

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2020

[School Act, Sections 147(2)(b) and 276]

3240 Grande Prairie School District No. 2357

Legal Name of School Jurisdiction

10127-120 Ave
~~10213-99 Street NW~~

T9V 8H8

Grande Prairie AB AB T9V 2H8; 780-532-4491; norm.guindon@gppsd.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

John Lehnars

Name

Signature

SUPERINTENDENT

Mr. Alexander (Sandy) McDonald

Name

Signature

SECRETARY TREASURER or TREASURER

Norm Guindon

Name

Signature

Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on June 11, 2019
Date

Version: 170615

c.c. Alberta Education
c/o Jianan Wang, Financial Reporting & Accountability Branch
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15	Color coded cells:									
16		blue cells: require the input of data/descriptors wherever applicable.					grey cells: data not applicable - protected			
17		salmon cells: contain referenced juris. information - protected					white cells: within text boxes REQUIRE the input of points and data.			
18		green cells: populated based on information previously submitted					yellow cells: to be completed when yellow only.			
19										
20	HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2019/2020 BUDGET REPORT									
21	The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into									
22	consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year									
23	Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will									
24	support the jurisdiction's plans.									
25										
26	<u>Budget Highlights, Plans & Assumptions:</u>									
27	Our budget assumes Alberta Education Grant Rates calculated at same rate as 2018 - 2019 year.									
28	Enrollment growth is fully funded and is reflected in the budget									
29	Centrally negotiated (TEBA) ATA Collective Agreement costs are fully funded - approx. \$300,000 of revenue is included in our budget									
30	Grande Prairie Christian School lease support will continue and is fully supported - \$318,031 included in our revenue									
31	School Fee replacement funding of \$436,200 continues (should be increased to reflect enrollment growth) and is included in our revenue									
32	45 CEU cap removed - if enforced we would loose approx \$100,000 in funding as shown in our budget									
33	This budget does not include any revenue or expense for the Classroom Improvement Fund									
34	The Nutrition Program funding of \$287,000 is included in the budgeted revenue and expenses as we assume it will continue into next year									
35										
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41	<u>Significant Business and Financial Risks:</u>									
42										
43	Potential Arbitrated Teacher Salary increased costs have not been included in this budget. The assumption is that costs associated with any arbitrated salary									
44	adjustment for teachers will be fully funded. Additionally, our last negotiated agreement with the non-instructional employees includes a "me-too" clause which									
45	would increase our uncertificated staffing cost by approx. \$205,000 per 1% of increase.									
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BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
REVENUES			
Alberta Education	\$97,521,166	\$97,138,206	\$96,716,053
Alberta Infrastructure		\$0	\$0
Other - Government of Alberta	\$901,653	\$914,543	\$1,060,167
Federal Government and First Nations		\$0	\$0
Other Alberta school authorities		\$0	\$0
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$1,729,805	\$1,638,710	\$1,789,775
Other sales and services	\$1,605,161	\$1,717,927	\$2,320,601
Investment income	\$35,000	\$35,000	\$81,622
Gifts and donations	\$30,000	\$30,000	\$100,682
Rental of facilities	\$133,500	\$93,500	\$131,885
Fundraising	\$250,000	\$250,000	\$247,989
Gains on disposal of capital assets		\$0	\$0
Other revenue		\$0	\$0
TOTAL REVENUES	\$102,206,285	\$101,817,886	\$102,448,774
EXPENSES			
Instruction - Early Childhood Services	\$8,391,467	\$8,228,075	\$8,745,175
Instruction - Grades 1-12	\$70,028,365	\$70,134,539	\$69,125,016
Plant operations & maintenance	\$18,066,170	\$18,109,571	\$18,968,303
Transportation	\$2,406,500	\$2,505,000	\$2,412,876
Administration	\$3,304,613	\$3,359,622	\$3,552,112
External Services		\$0	\$0
TOTAL EXPENSES	\$102,197,115	\$102,336,807	\$102,803,482
ANNUAL SURPLUS (DEFICIT)	\$9,170	(\$518,921)	(\$354,708)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
EXPENSES			
Certificated salaries	\$48,345,834	\$48,124,721	\$46,353,222
Certificated benefits	\$11,119,591	\$10,680,894	\$10,456,627
Non-certificated salaries and wages	\$15,624,867	\$16,175,495	\$16,743,899
Non-certificated benefits	\$4,159,496	\$4,260,468	\$4,385,777
Services, contracts, and supplies	\$15,485,715	\$15,627,307	\$17,258,513
Capital and debt services			
Amortization of capital assets			
Supported	\$7,136,251	\$7,135,670	\$7,232,446
Unsupported	\$291,061	\$298,102	\$316,775
Interest on capital debt			
Supported	\$7,200	\$7,200	\$26,025
Unsupported	\$24,100	\$26,950	\$27,209
Other interest and finance charges	\$3,000	\$0	\$2,989
Losses on disposal of capital assets		\$0	\$0
Other expenses		\$0	\$0
TOTAL EXPENSES	\$102,197,115	\$102,336,807	\$102,803,482

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
FEES			
TRANSPORTATION	\$105,000	\$105,000	\$107,970
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$802,725	\$732,980	\$892,275
Fees for optional courses	\$187,180	\$200,380	\$185,492
ECS enhanced program fees	\$84,900	\$50,350	\$71,184
ACTIVITY FEES			
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$200,000	\$330,000	\$327,396
Non-curricular goods and services	\$100,000	\$110,000	\$87,909
NON-CURRICULAR TRAVEL			
OTHER FEES (Describe here)	\$0	\$0	\$20,157
TOTAL FEES	\$1,729,805	\$1,638,710	\$1,789,775

**PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY*

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
Cafeteria sales, hot lunch, milk programs	\$445,000	\$427,500	\$603,273
Special events	\$0	\$0	\$0
Sales or rentals of other supplies/services	\$0	\$90,000	\$23,853
Out of district unfunded student revenue	\$0	\$0	\$0
International and out of province student revenue	\$34,000	\$34,000	\$24,265
Adult education revenue	\$13,200	\$13,000	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Bulk supply sales	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	
Other (describe) Other sales (describe here)	\$0	\$0	
TOTAL	\$492,200	\$564,500	\$651,391

BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)	(G)
	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2019/2020	Entry Fees and Admissions 2019/2020	Transportation Component 2019/2020	Supplies & Materials** 2019/2020	Total 2019/2020
FEEES						
	TRANSPORTATION	\$0	\$0	\$105,000	\$0	\$105,000
	BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0	\$0	\$0
	LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION						
	Technology user fees	\$0	\$0	\$0	\$0	\$0
	Alternative program fees staffing costs to deliver programs	\$649,495	\$0	\$0	\$153,230	\$802,725
	Fees for optional courses	\$0	\$0	\$0	\$187,180	\$187,180
	ECS enhanced program fees	\$0	\$0	\$0	\$84,900	\$84,900
	ACTIVITY FEES	\$0	\$0	\$0	\$100,000	\$100,000
	Other fees to enhance education	\$0	\$0	\$0	\$0	\$0
NON-CURRICULAR FEES						
	Extra-curricular fees	\$0	\$0	\$0	\$200,000	\$200,000
	Non-curricular goods and services	\$0	\$0	\$0	\$100,000	\$100,000
	NON-CURRICULAR TRAVEL	\$0	\$0	\$0	\$150,000	\$150,000
OTHER FEES***						
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
	TOTAL FEES	\$649,495	\$0	\$105,000	\$975,310	\$1,729,805

**Supplies and Materials represent consumables (one-time use such as paper), reuseable supplies, equipment rental, workbooks).

***Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

***Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2019/2020

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2018	\$9,141,660	\$5,997,197	\$0	\$2,718,696	\$230,492	\$2,488,204	\$425,767
2018/2019 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$345,000)			(\$345,000)	(\$345,000)		
Estimated board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$4,000	\$0		\$4,000	\$4,000		\$0
Estimated amortization of capital assets (expense)		(\$7,433,756)		\$7,433,756	\$7,433,756		
Estimated capital revenue recognized - Alberta Education		\$6,101,161		(\$6,101,161)	(\$6,101,161)		
Estimated capital revenue recognized - Alberta Infrastructure		\$0		\$0			
Estimated capital revenue recognized - Other GOA		\$783,389		(\$783,389)	(\$783,389)		
Estimated capital revenue recognized - Other sources		\$251,027		(\$251,027)	(\$251,027)		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				(\$298,000)	\$2,000	(\$300,000)	\$298,000
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2019	\$8,800,660	\$5,699,018	\$0	\$2,377,875	\$189,671	\$2,188,204	\$723,767
2019/2020 Budget projections for:							
Budgeted surplus(deficit)	\$9,170			\$9,170	\$9,170		
Projected board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$7,427,312)		\$7,427,312	\$7,427,312		
Budgeted capital revenue recognized - Alberta Education		\$6,079,191		(\$6,079,191)	(\$6,079,191)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$0		\$0			
Budgeted capital revenue recognized - Other GOA		\$770,499		(\$770,499)	(\$770,499)		
Budgeted capital revenue recognized - Other sources		\$286,561		(\$286,561)	(\$286,561)		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				(\$291,000)	(\$291,000)	\$0	\$291,000
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2020	\$8,809,830	\$5,407,957	\$0	\$2,387,106	\$198,902	\$2,188,204	\$1,014,767

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31**

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022
Projected opening balance	\$189,671	\$198,902	\$208,902	\$2,188,204	\$2,188,204	\$2,188,204	\$723,767	\$1,014,767	\$1,304,767
Projected excess of revenues over expenses (surplus only)	\$9,170	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	\$7,427,312	\$7,400,000	\$7,350,000		\$0	\$0			
Budgeted capital revenue recognized	(\$7,136,251)	(\$7,100,000)	(\$7,050,000)		\$0	\$0			
Budgeted changes in Endowments	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	(\$291,000)	(\$290,000)	(\$285,000)	\$0	\$0	\$0	\$291,000	\$290,000	\$285,000
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	\$0	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	\$0	\$0	\$0		\$0	\$0			
Full-day kindergarten	\$0	\$0	\$0		\$0	\$0			
English language learners	\$0	\$0	\$0		\$0	\$0			
First nations, Metis, Inuit	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	\$0	\$0	\$0		\$0	\$0			
Debt repayment	\$0	\$0	\$0		\$0	\$0			
POM expenses	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency	\$198,902	\$208,902	\$223,902	\$2,188,204	\$2,188,204	\$2,188,204	\$1,014,767	\$1,304,767	\$1,589,767

Total surplus as a percentage of 2020 Expenses	3.33%	3.62%	3.92%
ASO as a percentage of 2020 Expenses	2.34%	2.35%	2.36%

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2018/2019

Provide an explanation of material changes from the fall budget update originally submitted in November, 2018 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2020/2021

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

2021/2022

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

August 31, 2022

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2022.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2019/2020 (Note 2)	Actual 2018/2019	Actual 2017/2018	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	5,684	5,560	5,488	Head count
Grades 10 to 12	1,732	1,682	1,647	Note 3
Total	7,416	7,242	7,135	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	2.4%	1.5%		
Other Students:				
Total			-	Note 4
Total Net Enrolled Students	7,416	7,242	7,135	
Home Ed and Blended Program Students			-	Note 5
Total Enrolled Students, Grades 1-12	7,416	7,242	7,135	
Percentage Change	2.4%	1.5%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	225	233	223	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities			-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	900	878	885	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children			-	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	900	878	885	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	450	439	443	
Percentage Change	2.5%	-0.8%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	235	240	209	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	120	116	127	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2019/2020 budget report preparation.				
3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.				
4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.				

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2019/2020	Actual 2018/2019	Fall Budget 2018/2019	Actual 2017/2018	Notes
CERTIFICATED STAFF					
School Based	467.5	467.5	467.5	453.9	Teacher certification required for performing functions at the school level.
Non-School Based	5.0	5.0	5.0	5.0	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	472.5	472.5	472.5	458.9	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	0.0%	3.0%	0.0%	3.0%	
If an average standard cost is used, please disclose rate:					
Student F.T.E. per certificated Staff	16.6	16.3		16.5	
Certificated Staffing Change due to:					
		Please Allocate			
	-	0.0			
Enrolment Change	-	-	13.6		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	n/a		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	n/a		Descriptor (required):
Total Change	-	-	n/a		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	n/a		FTEs
Non-permanent contracts not being renewed	-	-	n/a		FTEs
Other (retirement, attrition, etc.)	-	-	n/a		Descriptor (required):
Total Negative Change in Certificated FTEs	-	-	n/a		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
NON-CERTIFICATED STAFF					
Instructional	262.9	271.2	271.2	265.0	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	63.5	65.0	65.0	59.5	Personnel providing support to maintain school facilities
Transportation	2.0	2.0	2.0	1.9	Personnel providing direct support to the transportation of students to and from school
Other	22.2	23.5	23.5	22.5	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	350.5	361.7	361.7	348.9	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-3.1%	3.7%	-3.1%	3.7%	
Explanation of Changes:					
Instructional EA's decrease due to non inclusion of CIF in this budget. Maintenance and other reductions to balance the budget					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/>					
Please provide terms of contract for 2019/20 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					
Some non-certificated staff are subject to a collective agreement					

BOARD AND SYSTEM ADMINISTRATION 2019/2020 EXPENSES UNDER (OVER) MAXIMUM LIMIT	
TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)	\$102,197,115
Enter Number of Net Enrolled Students:	7,416
Enter Number of Funded (ECS) Children:	900
Enter "C" if Charter School	
STEP 1	
Calculation of maximum expense limit percentage for Board and System Administration expenses	
If "Total Net Enrolled Students" are 6,000 and over = 3.6%	3.60%
If "Total Net Enrolled Students" are 2,000 and less = 5.4%	
The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).	
STEP 2	
A. Calculate maximum expense limit amounts for Board and System Administration expenses	
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	\$3,679,096
B. Considerations for Charter Schools and Small School Boards:	
If charter schools and small school boards,	
The amount of Small Board Administration funding (<i>Funding Manual</i> Section 1.13)	\$0
2019/2020 MAXIMUM EXPENSE LIMIT (the greater of A or B above)	\$3,679,096
Actual Board & System Administration from G31 of "Budgeted Statement of Operations"	\$3,304,613
Amount Overspent	\$0

3240

3.23%