

Administrative Procedures Manual	Administrative Procedure 103
	School Reviews
	APPROVED: September 1, 2013
Page 1 of 2	AMENDED/REVIEWED: September 2019
LEGAL REFERENCE:	Section 52, 53, 197, 222 Education Act Section 16 Government Accountability Act Guide to Education ECS to Grade 12 Policy and Requirements for School Board Planning and Reporting School Authority Planning and Reporting Reference Guide

Background

Schools in the Division will be evaluated to assist in the establishment and maintenance of appropriate management, instructional and program standards that contribute to a high level of student development and achievement in the school.

Procedures

1. The Superintendent has the primary responsibility for the supervision and evaluation of all schools in the Division.
2. The review of the school will focus on the following:
 - 2.1 The suitability of goals, policies and objectives;
 - 2.2 The efficiency of the delivery system to achieve the goals, policies and objectives; and
 - 2.3 The results achieved.
3. A review of a school may be conducted by review teams composed of:
 - 3.1 Alberta Education personnel;
 - 3.2 School system personnel;
 - 3.3 Invited personnel from other school systems;
 - 3.4 College personnel;
 - 3.5 Representatives of the community; and
 - 3.6 Representatives from other stakeholder groups.
4. The Division may request Alberta Education to conduct a school review, either in cooperation with the Division, or as an independent evaluator.
5. A school review will be used to assist in making decisions with respect to:
 - 5.1 Philosophy, goals and policies of the school;
 - 5.2 Programs of studies to be offered in the school;
 - 5.3 School organization and management;
 - 5.4 Annual results report including level of student achievement;

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- 5.5 Annual school improvement plans; and
 - 5.6 The establishment, conduct and progress of the school as a professional learning community.
6. The Division will conduct school reviews when it is deemed by the Superintendent to be desirable and in the best public interest to do so. These reports will be released at the discretion of the Board.