

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2357 HELD AT CENTRAL OFFICE ON **November 27, 2018**

Board Chair John Lehnert called the Regular Meeting to order at 6:00 p.m. with the following present:

PRESENT

Trustees Lesley Craig, Lynn Driedger, Paulette Kurylo, John Lehnert, Rob Martin, Joan Nellis, Andre Ouellette, Superintendent Sandy McDonald, Secretary-Treasurer Norm Guindon, Deputy Superintendent James Robinson and Secretary to the Board Sandy Fredland (minutes).

PRESENTATION

No presentation.

ADOPTION OF AGENDA

Adoption of Board Agenda

The Board reviewed the Regular Meeting agenda.

The Board agreed to the following additions to the Agenda:

- Addition of *Audit Committee Report* under Business Services;
- Addition of *A Bright Beginning Day Care Update* under Business Services;
- Addition of *International Field Trip Request – Grande Prairie Composite Travel Club, Costa Rica in place of Thailand* under Superintendent's Report;
- Addition of *Questions About Board Autonomy* under Alberta School Boards' Association;
- Addition of *Destination Imagination* and *Website Software* under Business Arising and
- Two items to be discussed under In-Camera session.

MOTION: Rob Martin moved that the Board adopt the Regular Meeting agenda as amended.

CARRIED 15038

MINUTES

Committee of the Whole Meeting of November 13, 2018

The Board reviewed the Committee of the Whole Meeting minutes of November 13, 2018.

MOTION: Lesley Craig moved to adopt the minutes of the Committee of the Whole meeting of November 13, 2018.

CARRIED 15039

Regular Board Meeting of November 13, 2018

The Board reviewed the Regular Board Meeting minutes of November 13, 2018. The Board requested a recorded start time and end time in the minutes for Presentations when applicable.

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MOTION: Joan Nellis moved to adopt the minutes of the Regular Meeting of November 13, 2018, as circulated.

CARRIED 15040

BUSINESS ARISING FROM THE MINUTES

Destination Imagination

Paulette Kurylo discussed Administrative Procedure (AP) 260 Appendix E and the effect it may have on the Destination Imagination International Field Trip to Kansas. Following further discussion, Administration will bring to the Board a narrative for AP 260 – Field Trips, Appendix E – International Field Trips that will include context and an implementation process.

MOTION: Paulette Kurylo moved that all International Field Trip requests for Board consideration include all vaccination requirements as per Administrative Procedure 260, Field Trips, Appendix E – International Field Trips.

A recorded vote was requested:

DEFEATED
For: John Lehnrs
Paulette Kurylo
Lynn Driedger
Against: Joan Nellis
Rob Martin
Lesley Craig
Andre Ouellette

Website Software

Paulette Kurylo requested clarity regarding the website software discussion from the last Board meeting. Administration responded that each school has a primary keeper of the website.

**BOARD CHAIR/
SUPERINTENDENT'S
REPORT**

Board Chair Report

John Lehnrs reported to the Board that he met with members of the Grande Prairie and District Catholic School Division at the Alberta School Boards' Association Fall General Meeting. The purpose was to start some discussion regarding forming an Ad Hoc Future Collaborations Committee. The Committee would consist of two Trustees, the Superintendent and Secretary-Treasurer from each jurisdiction. The Board will wait for a response from the Catholic District.

Superintendent's Report

Sandy McDonald provided to the Board information regarding the following:

- Board and Charles Spencer High School Students Meeting
Michelle Blair, Principal of Charles Spencer High School, will arrange to have 15 to 20 student representatives meet with the Trustees over a

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one-hour lunch break at the school on December 13, 2018. The meeting will be a world café format.

- **Provincial Curriculum Development Update**
The Minister of Education announced that the curriculum development timelines have been expanded to include Grade 9 in the Grade 5 – 8 curriculum development. More information will be brought to a future Board meeting.
- **Alberta Education Playground Grant Applications**
The Alberta Government recently announced a \$25 million grant for playground replacements. In response to this announcement, Geoff Barron, Director of Operations, will be submitting a request for financial support for any playgrounds in our District in need of replacing.
- **Community Round Dance**
The Grande Prairie Aboriginal Circle of Services organized a community Round Dance that was held at Charles Spencer High School, where it normally is held at the Grande Prairie Regional College.
- **Alberta Schools' Athletics Association (ASAA) 4A Volleyball Provincials**
Charles Spencer High School hosted the ASAA 4A Volleyball Provincials November 22 – 24. More than 800 students in Grades 10 – 12 participated in the tournament.
- **High School Cannabis RCMP Presentations**
The RCMP have recently reached out to schedule 45-minute presentations at local high schools to help teenagers in the community understand the new cannabis legislation, and in particular its impact on youth.
- **Online School Registration**
Central Office Administration will be meeting with a software provider to explore the possibility of on-line school registration for parents.
- **Maverick Media and the Composite Advocate**
The Grande Prairie Composite High School shared the first issue of the new student newspaper, the Composite Advocate. Maverick Media from Charles Spencer High School had their first online radio broadcast on Tuesday, November 20, 2018.
- **Leadership for Tomorrow**
The second Leadership for Tomorrow session was held November 22, 2018 at Central Office. The bulk of the session was spent introducing the new professional practice standards.
- **Vaping Information Night for Parents**
The Alberta Health Services Public Health nurses who work in Grande Prairie schools presented an information session for parents about the health impacts of vaping on children in the Central Office Board Room on November 20, 2018. This session was attended by approximately 30 participants.

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- Combined 3-Year Education Plan and Annual Education Results Report
The Board reviewed the 2018 – 2021 District 3-Year Plan and 2017 – 2018 Annual Education Results Report (AERR).

MOTION: Joan Nellis moved that the Board approve the 2018 – 2021 Three Year Education Plan and 2017 – 2018 Annual Education Results Report as presented.

CARRIED 15041

- Draft Board of Trustees'/Superintendent Work Plan Update
The draft 2018 – 2019 Board of Trustees'/Superintendent Work Plan was provided to the Board as information.
- Staffing Report
The Staffing Report ending November 27, 2018 was provided to the Board as information.
- International Field Trip Request Change – GP Composite High School Travel Club, Costa Rica instead of Thailand, March 22 – 29, 2019
Sandy McDonald presented to the Board an International Field Trip Request from the Grande Prairie Composite High School to travel to Costa Rica March 22 – 29, 2019. This will replace the request for the Club to travel to Thailand, which was cancelled due to poor travel connections. Administration is recommending Board approval for the trip subject to full compliance with Administrative Procedures and review of travel advisories prior to travel.

MOTION: Andre Ouellette moved that the Board approve the International Field Trip request by the Composite High School Travel Club, Grades 10 to 12, to travel to Costa Rica March 22 – 29, 2019, subject to full compliance with Administrative Procedures and review of travel advisories prior to travel.

A recorded vote was requested:

CARRIED 15042

For: Andre Ouellette

Rob Martin

Lesley Craig

Joan Nellis

Lynn Driedger

John Lehnrs

Against: Paulette Kurylo

Board Chair John Lehnrs called a recess at 7:14 p.m.

Board Chair John Lehnrs re-convened the meeting at 7:21 p.m.

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Paulette Kurylo requested information regarding the Leadership for Tomorrow Session, specifically the number of participants and if the session was a one-time occurrence or if it will occur throughout the year. Administration advised that there are 25 participants in the Leadership for Tomorrow program and that it is a two-year program with sessions held throughout the year.

Paulette Kurylo discussed ensuring that Board package documentation is submitted by the specified deadline as stated on the Board/Superintendent workplan so that last minute items are not sent by email and added after the package has been completed.

CULTURE AND ENGAGEMENT

Christmas Donation Discussion

Trustees discussed the Board's Christmas Donation recipient for 2018.

MOTION: Joan Nellis moved that the Board donate \$200.00 to each District school towards Christmas festivities at the discretion of School Administration as the recipients of the 2018 Board Christmas donation.

CARRIED 15043

BUSINESS SERVICES

2017 – 2018 Financial Auditor's Report and Financial Statements Approval
Norm Guindon presented to the Board the Audited Financial Statements for the year ending August 31, 2018. Norm Guindon provided to the Board a summary statement of the Financial Statements Review and highlights.

MOTION: Joan Nellis moved that the Board of Trustees adopt the August 31, 2018 Audited Financial Statements as presented and recommended by the District Audit Committee.

CARRIED 15044

MOTION: Andre Ouellette moved to approve all transfers to and from the operating and capital reserves as disclosed in the August 31, 2018 Financial Statements.

CARRIED 15045

Audit Committee Report

Norm Guindon reported to the Board regarding the Audit Committee meeting held November 27, 2018. The Audit Committee advised that the Board accept the Audited Financial Statements as presented.

Fall Budget Update

Norm Guindon presented to the Board of Trustees the Fall 2018 – 2019 Budget Update comparison to the May 2018 – 2019 Budget as information.

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Operations and Maintenance Annual Report

Norm Guindon presented to the Board the Operations and Maintenance Annual Report as information. The Board appreciated receiving this report.

A Bright Beginning Day Care Update

Norm Guindon updated the Board on the Bright Beginning Day Care program at Avondale School. Administration is working with the Day Care Society to get a plan in place. The site has been inspected by Engineers and a tender package for construction opened November 16, 2018. Administration will keep the Board updated as the project progresses.

ASBA / PSBAA

Public School Boards' Council

Lesley Craig reported to the Board regarding the Public School Boards' Council meeting held November 16 – 17, 2018 in Edmonton.

Alberta School Boards' Association (ASBA)

- Zone 1 Meeting
Andre Ouellette reported to the Board regarding the ASBA Zone 1 meeting held in Grande Prairie on November 14, 2018. Committee appointments were determined and from the Grande Prairie Public School District, Joan Nellis is on the Financial Review Committee, Andre Ouellette is on the Edwin Parr Selection Committee and Lynn Driedger is the Healthy Schools Coalition Representative.
- Fall General Meeting
Trustees discussed the ASBA Fall General Meeting held in Edmonton November 18 – 20, 2018.
- Budget By-Law Amendment for Spring General Meeting
The Board discussed a proposed ASBA Budget By-Law Amendment to the existing ASBA Budget Policy 13.2 be brought to the ASBA Spring General Meeting, as follows:

- 13.2 The Association budget shall be adopted at the Spring General Meeting of the year prior to the fiscal year for which it is established.
- *A budget that proposes an overall increase, which is the same or less than the instructional grant provided by the Provincial Government, may be presented for information only to the Assembly and does not require approval from the Assembly.*
 - *A budget proposing an increase above the instructional grant increase will need approval by the Assembly.*
 - *A motion to decrease the budget beyond what is proposed by the Executive will require approval by the Assembly.*

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MOTION: Joan Nellis moved that the Board move the proposed by-law to Zone 1 for consideration.

CARRIED 15046

- Response to Zone 1 Letter
John Lehnert presented to the Board a letter from ASBA President Lorrie Jess, in response to the Zone 1 letter regarding the need for an ASBA advocacy plan in preparation for the upcoming provincial election.
- Questions About Board Autonomy
John Lehnert presented to the Board a request from the ASBA Board of Directors for feedback on four questions regarding why locally elected school boards are essential to Alberta students' success. The Board provided feedback and responses will be submitted to the ASBA as requested.

**ALBERTA
EDUCATION**

No report.

**COMMITTEE
REPORTS**

- Education Foundation Committee
Rob Martin reported to the Board regarding the Education Foundation Committee meeting held November 15, 2018.
- School Council Chairs'/Trustee Liaison Committee
The Board discussed the School Council Chairs'/Trustee Liaison Committee held November 15, 2018.

**CALENDAR OF
EVENTS**

Upcoming Professional Development/Meetings

The Board of Trustees reviewed the upcoming professional development meeting bulletin for Trustees.

Board Calendar

The next Regular Meeting of the Board of Trustees is Tuesday, December 11, 2018 to be held in the Central Office Board Room.

CORRESPONDENCE

**NEW IDEAS / NEW
ISSUES**

Paulette Kurylo requested the wording of Board Policy 7, Section 11.1, be changed from:

Each Trustee shall be eligible to receive an honorarium for meetings to:

Each Trustee shall be eligible to receive a per diem for meetings

Board Policy 7, section 11.1 will be brought to the next Board meeting for review and approval.

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COMMITTEE OF THE WHOLE ITEMS FOR DISCUSSION

- Effects of social media on children
- District Nutrition Administrative Procedure
- District athletics

IN - CAMERA SESSION

MOTION: Andre Ouellette moved that the Board go in-camera at 9:06 p.m. to discuss land, legal and personnel.

CARRIED 15047

MOTION: Rob Martin moved that the Board come out of in-camera at 9:24 p.m.

CARRIED 15048

ADJOURNMENT

John Lehnrs called the meeting closed at 9:25 p.m.

Chair

Secretary-Treasurer