

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2357 HELD AT CENTRAL OFFICE ON **December 11, 2018**

Board Vice-Chair Joan Nellis called the Regular Meeting to order at 7:00 p.m. with the following present:

PRESENT

Trustees Lesley Craig, Paulette Kurylo, Joan Nellis, Andre Ouellette, Superintendent Sandy McDonald, Secretary-Treasurer Norm Guindon, Deputy Superintendent James Robinson and Secretary to the Board Sandy Fredland (minutes).

Regrets: John Lehnert, Lynn Driedger, Rob Martin

PRESENTATION

No presentation.

ADOPTION OF AGENDA

Adoption of Board Agenda

The Board reviewed the Regular Meeting agenda.

The Board agreed to the following additions to the Agenda:

- Addition of *International Field Trip Request Itinerary Change* under Superintendent's Report.

MOTION: Lesley Craig moved that the Board adopt the Regular Meeting agenda as amended.

CARRIED 15049

MINUTES

Regular Board Meeting of November 27, 2018

The Board reviewed the Regular Board Meeting minutes of November 27, 2018.

MOTION: Paulette Kurylo moved to adopt the minutes of the Regular Meeting of November 27, 2018, as circulated.

CARRIED 15050

Board Retreat Notes – November 28, 2018

The Board reviewed the notes from the November 28, 2018 Board retreat as information.

BUSINESS ARISING FROM THE MINUTES

Board Policy 7 – Operations of the Board, Section 11.1 Revision

The Board reviewed changes to Board Policy 7 – Operations of the Board, Section 11.1, to read:

- Each Trustee shall be eligible to receive a per diem for meetings held inside or outside the City of Grande Prairie, greater than 3 hours, where the Trustee represents the Board, or elective meetings of ASBA, PSBAA, or for Trustee upgrading, or otherwise approved by the Board, including travel time outside of Alberta, excluding travel time within Alberta and Board meetings.

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MOTION: Paulette Kurylo moved to accept the revision to Board Policy 7, Section 11.1 as presented.

CARRIED 15051

**BOARD CHAIR/
SUPERINTENDENT'S
REPORT**

Board Chair Report

- No report.

Superintendent's Report

Sandy McDonald provided to the Board information regarding the following:

- **School Council Communications Session**
Members from six District School Councils attended the Social Media training session led by District Communications Officer Mohammad Haidar on Wednesday, November 28, 2018. A repeat session will be offered sometime in February.
- **Principals' Meeting Update**
The Principals' Meeting was held December 5, 2018. Topics discussed included the District Continuous Improvement Index, the use of non-certificated teachers as classroom supervisors and staff attendance.
- **District Student Profile Annual Report**
A summary report prepared by Chris Farquharson, Assistant Superintendent of Student Services and Nancy Gorgichuk, Director of Student Services, provided the Board with a description of the student demographic in the District for the 2018 – 2019 School Year.
- **Human Resources Department Annual Report**
The annual Human Resources Department report prepared by Nick Radujko, Assistant Superintendent of Human Resources and Lorna Nordhagen, Director of Human Resources provided the Board with an overview of the department staff and operational plan for the year.
- **School Newsletter Training Session**
Communications Officer Mohammad Haidar presented a training session for the lead staff involved in producing school newsletters on December 3, 2018 at Central Office.
- **The Academy Annual Report**
The Academy Annual Report was scheduled for inclusion in this report however this will be tabled to another Board meeting sometime in February.
- **2019 – 2020 Draft School Year Calendar**
A draft 2019 – 2020 School Year calendar, prepared by Nick Radujko, Assistant Superintendent of Human Resources, was presented to the Board for future consideration of approval. The calendar will be reviewed by school Principals and their staff in January and brought back to the Board for approval.

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- Standing Committee on Recreation and Educational Services (SCORES) Meeting Update
The governance meeting for the SCORES Committee was held December 6, 2018.
- Meeting to Explore Collaboration Opportunities with the Board of the Grande Prairie Catholic School Division
A letter of response from the Board Chair of the Grande Prairie and District Catholic Schools regarding a meeting to explore collaboration opportunities has been received and is included in the *Correspondence* section of the Board package. The Catholic Board has identified a desire to engage in discussion about shared transportation, shared schools, special needs and other programming opportunities.
- Administrative Procedure 260 – International Travel Update
Information was provided to the Board explaining that parents can request a summary of their children’s vaccination record. Further information will be brought to the Board regarding the vaccination record and any possible associated costs.

The Charles Spencer Travel Club has requested a change in the itinerary for the trip to France and Spain, deleting the France portion of the trip due to the current unrest in that country. The Board agreed to the change in itinerary.

Discussion was held regarding the Administrative Procedure 260 Appendix E and how it will affect travel to the United States. A revision to the Appendix will be brought to the Board stating that travel to measles endemic locations in the United States will require measles vaccination.

Paulette Kurylo requested a presentation from the Travel Clubs to the Board sometime before the end of the year.

- December 13, 2018 Student Engagement Session
The Board was provided a one-page summary to support preparations for the student engagement session planned for Charles Spencer on December 13, 2018.

CULTURE AND ENGAGEMENT

SCORES Christmas Dinner

Trustees discussed the annual SCORES Christmas dinner that was held December 6, 2018 at the Coca Cola Centre.

BUSINESS SERVICES

2018 – 2019 1st Quarter Budget Update

Norm Guindon presented to the Board the 2018 – 2019 1st Quarter Budget update as information.

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Modular Update

Norm Guindon reported to the Board regarding modular requirements for the District. Six modular classrooms have been requested for École Montrose for the 2019 – 2020 School Year.

ASBA / PSBAA

No report.

ALBERTA EDUCATION

Teacher/Employer Bargaining Association (TEBA)

Lesley Craig reported to the Board regarding the TEBA meeting that was held in Edmonton on December 11, 2018.

COMMITTEE REPORTS

• Teacher/Trustee Liaison Committee

Paulette Kurylo and Joan Nellis reported to the Board regarding the Teacher Trustee Liaison Committee meeting held November 29, 2018.

• SCORES Steering Committee

Joan Nellis reported to the Board regarding the SCORES Steering Committee held December 6, 2018. It was reported that the SCORES Agreement will be reviewed by the SCORES Technical Committee some time in the New Year.

CALENDAR OF EVENTS

Upcoming Professional Development/Meetings

The Board of Trustees reviewed the upcoming professional development meeting bulletin for Trustees.

The Board discussed costs associated with attending the international and national conferences. This item will be brought to the next Board meeting for discussion.

Board Calendar

The next Regular Meeting of the Board of Trustees is Tuesday, January 15, 2019 to be held in the Central Office Board Room.

CORRESPONDENCE

- Letter from Michael Ouellette, Board Chair Grande Prairie and District Catholic Schools
Vice-Chair Joan Nellis will send a letter requesting possible dates to meet in January with the Grande Prairie and District Catholic School Board.
- Ever Active Schools – Shaping the Future Conference January 30 – February 2, 2019
- Invitation – MLA Wayne Drysdale Christmas Open House

NEW IDEAS / NEW ISSUES

Paulette Kurylo requested clarity regarding the Violence Threat Response Agreement and the agreement being dated 2015. Administration is

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working with the other Boards and partners of the agreement to update the document.

COMMITTEE OF THE WHOLE ITEMS FOR DISCUSSION

- Effects of social media on children
- District Nutrition Administrative Procedure
- District athletics

IN - CAMERA SESSION

MOTION: Lesley Craig moved that the Board go in-camera at 8:45 p.m. to discuss land, legal and personnel.

CARRIED 15052

MOTION: Paulette Kurylo moved that the Board come out of in-camera at 9:08 p.m.

CARRIED 15053

ADJOURNMENT

Joan Nellis called the meeting closed at 9:09 p.m.

Chair

Secretary-Treasurer