

<b><i>Policy Manual</i></b>	CODE: Policy 10 TITLE: Board Delegation of Authority APPROVED: May 26, 2009 AMENDED/REVIEWED: October 23, 2012; June 18, 2013
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LEGAL REFERENCE: School Act 2000; Sec. 61, 105, 106, 131, 132, 133, 134 135 136,137	

## **Policy**

The *School Act* allows for the Board to delegate certain areas of its responsibilities and powers to others. The Board authorizes the Superintendent to do any act or thing or to exercise any power that the Board may do, or is required to do, or may exercise, except those matters which, in accordance with *section 61 of the School Act*, cannot be delegated.

## **Guidelines and Procedures**

This delegation of authority to the Superintendent specifically:

- Includes any authority or responsibility set out in the *School Act* and regulations as well as authority or responsibility set out in other legislation or regulations;
- Includes the ability to enact administrative procedures, practices or regulations required to carry out this authority; and also
- Includes the ability to sub-delegate this authority and responsibility as required.

Notwithstanding the above, the Board reserves to itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in legislation and Board policies, as amended from time to time.

Further, any new provincial, regional or local initiatives must be initially brought to the Board for discussion and determination of decision-making authority.

Specifically:

1. The Superintendent is delegated the authority to suspend a teacher from the performance of the teacher's duties or to terminate the services of a teacher. The suspension or termination shall be conducted in accordance with the requirements of the *School Act*, any governing collective agreement and in a reasonable manner. The decision shall be appealable to a Board of Reference.
2. The Superintendent is delegated the authority to hear student disciplinary matters involving suspension or expulsion of students as per Policy 12.

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3. The Superintendent is delegated the authority to hear appeals regarding the placement of students in educational programs and or the development of a student's Individual Program Plan.
4. The Superintendent is delegated the authority to develop administrative procedures as needed to provide direction and consistency in management and decision making. The Board may direct the Superintendent to develop an administrative procedure in a certain area.
5. The Administrative procedures established shall be consistent with provincial policies and procedures and the Grande Prairie Public School District Guiding Principles.
6. Administrative procedures will be established in the following areas:
  - 6.1 Students
  - 6.2 Programs
  - 6.3 Human Resources
  - 6.4 Financial Management
  - 6.5 Transportation
  - 6.6 Facilities
  - 6.7 Other Areas as Required
7. Administrative procedures developed by the Superintendent shall be circulated to the Board for information. If a Board member wishes to further discuss or clarify the intent of any administrative procedure they may request the procedure be placed on a future Board agenda for discussion.