

<p>Policy Manual</p> <p>PAGE: 1 of 3</p>	<p>CODE: Policy 16 TITLE: Student Fees APPROVED: May 26, 2009 AMENDED/REVIEWED: Jan 25 2011; Oct 23 2012; Jan 29 2013; Jan 28 2014; April 15 2014; Feb 10 2015; April 21 2015; May 26 2015; Feb 9 2016; June 14 2016; Jan 17 2017; June 27 2017; Dec 12 17; March 13 2018; May 22 2018; Sept 24 2019; May 12 2020; Oct 13 2020</p>
<p>LEGAL REFERENCE: Education Act 2019; Sec. 57, 59</p>	

Policy

The Board believes that schools may charge fees to help offset the costs of providing educational resources and services to students pursuant to *Section 57 and 59 of the Education Act*. In accordance with Bill 1, fees will not be charged for: textbooks; workbooks; photocopying; printing or paper.

Guidelines

1. Schools may charge school fees as identified in Appendix A for the purposes of:
 - Providing students with instructional supplies or materials for **elective courses**;
 - Providing school field trips and extracurricular activities;
 - Students enrolling in an alternative program;
 - Providing copies of student records; and
 - To offset non-funded transportation costs.
2. It is required that before a school can set, increase, or decrease any fee or cost as categorized in Guideline 1, that the Board approve it and only do so after consulting with parents.
3. The forum and place for this consulting may be at School Council meetings prior to the Board and Division setting the school fees for the coming year. The consulting process will be documented and must include an explanation of why a change in any fees or costs was required. As a minimum, the fees must be posted and highlighted on the website of the school jurisdiction.
4. The circumstances for which any fee or cost can be waived or refunded and the process for eligibility shall be communicated and documented in an Administrative Procedure (AP 503) to ensure the staff and parents of students enrolled in the schools are aware of this requirement.
5. Any disputes arising from the determination of eligibility for fee waived or refunded will be first dealt at the principal level. If resolution is not obtained then final decision will be made by the Superintendent or designate.
6. Schools shall ensure that fees listed in Appendix A are only used for the purpose for which they are collected and should be directly related to the cost of the resource provided to the student.
7. Standardized financial records shall be maintained at the school and Division level of the fees collected and disbursed. The records must align with the accounting framework established by the jurisdiction.
8. Fees for services provided over time shall be assessed and refunded on a prorated basis.

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<p>LEGAL REFERENCE: Education Act 2019; Sec. 57, 59</p>	

9. The school fee schedule shall be reviewed on an annual basis by the School Board as part of the year-end review process. The jurisdiction will review the remaining school generated funds as at August 31, by category, to monitor that fees do not exceed the expense of the service provided.
10. A fee schedule shall be established and approved by the School Board as part of the budget process completed in May for the following school year.
11. The jurisdiction is responsible to establish an Administrative Procedure for informing and collecting of unpaid fees.

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<p>LEGAL REFERENCE: Education Act 2019; Sec. 57, 59</p>	

School and Transportation Fee Schedule (as Appendix A to follow)
 As approved at the October 13, 2020 Regular Meeting of the Board of Trustees.

Division Elective Resource Fees

Fees that are charged to students registered in elective courses to offset the costs of providing resource materials, specialized equipment and rental of other facilities for programming in elective courses that actualizes costs in excess of core courses.

No Division Elective Resource fees shall be charged for students, except for refundable damage desposits in Music, Orchestra, Band or Choral Programs other than equipment rental fees which are paid by the student directly to a private music instrument rental company.

- International Student Fees
 - Non-Refundable Administration Fee \$ 250 per student
 - International Student Tuition \$ 12,000 per year
 - Student Insurance \$ 500 per year
 - Short Term Fees:
 - Non-Refundable Administration Fee \$ 250 per student
 - Short Term Tuition \$ 6,000 per semester
 - Student Insurance \$ 250 per semester
- Students Living on Reserve/Bands who are \$ 8,500 per year
 Status, First Nation or Treaty
- Out of Province Canadian Residence Student: \$ 8,500 per year

Appendix A
Grande Prairie Public School Division
School and Transportation Fees Schedule
2020 - 2021 School Year

Alexander Forbes School

<u>Fees for Optional Courses</u>	
Art	23.00
Food Studies	25.00
Health Sciences	5.00
Robotics	10.00
Sports Performance	0.00
<u>Extracurricular Fees</u>	
Badminton	10.00
Basketball	40.00
Curling	35.00
Track & Field	15.00
Volleyball	40.00
<u>Activity Fees</u>	
Ski Trip - Nighthawk Local Ski Hill	50.00
Field Trips	15.00
School Dances	10.00
Special Activities	5.00
<u>Non-curricular Goods and Services</u>	
Locks	5.00

The Academy

(Alexander Forbes, Aspen Grove, Ecole Montrose, Charles Spencer High School)

<u>Alternative Program Fees</u>	
Academy Hockey 4-9	3,700.00
Academy Hockey Hybrid 7-10	4,200.00
Academy Hockey 10-12 Semester 2	1,850.00
Academy Hockey Team	2,500.00
Academy Athletics	1,650.00
Academy Dance 4-8	3,200.00
Academy Dance 9-12	3,700.00
Academy Soccer 9-10	2,500.00
Academy Soccer 11-12 Semester 2	1,500.00
Academy Golf 7-12	Sliding Scale
<u>Non-Curricular Travel</u>	
Academy Hockey Trip	4,000.00
Academy Dance Trip	3,000.00
Academy Soccer Trip	4,000.00
Academy Golf Trip	4,000.00

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Aspen Grove School

<u>Fees for Optional Courses</u>	
Art	12.50
Construction Design	12.50
Food Studies	12.50
Inclusive Education Skills	20.00
Leadership	12.50
Outdoor Education	12.50
Technology	12.50
Total Body Fitness	12.50
<u>Extracurricular Fees</u>	
Badminton	15.00
Basketball	30.00
Curling	35.00
Mountain Biking	20.00
Soccer	20.00
Track & Field	15.00
Volleyball	30.00
<u>Activity Fees</u>	
Field Trips	15.00
Gator Blocks	20.00
Maker space	20.00
School Dances	10.00
Ski Trip - Nighthawk Local Ski Hill	50.00
Swimming - Lessons @ Eastlink	60.00
<u>Non-curricular Goods and Services</u>	
Agenda Books	7.00

Avondale School

<u>Extracurricular Fees</u>	
Curling	35.00
<u>Activity Fees</u>	
Sewing/Crocheting	20.00
Ski Trip - Nighthawk Local Ski Hill	50.00
<u>Non-curricular Goods and Services</u>	
Recorders for Grade 3 Students	10.00

Bridge Network

<u>Adult Education Fees</u>	
Adult Fees	500.00
Adult Textbook	175.00
Adult Registration Fee	50.00
Adult Course Extension Fee	100.00
Adult Course Challenge Fee	125.00
<u>Non-curricular Goods and Services</u>	
Caution Fees - Dual Credit	300.00
Refundable Deposits/Damage Fees	100.00

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Charles Spencer High School

Fees for Optional Courses

Art	40.00
Building Construction	40.00
Business Ed	20.00
Cosmetology-junior	60.00
Cosmetology-senior	80.00
CTS Jr Auto	20.00
CTS Sr Auto	40.00
Fabrication/Welding	40.00
First Aid	60.00
Food Safety	30.00
Fashion Design	20.00
Foods Studies 10	40.00
Food Studies 20, 30	80.00
Grade 9 Options	20.00
Outdoor Ed	60.00
Physical Education 20/30	60.00
Vis Com Tech	20.00

Extracurricular Fees

Badminton - Jr	250.00
Badminton - Sr	500.00
Basketball - JR boys/girls	350.00
Basketball - JR Zones	50.00
Basketball - SR boys/girls	1,300.00
Basketball - SR Provincials	400.00
Curling	35.00
Food safety certification	30.00
Food skills club	100.00
football	800.00
Golf	50.00
Golf zones	50.00
Grad	135.00
Grad Fashion Show	20.00
Rugby	750.00
Rugby Provincials	400.00
Soccer	60.00
Track and Field	50.00
Tri District Hockey	50.00
Volleyball - Jr	350.00
Volleyball - JV/Sr	1,700.00
volleyball Provincials	650.00
XC running	500.00

Activity Fees

Model United Nations	180.00
Outdoor Ed Trip	200.00
Skills - Grade 9 Exploration	200.00
Skills - Boat Race	200.00
Skills - Regionals	100.00
Skills - Team fee	215.00
Skills - GETT	60.00
Skills - Trade Camp	20.00

Non-curricular Goods and Services

Caution Fees/Refundable Deposits/Damage Fees	300.00
Yearbook	50.00

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Grande Prairie Composite High School

Fees for Optional Courses

Art	40.00
Commercial Art 20	40.00
Communication 10	20.00
Computer 10	20.00
Computer Tech 20	140.00
Computer Tech 30	180.00
Cosmotology 20/30 Apprenticeship	80.00
Cosmotology 9	40.00
Cosmotology 10	60.00
Cosmotology Nail Tech	60.00
Cosmotology Skin Care	60.00
Cosmotology Theatrical Makeup	60.00
Design 9/10/20/30	20.00
Drama/Theatre	20.00
Film Studies 9	20.00
Food Studies	60.00
Foods 9	40.00
Grade 9 Auto	20.00
Grade 9 Building Construction	20.00
Jr. Auto	40.00
Jr. Building Construction	40.00
Jr. Welding	40.00
Outdoor Ed 10	60.00
Outdoor Ed 9	20.00
Photo 20/30	20.00
Physical Education 20 & 30	40.00
Robotics 20	40.00
Robotics 9/10	20.00
Sr. Auto Apprenticeship	80.00
Sr. Auto	40.00
Sr. Building Construction	40.00
Sr. Welding	40.00
Total Body Fitness 9	20.00
Video 20/30	20.00

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Grande Prairie Composite High School

Extracurricular Fees

Badminton	70.00
Basketball - Gr. 9 Girls	410.00
Basketball - Gr. 9 Boys	410.00
Basketball - Sr. Boys	1,400.00
Basketball - Sr. Girls	1,400.00
Basketball Pow Wow Tournament	350.00
Cross Country Running	250.00
Envirothon	100.00
Football	800.00
Football Spring Training	135.00
Golf	150.00
Grad	175.00
Grad Tickets	5.00
Grade 9 Boys Basketball	410.00
Grade 9 Girls Basketball	180.00
Rugby - Boys	400.00
Rugby - girls	400.00
Soccer	30.00
Track & field	100.00
Volleyball - Boys Grade 9	120.00
Volleyball - Girls Grade 9	120.00
Volleyball - Pow Wow Tournament	350.00
Volleyball - Sr Girls	800.00
Volleyball - Sr. Boys	800.00
XC running	150.00

Grande Prairie Composite High School

Activity Fees

Model UN	160.00
Skills	150.00
Skills Nationals	850.00
Viscom Photo Trip - Jasper	0.00

Non-Curricular Travel

Travel Club	5,000.00
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Non-curricular Goods and Services

Caution Fees/Refundable Deposits/Damage Fees	300.00
Comp Clothing	65.00
Music Instrument Rental	50.00
Student Council	20.00
Yearbook	50.00

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Crystal Park School

<u>Fees for Optional Courses</u>	
Art	20.00
Food Studies/Home Ec	20.00
Industrial Arts	30.00
Outdoor Ed	20.00
Puppetry	10.00
Robotics	10.00
<u>Extracurricular Fees</u>	
Basketball	40.00
Bowling	4.00
Curling	35.00
Eastlink	10.00
Volleyball	20.00
<u>Activity Fees</u>	
Ski Trip - Nighthawk Local Ski Hill	50.00

Derek Taylor Public School

<u>Fees for Optional Courses</u>	
Art	10.00
CTS - Total Body Fitness	10.00
Drama/Theatre	10.00
French	10.00
Food Studies/Home Ec	10.00
Industrial Arts/Construction	10.00
Music	10.00
<u>Extracurricular Fees</u>	
Badminton	20.00
Basketball	40.00
Curling	35.00
Grade 8 Trip	40.00
Movie	10.00
Swimming	45.00
Track and Field	10.00
Volleyball	40.00
<u>Activity Fees</u>	
Field Trips	5.00
Grade 6 Ice Fishing	10.00
Historic Dunvegan	10.00
Ski Trip - Mountains	125.00
Ski Trip - Nighthawk Local Ski Hill	50.00
Swimming	45.00
<u>Non-curricular Goods and Services</u>	
Agenda (1-6)	5.00
Recorders	10.00
Yearbook	30.00

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Ecole Montrose School

Fees for Optional Courses

Art	10.00
Construction Technology	10.00
Fashion	10.00
Foods	10.00

Extracurricular Fees

Badminton	20.00
Basketball	35.00
Curling	35.00
Track and Field	35.00
Volleyball	35.00

Activity Fees

Field trip fee	10.00
Grade 2 and 4 Swimming Lessons	60.00
Grade 6 Trip	95.00
Ski Trip - Nighthawk Local Ski Hill	52.00

Alternative Program Fees

French Immersion Preschool	200.00
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Non-curricular Goods and Services

Agenda Books	6.00
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Grande Prairie Christian School

Extracurricular Fees

Music Provincials	150.00
School sports	25.00

Hillside Community School

Activity Fees

Passion Block	10.00
Ski Trip - Nighthawk Local Ski Hill	50.00
Recorders	10.00

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Isabel Campbell Public School

Fees for Optional Courses

Art	20.00
Food Studies/Home Ec	20.00
Industrial arts	20.00
Recorders	6.00

Extracurricular Fees

Badminton	7.00
Basketball	
Cross Country Running	10.00
Curling	35.00
Volleyball	20.00

Activity Fees

Arts and Craft Club	10.00
French Movie	7.00
Grade 7/8 Special activity fee	5.00
Kindergarten Snack Fee	5.00
Ski Trip - Nighthawk Local Ski Hill	50.00

Non-curricular Goods and Services

Agenda Books	7.00
Locks	5.00
Student Council	10.00
Yearbook	35.00

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I. V. Macklin Public School

Fees for Optional Courses	
Art	30.00
CTS (2-30 min blocks)	40.00
Drama/Theatre	20.00
Food Studies/Home Ec	50.00
Industrial Arts	50.00
Second Languages	20.00
Total Body Fitness	20.00
<u>Extracurricular Fees</u>	
Badminton	20.00
Basketball	20.00
Cross Country Running	10.00
Curling	45.00
Soccer	20.00
Swimming	15.00
Track and Field	20.00
Volleyball	20.00
<u>Activity Fees</u>	
Arts and Crafts Club	20.00
Clubs	20.00
Field Trips	15.00
Maker space	20.00
Movies	20.00
School Dances	10.00
Ski Trip - Nighthawk Local Ski Hill	60.00
Special Activities	5.00
<u>Non-curricular Goods and Services</u>	
Student Council	5.00
Music - Recorders	15.00
Agenda Books	10.00
Bulk supply purchase fee for parents - Elem	30.00
Bulk supply purchase fee for parents - Jr	30.00
Locker Rental	5.00

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Maude Clifford Public School

Fees for Optional Courses

Art	30.00
CTF Option - Biking	60.00
CTF Option - Foods	20.00
CTF Option - Golf	60.00
CTF Option - Sewing	20.00
Robotics	20.00

Extracurricular Fees

Curling	35.00
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Activity Fees

CTF Option - Art Factory	8.00
Field Trips	20.00
Games	10.00
Ukulele	10.00
Special Activities	5.00
Ski Trip - Nighthawk Local Ski Hill	50.00

Non-curricular Goods and Services

Agenda Books	10.00
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Parkside Montessori School

Alternative Program Fees

Montessori Preschool	32.00
Montessori Kindergarden	250.00
Montessori Gr 1-6	450.00

Activity Fees

Field Trips	15.00
Choir Provincials	50.00
Curling	35.00
School Clubs	10.00
Ski Trip	50.00

Non-curricular Goods and Services

Library Book Replacement	15.00
Milk Cards	9.00
Music - recorders	15.00
Replacement Green Pouch	10.00
Yearbook	40.00

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Riverstone Public School

<u>Fees for Optional Courses</u>	
Art, CTS Construction, Food Studies	20.00
<u>Extracurricular Fees</u>	
Badminton	10.00
Basketball	20.00
Cross Country Running	10.00
Curling	35.00
Soccer	10.00
Track and Field	15.00
Volleyball	20.00
<u>Activity Fees</u>	
Field Trips	10.00
Film studies	5.00
Grade 8 Activity	10.00
School Dance	10.00
Ski Trip - Nighthawk Local Ski Hill	50.00
<u>Non-curricular Goods and Services</u>	
Agenda Books	5.00
Yearbook	20.00

Roy Bickell Public School

<u>Fees for Optional Courses</u>	
Art	30.00
CTS Options	20.00
CTS wood work/Industrial Arts	40.00
Fitness	20.00
Food Studies	40.00
Drama	10.00
Jr High Friday Fitness	50.00
Second languages	10.00
Robotics	20.00
<u>Extracurricular Fees</u>	
Badminton	10.00
Basketball	40.00
Volleyball	40.00
Cross Country Running	40.00
Curling	35.00
Soccer	20.00
Track & Field	15.00
<u>Activity Fees</u>	
Recorders	15.00
Field Trips	20.00
Ski Trip - Nighthawk Local Ski Hill	50.00
<u>Non-curricular Goods and Services</u>	
Agenda books	10.00
Bulk supply purchase fee for parents	0.00

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Swanavon School

Extracurricular Fees

Badminton	7.00
Cross Country Running	10.00
Curling	35.00

Activity Fees

Arts and Crafts Club	10.00
Music - Recorders	15.00
Movies	14.25
Field Trips	15.00
Ski Trip - Nighthawk Local Ski Hill	50.00
Tri-District Choir Concert	5.00

Non-curricular Goods and Services

Agenda books	8.00
Swanavon clothing	60.00

District Transportation Fees

Ineligible students: < 2.4 km to designated school	32.00
Ineligible students: to school of choice	32.00
Urban Transit Pass - ineligible students < 2.4 km	22.00
Ineligible 1/2 day ECS students < 2.4 km	58.00
Replacement Bus Pass	5.00