

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2357 HELD AT CENTRAL OFFICE ON **September 11, 2018**

Board Chair John Lehnrs called the Regular Meeting to order at 6:11 p.m. with the following present:

PRESENT Trustees Lesley Craig, Lynn Driedger, Paulette Kurylo, John Lehnrs, Rob Martin, Joan Nellis, Andre Ouellette, Superintendent Sandy McDonald, Secretary-Treasurer Norm Guindon, Deputy Superintendent James Robinson and Secretary to the Board Sandy Fredland (minutes).

PRESENTATION No presentation.

ADOPTION OF AGENDA Adoption of Board Agenda
The Board reviewed the Regular Meeting agenda.

The Board agreed to the following additions to the Agenda:

- Sandy McDonald requested the addition of an In-Camera session at the end of the Regular meeting to discuss land.
- Under Business Services, the addition of *Audit Committee*.
- Under Committee Reports, the addition of *TEBA Committee* and *Class Size Discussion*.
- Under New Ideas/New Issues, the addition of *Rotary Food Drive*.
- Under ASBA, the addition of *Call for Board In-Put Alberta Education Business Plan*.

MOTION: Lynn Driedger moved that the Board adopt the Regular Meeting agenda as amended.

CARRIED 15008

MINUTES Organizational Meeting of August 21, 2018
The Board reviewed the Organizational Meeting minutes of August 21, 2018.

MOTION: Joan Nellis moved to adopt the minutes of the Organizational Meeting of August 21, 2018, as circulated.

CARRIED 15009

Regular Board Meeting of August 21, 2018
The Board reviewed the Regular Board Meeting minutes of August 21, 2018.

MOTION: Paulette Kurylo moved to adopt the minutes of the Regular Meeting of August 21, 2018, as amended.

CARRIED 15010

BUSINESS ARISING FROM THE MINUTES Practice for Recording Minutes
The Board discussed the practice of recording minutes.

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**BOARD CHAIR/
SUPERINTENDENT'S
REPORT**

Board Chair Report

- John Lehnrs commended Sandy McDonald and James Robinson regarding the Superintendent's Opening Address.
- John Lehnrs reported to the Board that the ad hoc sub-committee of the Composite High School Re-Development project met, and this will be further discussed in-camera.

Superintendent's Report

- August 24, 2018 Administrators' Meeting
Sandy McDonald reported to the Board regarding the Administrators' meeting held August 24, 2018.
- Superintendent's Opening Address
Sandy McDonald discussed with the Board the annual Superintendent's Address to District staff held August 30, 2018.
- New Staff Orientation
Sandy McDonald reported to the Board regarding the New Staff Orientation that was held at Charles Spencer High School for approximately 115 new staff members on August 30, 2018.

Trustee Kurylo discussed with the Board key note speaker Etienne Moostoos-Lafferty's message that was held between the Superintendent's Address and the New Staff Orientation on August 30, 2018 at Charles Spencer High School.

- Leadership Certification
Sandy McDonald discussed with the Board the formal certification process for school and district leaders which will begin this year. After this year, and when the new leadership standards take effect in the fall of 2019, certification will require school and district leaders to take a course offered by one of the Alberta post-secondary institutions authorized to offer it.
- Alberta Health Services Vaccination Changes
Sandy McDonald reported to the Board regarding changes to the Provincial vaccination schedule for school-aged children.
- Enrolment Update
Sandy McDonald reported to the Board that enrolments are close to the projected enrolment increase for budget purposes of just under 2%. Principals are making school-based adjustments to enrolment pressures currently, but once enrolment stabilizes, class-sizes will be closely examined.
- Board Work Plan
Sandy McDonald presented to the Board a draft Board Work Plan with appropriate events and dates. A further draft work plan will be brought to the September 24 Board meeting that will include a schedule of reports that will be brought to the Board.

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- Minister's Visit – September 21, 2018
Sandy McDonald reported to the Board that the Minister of Education's office has confirmed the Minister's attendance at Aspen Grove School for their school spirit assembly at 10:30 a.m. on Friday, September 21, 2018. A request for the Board to meet with the Minister has been sent, but a response has not yet been received regarding a meeting.

CULTURE AND ENGAGEMENT

Responding to the Death of a Student or Staff Member

Discussion was held regarding how the Board will respond to the death of a student or staff member of the District. On the death of a student or staff member of the Grande Prairie Public School District, the Board shall send flowers, a card and a letter to the family of the student or staff member.

BUSINESS SERVICES

Audit Committee meeting

Norm Guindon reported to the Board that the current public members of the Audit Committee have agreed to stay on for another term. The first Audit Committee meeting is scheduled for October 9, 2018.

ASBA / PSBAA

Alberta School Boards' Association (ASBA)

- Call for Board In-Put Alberta Education Business Plan
The Board discussed the email sent out by the ASBA regarding the Alberta Education 2019 – 2022 business planning process and priorities. A questionnaire for member Boards is requested to be completed by September 27, 2018. An Ad Hoc committee consisting of Lesley Craig, Lynn Driedger and Joan Nellis will complete the questionnaire and send it to the Trustees for review. Once the questionnaire has been reviewed, it will be sent to ASBA on behalf of the Board.

ALBERTA EDUCATION

No report.

COMMITTEE REPORTS

Teachers'/Employer Bargaining Association (TEBA)

- Leslie Craig reported to the Board that a TEBA meeting has been scheduled for September 20, 2018 in Edmonton.

Class Size

- Rob Martin discussed what the appropriate response should be to parents who are asking about their child's class sizes. Trustees were advised to have parents take their concerns to the teacher and Principal first. Class sizes are normally addressed at the end of September once enrolment numbers are completed.

CALENDAR OF EVENTS

Upcoming Professional Development/Meetings

The Board of Trustees reviewed the upcoming professional development meeting bulletin for Trustees.

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Board Calendar

The next Regular Meeting of the Board of Trustees is Tuesday, September 25, 2018 to be held in the Central Office Board Room.

CORRESPONDENCE • Letter to the Grande Prairie Christian Education Society

NEW IDEAS / NEW ISSUES Andre Ouellette asked for a brief explanation of the Striving For Excellence Dinner, and sent his regrets for the upcoming Board Social.

Paulette Kurylo asked for clarity in regard to a consent agenda.

Lynn Driedger reported to the Board that the Junior High students from the Grande Prairie Christian School are hosting the Rotary Food Drive Kick Off at the Eastlink Centre on September 13, 2018 at 10:45.

Joan Nellis shared with the Board that one of the Grande Prairie Public School District students who attended the Public School Boards' Association Student Voice session in Red Deer in June has been asked to assist in organizing the Student Voice sessions in 2019.

COMMITTEE OF THE WHOLE ITEMS FOR DISCUSSION

- Effects of social media on children
- District nutrition Administrative Procedure
- District athletics

IN-CAMERA SESSION **MOTION:** Lynn Driedger moved that the Board go in-camera to discuss land at 7:37 p.m.

CARRIED 15011

MOTION: Paulette Kurylo moved that the Board come out of in-camera at 7:58 p.m.

CARRIED 15012

ADJOURNMENT John Lehnert called the meeting closed at 7:59 p.m.

Chair

Secretary-Treasurer