

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2357 HELD AT CENTRAL OFFICE ON **February 26, 2019**

- COMMITTEE OF THE WHOLE** Board Chair John Lehnrs reported that the Board held a Committee of the Whole meeting prior to the Regular Board meeting with the purpose of discussing student mental health supports in the District.
- Board Chair John Lehnrs called the Regular Meeting to order at 6:16 p.m. with the following present:
- PRESENT** Trustees Lesley Craig, Lynn Driedger, John Lehnrs, Rob Martin, Joan Nellis, Superintendent Sandy McDonald, Deputy Superintendent James Robinson, Secretary-Treasurer Norm Guindon and Secretary to the Board Sandy Fredland (minutes).
- Regrets: Trustees Andre Ouellette, Paulette Kurylo
- PRESENTATION** No presentation.
- ADOPTION OF AGENDA** Adoption of Board Agenda  
The Board reviewed the Regular Meeting agenda.
- The Board agreed to the following additions to the agenda:
- Under *Superintendent's Report*: Grande Prairie Regional College (GPRC) Invitation, and Grande Prairie and District Catholic Schools update.
  - Under *Board Chair Report*: Proposed Motion to Alberta School Boards' Association (ASBA).
- MOTION:** Rob Martin moved that the Board adopt the Regular Meeting agenda as amended.
- CARRIED 15068
- MINUTES** Regular Board Meeting of February 12, 2019  
The Board reviewed the Regular Board Meeting minutes of February 12, 2019.
- MOTION:** Lesley Craig moved to adopt the minutes of the Regular Meeting of February 12, 2019, as circulated.
- CARRIED 15069
- BUSINESS ARISING FROM THE MINUTES**
- BOARD CHAIR/ SUPERINTENDENT'S REPORT** Board Chair Report
- Alberta Teachers' Association (ATA) Induction and Retirement Evening  
Board Chair John Lehnrs reported to the Board regarding the ATA Induction and Retirement Evening that was held February 23, 2019 in Grande Prairie.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2357 HELD AT CENTRAL OFFICE ON **February 26, 2019**

- Proposed Motion to ASBA  
The Board discussed the ASBA preferred wording changes to the Board's proposed ASBA Budget By-Law Amendment for the Spring General Meeting.
- Board Chair John Lehnert reported to the Board that he will be meeting with Mayor Bill Given and Peace Wapiti School Division Board Chair Dana McIntosh to discuss the current Composite High School site redevelopment plan.

Superintendent's Report

Sandy McDonald provided to the Board information regarding the following:

- The Grande Prairie Regional College (GPRC) will be proceeding to degree granting status. A meeting will be held on March 6, 2019 to discuss some of the changes that are expected to come with the new degree granting status. Members of the Board will be sent an invitation to attend.
- The Grande Prairie and District Catholic Schools Board of Trustees will be sending alternate dates to meet with the Board's Ad Hoc Committee for Future Collaborations following the cancellation of the February 4, 2019 meeting.
- Principals' Meeting – February 13, 2019  
The primary focus of the Principals' meeting was supporting administrators in regard to the new online student registration tool. Principals were informed that Board Chair John Lehnert and Vice-Chair Joan Nellis will be attending the March 12, 2019 Principals' meeting, bringing an update from the Board following completion of the School Assurance meetings.
- Professional Learning – School Leadership Standards and Collaborative Inquiry  
The monthly school visits to support the professional growth of teachers and administrators occurred on February 19, 20 and 21, 2019. A list of the inquiry questions for each school team and each senior leader, and their alignment with the relevant standard, was presented to the Board as information.
- Leadership for Tomorrow  
This month's focus for the Leadership for Tomorrow program is Human Resources (HR) Leadership. Participants were presented an overview of key HR-related tasks that vice principals are likely to be involved with and/or responsible for.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2357 HELD AT CENTRAL OFFICE ON **February 26, 2019**

- **Future Principals Program**  
Another strategy to support District succession planning is the creation of a cohort of current vice principals identified as having the potential to move into the role of principal in the near future. The program will provide experienced vice principals a chance to learn the technical components of the role of principal to help prepare them for transition.
- **College of Alberta School Superintendents' (CASS) Zone 1 Meeting**  
Key topics for the agenda of the Zone 1 meeting held February 22, 2019 included a presentation on the CASS School District Wellness Initiative, a review of the upcoming in-service programs to support certification of existing vice principals and central office leaders in the new professional practice standards, and a review of the Occupational Health and Safety Committee status within Zone 1.
- **Workplace Investigation Workshop**  
A professional learning opportunity was offered on the topic of facilitating effective workplace investigations on February 25, 2019 at Central Office. Theresa Haykowsky, from McLennan Ross legal firm, presented to a core of District staff and participants from several other districts in the area.
- **Staffing Report**  
The February Staffing Report was presented to the Board as information.
- **Board Work Plan Update – Spring Issues Retreat**  
The Superintendent/Board Work Plan was presented for review. A spring Issues Board retreat was discussed and will be held May 2, 2019. Sandy McDonald will develop an agenda for the Board to review at an upcoming Board meeting.
- **Student Engagement – Grande Prairie Composite High School**  
The second Board/Student Engagement session will be held February 28, 2019 with students at the Grande Prairie Composite High School. An outline for the student engagement session was presented to the Board for their information.
- **Aboriginal Head Start Program**  
Sandy McDonald reported to the Board that a burst pipe occurred at the building that houses the Grande Prairie Friendship Centre's Aboriginal Head Start preschool program. Given the partnership that the District has with the Friendship Centre, space has been found at Roy Bickell Public School to accommodate the program until the end of the school year.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2357 HELD AT CENTRAL OFFICE ON **February 26, 2019**

- Board Policy 1 Proposal  
Suggested changes to Board Policy 1 – GPPSD Mission and Guiding Principles were presented to the Board for consideration.

**BOARD POLICY REVIEW**

Board Policy 1 – GPPSD Mission and Guiding Principles

The Board reviewed Board Policy 1 – Mission and Guiding Principles. Following discussion, Trustees agreed to review Board Policy 1 and bring suggested changes and additions to the March 12, 2019 Board Meeting.

**CULTURE AND ENGAGEMENT**

2018 – 2019 School Assurance Meetings

The Board and Central Office Staff met with School Administrators from the following schools to review the schools' profile, annual results and school plans:

- Alexander Forbes The Academy
- Grande Prairie Christian School
- Crystal Park School
- Maude Clifford Public School

Eva Olsson Presentation – Isabel Campbell Public School

The Board discussed the Eva Olsson presentation that was held at Isabel Campbell Public School on February 14, 2019.

The Grande Prairie Composite High School Golden Ticket Event

Trustees discussed the Grande Prairie Composite High School Golden Ticket event that was held on February 23, 2019. Students at the Composite earned tickets to the event through three categories: Honour Roll, Principal's List or Teacher's Choice.

**BUSINESS SERVICES**

Three Year District Budget Update 2019 - 2022

Norm Guindon presented to the Board a strategic level financial overview for the purpose of the 2019/2020 budget development process and to assist in making decisions in the context of a three-year financial projection.

2019 – 2020 Budget Process Timeline

Norm Guindon shared with the Board the District Budget Development Process Timeline for the 2019 – 2020 Budget. The schedule as presented is subject to change and adjustments may be made based on the impact the spring election may have on the provincial government budget process.

Board Budget Guiding Principles

Norm Guindon discussed with the Board the District Budget Development Guiding Principles for the 2019 – 2020 School Year. The Board expressed appreciation to the Secretary-Treasurer for the informative reports.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2357 HELD AT CENTRAL OFFICE ON **February 26, 2019**

Board Policy 16 – Student Fees Update

Norm Guindon reported to the Board that Administration is recommending fee adjustments for the 2019 2020 School Year for the Partners in Play program, Montessori Kindergarten to Grade 6 programs as well and the tuition for International/Foreign Students, as follows:

- Partners in Play, from \$60.00 per month to \$190.00 per month
- Montessori – Kindergarten, from \$125.00 per year to \$225.00 per year
- Montessori – Grade 1 to 6, from \$250.00 per year to \$350.00 per year
- International/Foreign Students, from \$11,000 per year to \$12,000 per year

The proposed fee changes will be presented to affected parents for feedback and will then be brought to the Board for approval.

Superintendent Contract (addition to the agenda)

John Lehnert reported to the Board that the Superintendent's contract must be sent to the Minister of Education for approval. The approval process includes a Board motion requesting Ministerial approval.

**MOTION:** Joan Nellis moved that the Board request approval by the Minister of Education for the reappointment of Alexander (Sandy) McDonald as Superintendent of the Grande Prairie Public School District.

CARRIED 15070

**IN-CAMERA SESSION**

**MOTION:** Lesley Craig moved that the Board go in-camera at 9:39 p.m. to discuss personnel.

CARRIED 15071

**MOTION:** Rob Martin moved that the Board come out of in-camera at 9:44 p.m.

CARRIED 15072

**ASBA / PSBAA**

No report.

**ALBERTA EDUCATION**

No report.

**COMMITTEE REPORTS**

Teacher/Trustee Liaison Committee Meeting

Joan Nellis reported to the Board regarding the Teacher/Trustee Liaison Committee meeting held on February 19, 2019.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2357 HELD AT CENTRAL OFFICE ON **February 26, 2019**

**CALENDAR OF EVENTS**

Upcoming Professional Development/Meetings

The Board of Trustees reviewed the upcoming professional development meeting bulletin for Trustees.

Board Calendar

The next Regular Meeting of the Board of Trustees is Tuesday, March 12, 2019 to be held in the Central Office Board Room.

**CORRESPONDENCE**

- Letter from Alberta Education, Re: 2019 – 2021 Three Year Education Plan and 2017 – 2018 Annual Results Report Meeting

**NEW IDEAS / NEW ISSUES**

Joan Nellis had three items to discuss:

1. Does the District have a plan to address the new guidelines from the Department of Education for supporting students with diabetes? Sandy McDonald shared that the District has a very comprehensive Administrative Procedure that addresses medication in schools and has no concerns regarding the new guidelines and the procedures already in place.
2. Has a local provincial candidate's forum been arranged for the Board? After discussion, the Board agreed to reach out to the local provincial candidates personally to arrange a coffee meeting, rather than a meeting with all Trustees and candidates together.
3. Is it possible to have information regarding the District's Innovative Support Centre (ISC) classrooms on the website and accessible to parents? Sandy McDonald replied that students must be referred to an ISC classroom and it is not a program of choice for parents, so information is not posted for the public.

Rob Martin thanked everyone who was able to volunteer to sell Dream Home tickets to support the Education Foundation.

Lynn Driedger requested information regarding the tri-District mental health grant that was approved.

**COMMITTEE OF THE WHOLE ITEMS FOR DISCUSSION**

- Effects of social media on children
- District Nutrition Administrative Procedure
- Student Mental Health
- District Kindergarten Programming

**ADJOURNMENT**

John Lehnert called the meeting closed at 10:10 p.m.

---

Chair

Secretary-Treasurer