



For Current Families to GPPSD Applying for Academy Program

Login to School Engage, the link to School Engage can be found on the GPPSD Website www.gppsd.ab.ca the picture looks like this



Signing into PowerSchool Parent Portal

The button on the home page will take you to this window, log in to the PowerSchool Parent Portal.

The screenshot shows the PowerSchool SIS login interface. At the top, it says "PowerSchool SIS" and "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right. A "NOTICE" box at the bottom states that the Parent Portal will be offline on Sunday December 15 for a software upgrade. The notice includes a list of password requirements: minimum of 8 characters, at least 1 upper case character, at least 1 lower case character, 1 symbol, and 1 number. It also advises contacting the school if there are difficulties.

Once you sign in the PowerSchool Parent Portal Home Page will open.

The screenshot shows the PowerSchool Parent Portal home page. The top navigation bar includes the PowerSchool logo, the user name "test access", and links for "Help" and "Sign Out". A sidebar on the left contains various navigation options: Alerting (SwiftReach, SwiftK12), Navigation (Grade History, Attendance History, Email Notification, Teacher Comments), School Bulletin, Balance, Account Preferences, My Schedule, Test Scores, Student Fees, and SchoolEngage. The "SchoolEngage" icon is circled in red. The main content area displays a "New Online Registration" announcement for the 2019-2020 school year, starting on March 19, 2019, at 8:30 AM. It provides information for new students and existing students, including a link to the registration process at www.gppsd.ab.ca.

Click the School Engage icon as circled in red, to take you to School Engage.

This is the School Engage Home Page

The screenshot shows the School Engage Home Page for user Betty2 Cooper. The page has a blue header with the School Engage logo and a 'Home' button. A dark sidebar on the left contains navigation options: Home, My Calendar, Students (with a red notification badge), Add Student, and Help. The main content area features a 'Notifications' box with a reminder to submit a form for Jake Cooper. To the right, a 'Welcome Betty2' message is displayed for the Grande Prairie Public School Division, including the division's logo and the motto 'Every Student Succeeds'. A note at the bottom of the welcome message states: '**Independent / Mature / Adult Students Please contact the school directly, in order to proceed**'. The footer of the sidebar indicates the page was developed by INTELLIMEDIA.

This close-up shows the School Engage sidebar for Betty Cooper. The 'Students' option, represented by a person icon with a red notification badge, is circled in red to indicate it should be clicked.

Click on Students

This close-up shows the 'Students' list in the School Engage sidebar. The name 'Cooper Candy' is circled in red, indicating the student to be selected.


Click on the student you wish to submit the application for Academy Programming (must be going into Grade 4 - 12). Application can be made by students attending or applying French Immersion programming as well.

Current sports available are Hockey, Soccer, Golf and Dance.

The screenshot shows the School Engage profile page for Cooper Candy. The page has a blue header with the School Engage logo and the user's name 'Cooper Candy'. A dark sidebar on the left lists other students, with 'Cooper Candy' highlighted. The main content area displays the student's details: First Name: Cooper, Last Name: Candy, Middle Name: Lea, Birth Date: 03/01/2014, and School: Aspen Grove School. On the right, a 'Forms' section lists various application forms, each with a green '+ New' button.

Form Name	Action
> 2019-2020 Bus Application	+ New
> 2019-2020 Change of Information Form	+ New
> 2019-2020 The Academy Application	+ New
> 2020-2021 Academy Application	+ New
> 2020-2021 Academy Athletics Application	+ New
> 2020-2021 Apprenticeship Program (Cosmetology / Automotive)	+ New
> 2020-2021 Bus Application	+ New
> 2020-2021 GPCHS IB Prep / IB Diploma Programme Application	+ New
> 2020-2021 Late Entry French Immersion Application	+ New

The Student information will be in the center box, the forms available to select for Program Application are on the right in the Forms menu. Choose **2020-2021 Academy Application**.



Academy Overview

Dear Prospective Student and Family,

We are very pleased that you have decided to apply for admissions to The Academy. The Academy has been providing passion-based education to student-athletes in the Peace Region since 2010. The Academy integrates academics and character-development in every day school life. We are excited about offering skill academies in Hockey, Dance, Soccer, Golf and Hybrid to student-athletes.

Using a student-athlete's passion to drive positive growth, we are committed to deliver exceptional programming from grades 4 to 12 in select Grande Prairie Public Schools such as our main campus, Alexander Forbes The Academy School and satellite campuses at Ecole Montrose School and Charles Spencer High School. Our on-going success is based on our School Philosophy that a passion for sport can drive a passion for learning and leading.

As soon as your application is processed, Brett Stephenson, Program Director, or a member of our team, will contact you to arrange for an interview. Acceptance into the program is only done once the interview has been concluded.

Please do not hesitate to contact Brett Stephenson at 780-532-1365 Extension 2324 if you have any questions or concerns.

Yours truly,
Brett Stephenson, Program Director

Admissions Application Checklist

Step One: Application

A completed online form ensures that your child's application will be processed quickly. Please complete this Admissions Application in its entirety.

- A copy of your child's birth certificate
- Student's Alberta Personal Health Card number
- Two previous year end report cards (example: Grade 4 and Grade 5)

Step Two: Academic Assessments

Once your completed application is received, The Academy Administration will review all required documentation including report cards from the two previous school years and contact you for a personal interview with both student and parent.

Step Three: Personal Interview

Students meeting entrance requirements will be contacted to schedule a personal interview with a member of our admissions team. Both parent(s) or guardian(s) and the prospective student are interviewed.

- Student Personal Statement must be completed by student in his/her own handwriting and be brought to the interview.

Step Four: Acceptance

Student-athletes are notified by phone and in writing of acceptance. Upon acceptance, the program fees are due in accordance with the fee schedule.

The Academy Program Fee Agreement

Academy Program Choice

Academy Program Choice
Grade 4-10 Hockey
Grade 4-10 Soccer
Grade 4-12 Dance
Grade 7-12 Golf

Select your sport you are applying for. Once your selection is made the Fee Agreement will populate.

STEPS: 1 2 3 4 5 6

Student Personal Statement

Please answer the following questions. We are looking for a response that will help us get to know you better as a person.

It is asked that you print the following document and bring it to your interview

[Student Personal Statement Form](#)

Click on the link to the Student Personal Statement Form. The student must complete the document in writing and bring it to the interview.

STEPS: 1 2 **3** 4 5 6

Student Information

Legal Last Name
This field is required.

Legal First Name
This field is required.

Preferred Last Name (if different from Legal)

Preferred First Name (if different from Legal)

Date of Birth
This field is required.

Gender
This field is required.

Attach Required Documentation (e.g. Birth Certificate, Citizenship Documents)

Enter student information and attach the required Birth Certificate/Citizenship Documents.

The application will not let you proceed until these documents are uploaded.

Click on the Upload Required box

Attach Required Documentation (e.g. Birth Certificate, Citizenship Documents)

File Category

- Canadian Birth Certificate
- Canadian Citizenship Card
- Canadian Citizenship Certificate
- Canadian Permanent Resident Card
- Canadian Temporary Resident Visa
- Foreign Birth Certificate

Choose your File Category.

Attach Required Documentation (e.g. Birth Certificate, Citizenship Documents)

Canadian Birth Certificate

Drop Files Here OR

Files can either be dragged and dropped to the location or by clicking browse to select documents from your computer.

Complete the **Address Information** and **Parent/Guardian Information**

Complete the **Parent Questionnaire**.

Complete the **Educational History** and upload the two previous year end report cards.

Educational History

Please attach 2 previous year end report cards.

✖ Cancel (Upload Required)

File Category

Report Card

The form will not let you proceed until these documents are uploaded.

Students entering a Grade 4 Academy Program will submit Grade 2 and 3 year end report cards.

Educational History

Please attach 2 previous year end report cards.

Ⓜ Upload Required

Grade 2

Years Attended (ex. 2012-2013)

School Name / Location

Program (Regular class, Gifted Program, French Immersion, IPP, etc.)

Progress (Satisfactory, Honors, Tutoring, any assessment accommodations etc.)

Grade 3

Years Attended (ex. 2012-2013)

School Name / Location

Program (Regular class, Gifted Program, French Immersion, IPP, etc.)

Progress (Satisfactory, Honors, Tutoring, any assessment accommodations etc.)

A Grade 4 student applying would then enter the school information for Grade 2 and 3.

Applicant Sport History

Applicant Sport History

Previous Sporting Experience #1

Age
This field is required.

Sport
This field is required.

Affiliation
This field is required.

Level Competing (eg: Div 2, AAA, National Ranking, Exam, or Level Completed)
This field is required.

Event/Position/Discipline (eg: Left Wing, Jazz, etc.)
This field is required.

Additional Info

Add Another Previous Sporting Experience?

Populate the information for the sporting history.

Once the application is submitted you will be contacted by the Academy School for the completion of the process.