

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION HELD AT CENTRAL OFFICE ON **November 26, 2019**

Board Chair John Lehnrs called the Regular Meeting to order at 6:03 p.m. with the following present:

PRESENT

Trustees Lesley Craig, Lynn Driedger, Paulette Kurylo, John Lehnrs, Rob Martin, Joan Nellis, Andre Ouellette, Superintendent Sandy McDonald, Deputy Superintendent James Robinson, Secretary-Treasurer Norm Guindon and Secretary to the Board Sandy Fredland (minutes).

PRESENTATION

No presentation.

ADOPTION OF AGENDA

Adoption of Board Agenda

The Board reviewed the Regular Meeting agenda.

The Board agreed to the following additions to the agenda:

- An In-Camera session to discuss the issues related to personnel, following the Regular Board Meeting.

MOTION: Paulette Kurylo moved that the Board adopt the Regular Meeting agenda as amended.

CARRIED 15139

MINUTES

Regular Board Meeting of November 12, 2019

The Board reviewed the Regular Board Meeting minutes of November 12, 2019.

MOTION: Joan Nellis moved to adopt the minutes of the Regular Board Meeting of November 12, 2019 as circulated.

CARRIED 15140

Abstained (not present at the meeting): Andre Ouellette
Lesley Craig

BUSINESS ARISING FROM THE MINUTES

None.

**BOARD CHAIR/
SUPERINTENDENT'S
REPORT**

Board Chair Report

- Chamber of Commerce Alberta Budget Presentation
John Lehnrs reported to the Board that he, Sandy McDonald and Norm Guindon attended the Chamber of Commerce Alberta Budget Discussion on November 22, 2019. The guest speaker was the Minister of Finance, the Honourable Travis Toews, Member of Legislative Assembly (MLA) Grande Prairie.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION HELD AT CENTRAL OFFICE ON **November 26, 2019**

- Multi-Board Meeting with Local Members of the Legislative Assembly (MLAs)
John Lehnert reported that the Board attended a meeting with the local school jurisdictions and the local MLAs to discuss education funding on Friday, November 22, 2019.

Superintendent's Report

Items for Information

Sandy McDonald provided to the Board information regarding the following:

- Swanavon Beautification Grant - Skating Rink Bleachers
The Swanavon Neighbourhood Association was working with Swanavon School to apply for one of the City of Grande Prairie's Beautification Grants towards funding for a set of bleachers for the community hockey rink west of the school. However, the project has been cancelled due to structural rot of the existing rink which is now scheduled to be demolished.
- Division Christmas Card Distribution List
As requested at the last Board Meeting, the distribution list for Division Christmas Cards was provided to the Board.
- Official Languages in Education Programs (OLEP) Meeting
Sandy McDonald attended an OLEP meeting in Edmonton November 13, 2019 as the College of Alberta School Superintendents (CASS) representative. The meeting was a review of how federal funding the province receives to support French as a Second Language, Immersion and Francophone students has historically been allocated in Alberta. The next meeting will look at new funding allocation models to reflect the updated 'pro-rated' enrolments in French language programs.
- Budget Response Planning
A short-term response will be created following the identification of strategies, responses and scenarios that will also be used to begin planning for the longer term. The Board will discuss the budget more in-depth at the Board Retreat scheduled for December 4, 2019.
- Evening with United Conservative Party and Progressive Conservative Representatives
Sandy McDonald and Joan Nellis attended an evening with the local MLAs and Member of Parliament (MP) on Friday, November 15, 2019.
- Leadership for Tomorrow (LFT) and Future Principals Cohort Updates
James Robinson, Kim Frykas and a committee of 7 school principals met with the LFT cohort on the evening of November 21, 2019. The cohort, continuing from last year, is focused this year on preparing their

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION HELD AT CENTRAL OFFICE ON **November 26, 2019**

skills to engage in generative inquiry to support the continuous improvement of teachers. Unfortunately, the Division is unable to commit the work necessary to support our Future Principals Cohort and it will be cancelled for the remainder of the year, with plans to revisit it next year.

- Board Work Plan Review
The Board Work Plan was submitted to the Board for review.
- Staffing Report
The monthly staffing report was submitted to the Board as information.

Items Requiring Further Action or Discussion

- Board Retreat Agenda Planning
Sandy McDonald submitted a draft agenda for the Board Retreat scheduled for December 4, 2019. Links have been provided to Trustees for the Board Evaluation survey and Superintendent Evaluation survey, to be completed prior to the retreat.
- Division 3 Year Education Plan and Results Report
The 2019 – 2022 3 Year Education Plan and Results Report was submitted to the Board for approval.

MOTION: Joan Nellis moved that the Board approve the 2019 – 2022 3 Year Education Plan and 2018 – 2019 Annual Education Results Report as submitted by Administration.

CARRIED 15141

- Fall Budget Approval Timeline
Sandy McDonald presented to the Board a draft timeline to be used to develop the Fall Budget Update for completion by the December 10, 2019 Board meeting.
- Charles Spencer Mavericks International Field Trip Request – Ecuador Spring 2020
Sandy McDonald submitted to the Board an international field trip request from the Charles Spencer Maverick Movement to Ecuador April 1 – 11, 2020 for approval. This trip would take the place of the previously approved trip to Kenya, which has been cancelled due to a low number of students committing to the trip.

MOTION: Andre Ouellette moved that the Board approve the International Field Trip request by the Charles Spencer Maverick Movement to travel to Ecuador April 1 – 11, 2020, subject to full

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION HELD AT CENTRAL OFFICE ON **November 26, 2019**

compliance with Administrative Procedures and review of travel advisories prior to travel.

CARRIED 15142

BOARD POLICY REVIEW

CULTURE AND ENGAGEMENT

BUSINESS SERVICES

2018 – 2019 Financial Auditor’s Report and Financial Statement Approval
Norm Guindon presented to the Board the Audited Financial Statements for the year ending August 31, 2019. Norm Guindon provided to the Board a summary statement of the Financial Statements Review and Highlights.

MOTION: Joan Nellis moved that the Board of Trustees adopt the August 31, 2019 Audited Financial Statements as presented and recommended by the Board of Trustees’ Audit Committee.

CARRIED 15143

MOTION: Lesley Craig moved to approve all transfers to and from the operating and capital reserves as disclosed in the August 31, 2019 Financial Statements.

CARRIED 15144

Fall Budget Update – Tabled to In-Camera Session

Operations and Maintenance Annual Report

Norm Guindon presented to the Board the Operations and Maintenance Annual Report as information. The Board was appreciative of the work being done by the Division’s Operations and Maintenance Department in finding energy efficiencies and savings.

GP Composite High School Replacement Project Building Permit Update

Norm Guindon updated the Board in regard to the building permit required for the GP Composite High School Replacement Project. The building permit has been issued and the first construction meeting is scheduled for November 27, 2019.

Transportation Contract Update

Norm Guindon provided the Board an update regarding the Division Transportation Contract. The current contract will expire August 31, 2020. The Division can either extend the current agreement for 2 years or go to Request for Proposal (RFP) for transportation services. An update will be brought at a future Board Meeting. Administration will arrange a Tri-Division meeting with Board Chairs to discuss transportation in the new year.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION HELD AT CENTRAL OFFICE ON **November 26, 2019**

Letter from the Minister of Education Regarding Public in Corporate Name
Norm Guindon discussed the response from the Minister of Education, dated November 19, 2019, regarding the Division's request to have the word Public included in the Corporate name.

ASBA / PSBAA

Public School Boards' Council

- Governance Session and Meeting
Lesley Craig reported to the Board regarding the Public School Boards' Council meeting and Governance Session that was held November 15 – 16, 2019 in Edmonton.

Alberta School Boards' Association (ASBA)

- Zone 1 Meeting
Paulette Kurylo reported to the Board regarding the ASBA Zone 1 meeting that was held in Peace River, Alberta on November 13, 2019. Elections were held and Board Chair John Lehnert was elected as Zone 1 Director.
- Zone 1 Headstrong Proposal
A proposal was presented to Zone 1 to host a Headstrong Youth Summit in Grimshaw, Alberta, for students in Grade 10, focusing on the stigma of mental health. A short video was shown. Administration will bring this to the High School Principals for consideration.
- Fall General Meeting
Trustees who attended the ASBA Fall General Meeting in Edmonton November 17 – 19, 2019, reported to the Board regarding the Event.

**ALBERTA
EDUCATION**

No report.

**COMMITTEE
REPORTS**

Non-Instructional Support Staff Liaison Committee

Paulette Kurylo and Rob Martin reported to the Board regarding the Non-Instructional Support Staff Liaison Committee meeting that was held November 6, 2019.

School Council Trustee/Liaison Committee Meeting

The minutes of the School Council Chairs'/Trustee Liaison Committee Meeting held November 14, 2019 were submitted as information.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION HELD AT CENTRAL OFFICE ON **November 26, 2019**

Teacher/Employer Bargaining Association (TEBA) Annual General Meeting
John Lehnrs reported to the Board regarding the TEBA Annual General Meeting that was held in Edmonton November 20, 2019.

CALENDAR OF EVENTS

Upcoming Professional Development/Meetings

The Board of Trustees reviewed the upcoming professional development meeting bulletin for Trustees.

Board Calendar

The next Regular Meeting of the Board of Trustees is Tuesday, December 10, 2019 to be held in the Central Office Board Room.

- December 4, 2019 – Board Retreat

CORRESPONDENCE

- Letter to Board Chair of GP and District Catholic School from K. Scheers, Board Chair of the Peace Wapiti School Division, regarding Transportation, November 5, 2019
- Letter to Division Parents/Caregivers from the Grande Prairie Public School Division Board of Trustees, regarding Division Budget, November 15, 2019
- Grande Prairie Public School Division Media Release, regarding Budget, November 14, 2019

NEW IDEAS / NEW ISSUES

None.

IN-CAMERA SESSION

MOTION: Rob Martin moved that the Board go in-camera at 8:34 p.m. to discuss legal and personnel.

CARRIED 15145

MOTION: Joan Nellis moved that the Board come out of in-camera at 9:15 p.m.

CARRIED 15146

ADJOURNMENT

John Lehnrs called the Regular Board Meeting closed at 9:16 p.m.

Chair

Secretary-Treasurer