public School**

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**Early Childhood Services**

Kindergarten Program - Monthly	350.00
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**Fees for Optional Courses**

Art	20.00
Computers	20.00
Construction	40.00
CTS Options	20.00
Drama	10.00
Fitness	20.00
Food Studies	40.00
Second languages	10.00

**Extracurricular Fees**

Badminton	10.00
Basketball	40.00
Cross Country Running	40.00
Curling	35.00
Soccer	20.00
Track & Field	15.00
Volleyball	40.00

**Activity Fees**

Field Trips	20.00
Music Trip	300.00
Recorders	15.00
Ski Trip - Nitehawk Local Ski Hill	50.00

**Non-curricular Goods and Services**

Agendas K-1	5.00
Agendas 2-6	10.00

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**Swanavon School**

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**Early Childhood Services**

Kinderpal Program - Monthly	350.00
Preschool Integration Program - Monthly	265.00

**Extracurricular Fees**

Badminton	7.00
Cross Country Running	10.00
Curling	35.00

**Activity Fees**

Arts and Crafts Club	10.00
Music - Recorders	15.00
Movies	14.25
Field Trips	15.00
Ski Trip - Nitehawk Local Ski Hill	50.00
Tri-District Choir Concert	5.00

**Non-curricular Goods and Services**

Agenda Books	8.00
Swanavon clothing	60.00

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**Division Transportation Fees**

Ineligible students K-6 < 1.6 km to designated school - monthly	32.00
Ineligible students 7-12 < 2.0 km to designated school - monthly	32.00
Ineligible Students: to school of choice - monthly	32.00
Ineligible 1/2 day ECS students < 2.4 km - monthly	58.00

**Appendix B**  
**Grande Prairie Public School Division**  
**International Student Fees 2025 – 2026 School Year**

**International Student Fees**

Non-Refundable Administration Fee	250.00
International Student Tuition – Per Year	12,500.00
Student Insurance – Per Year	500.00

**Short Term Fees**

Non-Refundable Administration Fee	250.00
Short Term Tuition – Per Semester	6,000.00
Student Insurance – Per Semester	250.00
Students Living on Reserve/Bands who are Status, First Nation or Treaty – Per Year	8,500.00
Out of Province Canadian Residence Student – Per Year	8,450.00